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**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Thursday, September 11, 2014 10:32 AM  
**To:** Sanchez, Rodzandra (COE)  
**Subject:** Jimmy Nares, Miami-Dade County Dept. of Regulatory and Economic Resources (Travel Expenses) INQ 14-210

INQ 14-210

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**From:** Centorino, Joseph (COE)  
**Sent:** Tuesday, September 09, 2014 4:48 PM  
**To:** Nares, Dimitrios (RER)  
**Cc:** Diaz-Greco, Gilma M. (COE)  
**Subject:** RE: INQ - Jimmy Nares, Miami-Dade County Dept. of Regulatory and Economic Resources (Travel Expenses)

Mr. Nares:

The prohibitions of Section 2-11.1(w) apply to any county contractor. If an entity receives funds from the County, and, pursuant the grant of County funds enters into an agreement with the County regarding how those funds will be spent, then it is a county contractor. On the other hand, there is an exception for travel expenses paid by other governmental entities or by organizations of which the County is a member if the travel is related to that membership. So even if The Beacon Council and Greater Miami Convention and Visitors Bureau are County contractors, they could still contribute if the County is a member of those organizations and the travel is related to that membership. I do not have the facts to answer these questions, but I assume that the information is readily available to you.

Joe Centorino

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**From:** Nares, Dimitrios (RER)  
**Sent:** Tuesday, September 09, 2014 3:58 PM  
**To:** Centorino, Joseph (COE)  
**Subject:** RE: INQ - Jimmy Nares, Miami-Dade County Dept. of Regulatory and Economic Resources (Travel Expenses)

Hello Mr. Centorino:

Thanks again for your opinion regarding this matter. Could you please further clarify whether entities such as The Beacon Council and Greater Miami Convention and Visitors Bureau who receive a portion of their funding from the County are considered County contractors, vendors, services providers, bidders or proposers. We need to determine if we can receive sponsorship revenue from them as well.

Regards,

Jimmy

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**From:** Centorino, Joseph (COE)  
**Sent:** Friday, September 05, 2014 4:27 PM  
**To:** Nares, Dimitrios (RER)  
**Cc:** Gelfman, Josh (RER); Diaz-Greco, Gilma M. (COE); Sanchez, Gerald (CAO); Diaz, Jose "Pepé" (DIST12)  
**Subject:** INQ - Jimmy Nares, Miami-Dade County Dept. of Regulatory and Economic Resources (Travel Expenses)

Mr. Nares:

You have inquired in your capacity as Chief, Economic Development and International Trade Unit of the Miami-Dade County Regulatory and Economic Resources Department, regarding the ethical propriety of accepting a \$15,000 sponsorship from Odebrecht USA, a Miami-Dade County contractor, to fund a Business Development Mission to Brazil during November. You have explained that a county-created and staffed 501(c)(3) organization, Trade Mission Center of the Americas, is the entity that is actually collecting the sponsorship and registration fees that will be used to fund the mission. That organization is overseen by a County board, the International Trade Consortium (ITC), which is chaired by Commissioner Jose "Pepe" Diaz (District 12).

Odebrecht, in response to a flyer generated by your agency, has contributed \$15,000 as an exclusive Platinum Sponsor of the trip. At this point the \$15,000 is 2/3 of the monies that have been contributed. You are continuing to seek other sponsorships and anticipate that there will be a number of private individuals or entities that will pay the \$1100 registration fee to attend the event, but who will be responsible for their own travel and lodging expenses. It is anticipated that the delegation will be led by Mayor Carlos Gimenez and will include Commissioner Diaz, yourself, and one other employee of your agency (all of whom will have their travel, lodging and incidental expenses paid out of the sponsorship and registration fees), and an as yet undetermined number of paid registrants.

Section 2-11.1(w) of the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance provides that no county official or employee "shall accept, directly or indirectly, any travel expenses, including, but not limited to, transportation, lodging, meals, registration fees and incidentals, from any County contractor, vendor, service provider, bidder or proposer." This provision may be waived by a majority vote of the County Commission.

