

## Frigo, Victoria (COE)

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**From:** Frigo, Victoria (COE)  
**Sent:** Wednesday, October 23, 2013 11:40 AM  
**To:** Bofill, Carmen (Elections)  
**Cc:** Centorino, Joseph (COE); Diaz-Greco, Gilma M. (COE)  
**Subject:** INQ 13-269 