Inasmuch as Section 2-11.1(w) would prohibit Odebrecht from directly or indirectly paying for the travel, lodging and incidentals of County officials and employees on this trip, it is my opinion that the public officials and employees involved could not go on this trip and thereby accept these paid expenses, without a waiver granted by the Board of County Commissioners. Acceptance of sponsorships from persons or entities that are not County contractors, vendors or services providers would not be prohibited under the aforesaid section.

Sincerely,

Joseph M. Centorino  
Executive Director and General Counsel  
Miami-Dade Commission on Ethics and Public Trust

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**From:** Nares, Dimitrios (RER)  
**Sent:** Friday, September 05, 2014 3:44 PM  
**To:** Centorino, Joseph (COE)  
**Cc:** Gelfman, Josh (RER)  
**Subject:** FW: sponsorship question - Business Development Mission to Brazil

Hello Mr. Centorino:

Thank you for your time in discussing the details of the possible sponsorship of Odebrecht for our business development mission to Brazil in November. Below is the response from Odebrecht showing interest in sponsoring our mission after they received a Save-the-Date blast e-mail communication from our office in August. Also attached for your information are the complete registration package (1<sup>st</sup> attachment) along with the Sponsorship information (2<sup>nd</sup> attachment). The Trade Mission Center of the Americas, Inc. (TMC) which is referenced in the registration is the 501c3 non-profit through which we route all mission revenues (including sponsorships) and mission expenses as we discussed. I will await your decision before processing sponsorship payment from Odebrecht.

Thanks again and please let me know if you have any additional questions.

Regards,

Jimmy Nares  
Chief  
Economic Development and International Trade Unit (EDIT)  
Department of Regulatory and Economic Resources (RER)  
Miami-Dade County  
111 NW 1st Street, 19<sup>th</sup> Floor  
Miami, FL 33128  
(305) 375-4626  
[nares@miamidade.gov](mailto:nares@miamidade.gov)

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**From:** Thais Reiss [<mailto:treiss@odebrecht.com>]  
**Sent:** Wednesday, August 20, 2014 3:23 PM  
**To:** Dreyfus-Ulvert, Maria (RER)  
**Cc:** Nares, Dimitrios (RER)  
**Subject:** RE: sponsorship question - Business Development Mission to Brazil

Thanks. Do you also have a tentative agenda?

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**Thais Reiss**

Corporate Communications

[treiss@odebrecht.com](mailto:treiss@odebrecht.com)



( +1 (305) 341-8861

**Odebrecht USA**

201 Alhambra Circle - Suite 1400  
Coral Gables, FL 33134  
[www.odebrecht.com](http://www.odebrecht.com)

**VoIP** 5001 8861

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**From:** Dreyfus-Ulvert, Maria (RER) [<mailto:mdreyfu@miamidade.gov>]  
**Sent:** Wednesday, August 20, 2014 15:19  
**To:** Thais Reiss  
**Cc:** Nares, Dimitrios (RER)  
**Subject:** RE: sponsorship question - Business Development Mission to Brazil

Thais,

Hi. Please find attached the sponsorship levels.  
Let me know if you have any questions.

Thanks.

**Maria Dreyfus-Ulvert**  
*Senior Trade Developer*  
Economic Development and International Trade (EDIT)

Department of Regulatory and Economic Resources  
111 NW 1 Street, 12<sup>th</sup> floor  
Miami, FL 33128  
Tel: 305.375.3885; Fax: 305.679.7895

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**From:** Thais Reiss [<mailto:treiss@odebrecht.com>]  
**Sent:** Wednesday, August 20, 2014 3:15 PM  
**To:** Dreyfus-Ulvert, Maria (RER)  
**Subject:** sponsorship question - Business Development Mission to Brazil

Good afternoon Maria, how have you been?

I would like to learn about the sponsorship levels for this trade mission, please.

Looking forward to hearing back from you,

---

**Thais Reiss**

Corporate Communications

[treiss@odebrecht.com](mailto:treiss@odebrecht.com)



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[www.odebrecht.com](http://www.odebrecht.com)

**VoIP** 5001 8861

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**From:** Moss, Elizabeth (RER) [<mailto:emoss@miamidade.gov>]  
**Sent:** Thursday, August 07, 2014 3:10 PM  
**To:** Moss, Elizabeth (RER)  
**Subject:** SAVE-THE-DATES: Business Development Mission to Brazil

Dear Business Associate:

We cordially invite you to "Save-The-Dates" for the **Business Development Mission to Sao Paulo and Rio de Janeiro, Brazil** scheduled for **November 11 – 19th, 2014**. This mission is organized by the Economic Development and International Trade (EDIT) Unit of Miami-Dade County, and will be led by Mayor Carlos A. Gimenez and Commissioner and Chair of the International Trade Consortium (ITC) Board of Directors, Jose "Pepe" Diaz.

The market prospects and leading sectors for U.S. exports in Brazil include:  
**Aerospace/Aviation, Computers and Parts, Construction, Medical Equipment and Supplies, Information and Communication Technology, Sporting Goods, Travel and Tourism, Education, Safety and Security, and Professional Services.**

The mission registration package outlining airfare and lodging will be released soon. Sponsorship opportunities are available for your consideration, and may be review by opening the enclosed attachment. Please contact Maria Dreyfus-Ulvert via email [mdreyfu@miamidade.gov](mailto:mdreyfu@miamidade.gov) or 305-375-3885 for additional information and sponsorships. We welcome and look forward to your participation.

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Esse e-mail foi verificado pela MessageLabs Email Security System.

Para mais informações visite

<http://www.messagelabs.com/email>

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**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Monday, September 08, 2014 11:14 AM  
**To:** Sanchez, Rodzandra (COE)  
**Subject:** Jimmy Nares, Miami-Dade County Dept. of Regulatory and Economic Resources (Travel Expenses)- INQ 14-210

INQ 14-210

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**From:** Nares, Dimitrios (RER)  
**Sent:** Friday, September 05, 2014 4:35 PM  
**To:** Centorino, Joseph (COE)  
**Cc:** Gelfman, Josh (RER); Diaz-Greco, Gilma M. (COE); Sanchez, Gerald (CAO); Diaz, Jose "Pepe" (DIST12)  
**Subject:** RE: INQ - Jimmy Nares, Miami-Dade County Dept. of Regulatory and Economic Resources (Travel Expenses)

Thank you Mr. Centorino. We will politely decline the sponsorship from Odebrecht.

Regards,

Jimmy

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**From:** Centorino, Joseph (COE)  
**Sent:** Friday, September 05, 2014 4:27 PM  
**To:** Nares, Dimitrios (RER)  
**Cc:** Gelfman, Josh (RER); Diaz-Greco, Gilma M. (COE); Sanchez, Gerald (CAO); Diaz, Jose "Pepe" (DIST12)  
**Subject:** INQ - Jimmy Nares, Miami-Dade County Dept. of Regulatory and Economic Resources (Travel Expenses)

Mr. Nares:

You have inquired in your capacity as Chief, Economic Development and International Trade Unit of the Miami-Dade County Regulatory and Economic Resources Department, regarding the ethical propriety of accepting a \$15,000 sponsorship from Odebrecht USA, a Miami-Dade County contractor, to fund a Business Development Mission to Brazil during November. You have explained that a county-created and staffed 501(c)(3) organization, Trade Mission Center of the Americas, is the entity that is actually collecting the sponsorship and registration fees that will be used to fund the mission. That organization is overseen by a County board, the International Trade Consortium (ITC), which is chaired by Commissioner Jose "Pepe" Diaz (District 12).

Odebrecht, in response to a flyer generated by your agency, has contributed \$15,000 as an exclusive Platinum Sponsor of the trip. At this point the \$15,000 is 2/3 of the monies that have been contributed. You are continuing to seek other sponsorships and anticipate that there will be a number of private individuals or entities that will pay the \$1100 registration fee to attend the event, but who will be responsible for their own travel and lodging expenses. It is anticipated that the delegation will be led by Mayor Carlos Gimenez and will include Commissioner Diaz, yourself, and one other employee of your agency (all of whom will have their travel, lodging and incidental expenses paid out of the sponsorship and registration fees), and an as yet undetermined number of paid registrants.

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Inasmuch as Section 2-11.1(w) would prohibit Odebrecht from directly or indirectly paying for the travel, lodging and incidentals of County officials and employees on this trip, it is my opinion that the public officials and employees involved could not go on this trip and thereby accept these paid expenses, without a waiver granted by the Board of County Commissioners. Acceptance of sponsorships from persons or entities that are not County contractors, vendors or services providers would not be prohibited under the aforesaid section.

Sincerely,

Joseph M. Centorino  
Executive Director and General Counsel  
Miami-Dade Commission on Ethics and Public Trust

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**From:** Nares, Dimitrios (RER)  
**Sent:** Friday, September 05, 2014 3:44 PM  
**To:** Centorino, Joseph (COE)  
**Cc:** Gelfman, Josh (RER)  
**Subject:** FW: sponsorship question - Business Development Mission to Brazil

Hello Mr. Centorino:

Thank you for your time in discussing the details of the possible sponsorship of Odebrecht for our business development mission to Brazil in November. Below is the response from Odebrecht showing interest in sponsoring our mission after they received a Save-the-Date blast e-mail communication from our office in August. Also attached for your information are the complete registration package (1<sup>st</sup> attachment) along with the Sponsorship information (2<sup>nd</sup> attachment). The Trade Mission Center of the Americas, Inc. (TMC) which is referenced in the registration is the 501c3 non-profit through which we route all mission revenues (including sponsorships) and mission expenses as we discussed. I will await your decision before processing sponsorship payment from Odebrecht.

Thanks again and please let me know if you have any additional questions.

Regards,

Jimmy Nares  
Chief  
Economic Development and International Trade Unit (EDIT)  
Department of Regulatory and Economic Resources (RER)  
Miami-Dade County  
111 NW 1st Street, 19<sup>th</sup> Floor  
Miami, FL 33128  
(305) 375-4626  
[nares@miamidade.gov](mailto:nares@miamidade.gov)

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**From:** Thais Reiss [<mailto:treiss@odebrecht.com>]  
**Sent:** Wednesday, August 20, 2014 3:23 PM  
**To:** Dreyfus-Ulvert, Maria (RER)  
**Cc:** Nares, Dimitrios (RER)  
**Subject:** RE: sponsorship question - Business Development Mission to Brazil

Thanks. Do you also have a tentative agenda?

Thais Reiss  
Corporate Communications

treiss@odebrecht.com



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www.odebrecht.com

VoIP 5001 8861

**From:** Dreyfus-Ulvert, Maria (RER) [mailto:mdreyfu@miamidade.gov]  
**Sent:** Wednesday, August 20, 2014 15:19  
**To:** Thais Reiss  
**Cc:** Nares, Dimitrios (RER)  
**Subject:** RE: sponsorship question - Business Development Mission to Brazil

Thais,

Hi. Please find attached the sponsorship levels.  
Let me know if you have any questions.

Thanks.

**Maria Dreyfus-Ulvert**  
*Senior Trade Developer*  
**Economic Development and International Trade (EDIT)**  
**Department of Regulatory and Economic Resources**  
111 NW 1 Street, 12<sup>th</sup> floor  
Miami, FL 33128  
Tel: 305.375.3885; Fax: 305.679.7895

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**Sent:** Wednesday, August 20, 2014 3:15 PM  
**To:** Dreyfus-Ulvert, Maria (RER)  
**Subject:** sponsorship question - Business Development Mission to Brazil

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**Thaís Reiss**  
Corporate Communications

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**VoIP** 5001 8861

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**Sent:** Thursday, August 07, 2014 3:10 PM  
**To:** Moss, Elizabeth (RER)  
**Subject:** SAVE-THE-DATES: Business Development Mission to Brazil

Dear Business Associate:

We cordially invite you to "Save-The-Dates" for the **Business Development Mission to Sao Paulo and Rio de Janeiro, Brazil** scheduled for **November 11 – 19th, 2014**. This mission is organized by the Economic Development and International Trade (EDIT) Unit of Miami-Dade County, and will be led by Mayor Carlos A. Gimenez and Commissioner and Chair of the International Trade Consortium (ITC) Board of Directors, Jose "Pepe" Diaz.

The market prospects and leading sectors for U.S. exports in Brazil include:  
**Aerospace/Aviation, Computers and Parts, Construction, Medical Equipment and Supplies, Information and Communication Technology, Sporting Goods, Travel and Tourism, Education, Safety and Security, and Professional Services.**

The mission registration package outlining airfare and lodging will be released soon. Sponsorship opportunities are available for your consideration, and may be review by opening the enclosed attachment. Please contact Maria Dreyfus-Ulvert via email [mdreyfu@miamidade.gov](mailto:mdreyfu@miamidade.gov) or 305-375-3885 for additional information and sponsorships. We welcome and look forward to your participation.

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Para mais informações visite  
<http://www.messagelabs.com/email>

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HON. CARLOS A. GIMENEZ  
MAYOR

HON. JOSE "PEPE" DIAZ  
COUNTY COMMISSIONER  
INTERNATIONAL TRADE CONSORTIUM BOARD CHAIRMAN

Dear Business Associate:

We are pleased to invite you to join us on Miami-Dade County's official Business Development Mission to Brazil (Sao Paulo & Rio de Janeiro) November 11 - 19, 2014. The mission is organized by the Economic Development & International Trade Unit (EDIT) of Miami-Dade County's Department of Regulatory and Economic Resources.

The objectives of the mission are to:


- Pursue international business and trade opportunities with Brazilian businesses;
- Highlight the County's exceptional trade infrastructure as an international trade hub; and
- Foster bilateral trade, commercial ties, tourism and cultural exchanges between Miami-Dade County and Brazil.

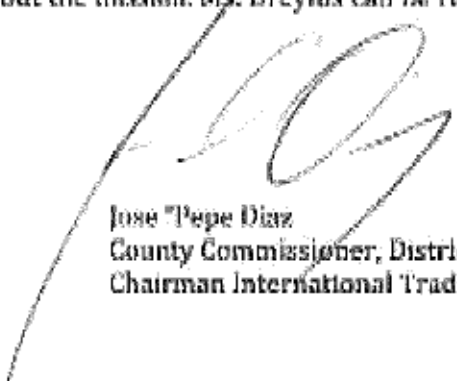
Brazil is the world's fifth (5<sup>th</sup>) largest country in terms of land mass and population, with 197 million people. It is a member of the BRICS (Brazil, Russia, India, China and South Africa) group of major emerging national economies, and by 2020, its growing middle class is expected to help make the country the world's 5<sup>th</sup> largest consumer market. Brazil is also South Florida's largest trading partner, with total trade of \$16 billion (2013). After hosting a smooth FIFA World Cup that concluded in July 2014, Brazil is to host another sports mega event - The Olympics, in 2016.

Mission Delegates will explore business opportunities and participate in pre-arranged one-to-one business meetings, receive customized trade briefings and participate in networking meetings with Brazilian business leaders and government officials. The best market prospects and leading sectors for U.S. exports include: **Aerospace/Aviation, Computers & Parts, Construction, Education, Information & Communications Technology, Medical Equipment & Supplies, Professional Services, Safety & Security, Sporting Goods, Travel & Tourism.**

We are certain that this mission will be beneficial to you and your organization. The mission Registration Package is enclosed and we look forward to your participation. Please contact Maria Dreyfus-Ulvert, Senior Trade Specialist for details about the mission. Ms. Dreyfus can be reached at (305) 375-3885 or at [mdreyfu@miamidade.gov](mailto:mdreyfu@miamidade.gov).

Sincerely,

  
Carlos A. Gimenez  
Mayor, Miami-Dade County

  
Jose "Pepe" Diaz  
County Commissioner, District 12 and  
Chairman International Trade Consortium Board

Enclosure/



Economic Development & International Trade Unit  
Dept. of Regulatory and Economic Resources, Miami-Dade County  
STEPHEN P. CLARK CENTER, 111 NW 1<sup>st</sup> STREET, 12<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
Telephone: (305)376-1264; Fax: (305)376-7896; [www.miamidade.gov/edit](http://www.miamidade.gov/edit)



*Defining a better way to live*

**Economic Development & International Trade Unit  
Department of Regulatory and Economic Resources, Miami-Dade County**

**BUSINESS AND TRADE DEVELOPMENT MISSION TO SAO PAULO AND RIO DE JANEIRO, BRAZIL  
NOVEMBER 11-19, 2014**



**REGISTRATION DEADLINE IS THURSDAY, OCTOBER 2nd, 2014**



**MISSION REGISTRATION PACKAGE:**

**AIRFARE**

**Negotiated group roundtrip airfare arranged through Air Projects Inc.**

Please contact **Ms. Natalie Borghini** at Air Projects at 305.373.6565 or via email at [Natalie@airprojects.com](mailto:Natalie@airprojects.com) to book recommended flights on TAM Airlines.

**LODGING**

**SAO PAULO**

- **4 nights** hotel lodging at the **Hilton Sao Paulo Morumbi Hotel**

Check-in date - Tuesday, November 11th, 2014

Check-out date - Saturday, November 15th, 2014

**RIO DE JANEIRO**

- **3 nights** hotel lodging at the **JW Marriott Hotel**
- Check-in date - Saturday, November 15th, 2014  
Check-out date - Tuesday, November 18th, 2014

Upon registration, EDIT will provide participants a reservation code to make hotel reservations at a discounted rate available until October 2nd, 2014.

**GROUND TRANSPORTATION**

- Includes airport transfers for recommended flights and transfers from hotels to official meeting venues.

**OFFICIAL MEETINGS AND MEALS**

- Access to targeted business to business meetings
- Meetings and briefings by local business organizations and government agencies.
- Meetings with high level government officials.
- In-country briefing by the U.S. Commercial Service.
- Official networking receptions and seminars.
- Some meals.

**Total estimated cost of mission per person: \$4,115 (including airfare, hotel, and registration fee)**  
Subject to change after October 2, 2014

**ENTRY REQUIREMENTS**

U.S. citizens need a visa to travel to Brazil. U.S. Residents and Non-US citizens should contact the Consulate General of Brazil in Miami. For information regarding visa requirements please visit: [http://miami.itamaraty.gov.br/en-us/visas\\_general\\_information.xml](http://miami.itamaraty.gov.br/en-us/visas_general_information.xml)

**Consulate General of Brazil in Miami**

*Attn. Ms. Alyssa Baracat*

80 SW 8th Street, Suite 2600,  
Miami, FL 33130

Tel: (305) 285-6201

Email: [visa.miami@itamaraty.gov.br](mailto:visa.miami@itamaraty.gov.br) or  
[alyssa.baracat@itamaraty.gov.br](mailto:alyssa.baracat@itamaraty.gov.br)

For recommended vaccinations please visit the Center for Disease Control and Prevention at [www.cdc.gov](http://www.cdc.gov)

**The registration fee per person is  
non-refundable and non-transferable:  
(To be paid by October 2, 2014)**

***[Please see Registration Form for Details]***

**For information please contact:**

**Maria Dreyfus-Ulvert, Senior Trade Developer**  
**Economic Development & International Trade**  
111 N.W. First Street, 12th Floor, Miami, FL 33128  
Tel: 305-375-3885/1254; Fax: 305-679-7895  
E-Mail: [mdreyfu@miamidade.gov](mailto:mdreyfu@miamidade.gov);  
[www.miamidade.gov/business/international-trade.asp](http://www.miamidade.gov/business/international-trade.asp)

**Mission supported by:**



**Brazilian-American  
Chamber of Commerce  
of Florida**



**Economic & International Trade Unit**  
**Department of Regulatory & Economic Resources, Miami-Dade County**



**BUSINESS AND TRADE DEVELOPMENT MISSION TO BRAZIL**  
NOVEMBER 11-19, 2014



**PARTICIPANT INFORMATION & COMPANY PROFILE**  
(Please complete and return this form along with payment by October 2, 2014)

**PERSONAL INFORMATION**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Suffix: \_\_\_\_\_  
[As it appears on your passport]  
Nationality: \_\_\_\_\_ Passport Number: \_\_\_\_\_ DOB: \_\_\_\_\_  
[Month, Day, Year]  
Indicate Any Special Needs: \_\_\_\_\_

**ORGANIZATIONAL PROFILE**

Name of Business Organization: \_\_\_\_\_  
Your Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Website: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
Year Established: \_\_\_\_\_ Number of Employees: \_\_\_\_\_ Annual Sales: \_\_\_\_\_

**INDUSTRY SECTOR [Please check the sector that applies to your business]**

- |  |   |
|--|---|
| <input type="checkbox"/> Aerospace/ Aviation                       | <input type="checkbox"/> Medical Equipment and Supplies |
| <input type="checkbox"/> Computers and Computer Parts              | <input type="checkbox"/> Professional Services          |
| <input type="checkbox"/> Construction                              | <input type="checkbox"/> Safety and Security            |
| <input type="checkbox"/> Education                                 | <input type="checkbox"/> Sporting Goods                 |
| <input type="checkbox"/> Information and Communications Technology | <input type="checkbox"/> Travel and Tourism             |
| <input type="checkbox"/> Other: _____                              |   |

**INDICATE YOUR MAIN OBJECTIVE FOR PARTICIPATING IN THIS MISSION:**

- ☐ Buying   ☐ Selling   ☐ Other

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DESCRIBE YOUR PRODUCTS/SERVICES (INCLUDE HS CODE):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INDICATE THE TYPES OF AGENCIES/BUSINESSES YOU WOULD LIKE TO MEET DURING THIS MISSION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IMPORTANT!**

*Please email company logo, a paragraph of your biographical information and a recent passport-sized photograph in .jpeg format to: [mdreyfu@miamidade.gov](mailto:mdreyfu@miamidade.gov). The information provided will be used to prepare the delegates' brochure.*

**Economic Development & International Trade Unit  
Department of Regulatory and Economic Resources, Miami-Dade County**



**BUSINESS AND TRADE DEVELOPMENT MISSION TO BRAZIL  
NOVEMBER 11-19, 2014**



**PARTICIPANT REGISTRATION FORM**

(Please complete and return this form along with payment to EDIT by October 2, 2014)

**METHOD OF PAYMENT & REGISTRATION INSTRUCTIONS:**

☐ **CREDIT CARD:** PLEASE COMPLETE AND RETURN THE ATTACHED CREDIT CARD AUTHORIZATION FORM.

☐ **CHECK NUMBER :** \_\_\_\_\_ **TOTAL AMOUNT:** \_\_\_\_\_

MAKE YOUR CHECK PAYABLE TO: **TRADE MISSION CENTER OF THE AMERICAS, INC.**  
(A 5% OF FACE AMOUNT OF CHECK WILL BE CHARGED FOR NON-SUFFICIENT FUND (BAD) CHECKS.)

**TO REGISTER:**

1. COMPLETE AND RETURN THIS FORM AND THE PARTICIPANT'S PROFILE FORM [ONE PER PERSON]
2. SEND PAYMENT FOR REGISTRATION FEE, B2B BUSINESS MEETINGS AND ADDITIONAL CHARGES AS APPLICABLE TO THE FOLLOWING ADDRESS:  
ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE UNIT- 111 NW First Street, 12th Floor, Miami, FL 33128, OR FAX TO: 305-679-7895.
3. EACH PARTICIPANT IS RESPONSIBLE FOR MAKING THEIR RESERVATION, CONFIRMING THEIR CHECK-IN AND CHECK-OUT DATES AND SETTLING LODGING COSTS WITH HOTELS.

**IMPORTANT MISSION INFORMATION!**

- The number of participants for this mission is limited to 20. Final selection of mission participants will be confirmed by Staff after determining sector suitability and market potential.
- The number of companies that can gain access to B2B meetings is limited to the first 15 that register. The scheduling of B2B meetings depends on companies' market suitability and cannot be guaranteed.
- The registration fee is non-refundable and non-transferable after payment.
- Each participant is responsible for confirming the check-in and check-out dates and settling lodging costs with the hotels. Lodging prices quoted above might vary according to the currency exchange rate at the time of payment.

**The following additional charges will be assessed to participants as indicated below:**

- A. **\$150** - Late registration fee for participants filing after **October 2, 2014**. EDIT cannot guarantee negotiated airfare and hotel rates thereafter or pre-arranged B2B meetings.
- B. **\$100** - fee for making separate hotel and/or airline arrangements.

Your signing of this registration form binds you to all the terms and requirements of this mission. Agency reserves the right of cancellation and the right to change the mission program/ itinerary on-site at any time. Participants agree, at all times and hereafter, to hold harmless and indemnify Miami-Dade County, TMC, its staff and Board of Directors, TMC contributing organizations, sponsors, agents, affiliates and volunteers from errors, omissions, or actions that may result from this mission.

Economic Development & International Trade Unit  
Department of Regulatory & Economic Resources, Miami-Dade County

BUSINESS AND TRADE DEVELOPMENT MISSION TO BRAZIL

November 11-19, 2014



CREDIT CARD AUTHORIZATION FORM

(Payment of Registration Fee and Additional Charges only)

(Please complete and return this form to the address provided below by October 2, 2014)

111 NW First Street, 12th floor  
Miami, FL 33128  
Tel: 305-375-3885/1254; Fax: 305-679-7895

I, .....  
(Name as it appears on credit card)

hereby authorize **Miami-Dade County (EDIT), TMC and/or its affiliates** to charge my credit card for the registration fee and additional charges (if applicable) for:

**The Business and Trade Development Mission to Brazil, November 11-19, 2014**

Additional information for your reference regarding the charge:

Credit Card Information:

☐ American Express      ☐ MasterCard      ☐ Visa

Credit card number: ..... Expiration date: .....

Security code: ..... Total Amount charged \$.....  
(3 digit code on reserve side of MasterCard or Visa) OR  
(4 digit code on front side of American Express Card)

Billing Address (as provided to issuing bank):

City: ..... State: ..... Zip Code: .....

Phone: ..... Fax: ..... E-Mail: .....

By signing this form, cardholder acknowledges receipt of services described above for the total amount shown and agrees to perform the obligations set forth in the Cardholder's agreement with the issuer.

Cardholder's Signature: ..... Date: .....

**FOR OFFICE USE:**

Date Received: ..... Approved By: .....



**ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE UNIT  
DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES  
(RER) OF MIAMI-DADE COUNTY**



**BUSINESS AND TRADE DEVELOPMENT MISSION TO BRAZIL  
NOVEMBER 11<sup>TH</sup> – 19<sup>TH</sup>, 2014**

**MISSION PARTNERSHIP SPONSOR LEVELS**

**Platinum Level - \$7,500\***

- Complimentary mission registration fees for two (2) participants (\$1,600)
- Invite up to 3 guests to luncheon or networking reception
- Recognition as prime sponsor at all mission official events including luncheon/reception
- Speaking opportunity for sponsor remarks during all official meetings
- Corporate logo on all mission materials
- Full-page advertisement in mission briefing booklet
- Logo on registration form

\*(May secure exclusive sponsorship by business sector for an additional \$7,500)

**Gold Level - \$5,000**

- Complimentary mission registration fee for one (1) participant (\$800)
- Invite up to 2 guests to luncheon or networking reception
- Recognition as sponsor at all mission official events including luncheon/receptions
- Corporate logo on all mission materials
- Full-page advertisement in mission briefing booklet

**Silver Level - \$3,000**

- Recognition as sponsor at all agenda events
- Corporate logo on all mission materials
- Half-page advertisement in mission briefing booklet

**Executive Level - \$1,500**

- Corporate logo on all mission materials
- Recognition at all agenda events

**Please make check payable to:**

**Trade Mission Center of the Americas, Inc.** and mail to:

Economic Development and International Trade (EDIT)

Stephen P. Clark Center

111 NW 1<sup>st</sup> Street, 12<sup>th</sup> Floor

Miami, FL 33128

**Or to pay by credit card:**

Please complete credit card authorization form and fax to 305-679-7895

**For further information please contact:**

Maria Dreyfus-Ulvert

*Senior Trade Developer*

Economic Development and International Trade Unit,

Department of Regulatory and Economic Resources (RER), Miami-Dade County

Tel. (305)375-3885 - email:mdreyfu@miamidade.gov - www.miamidade.gov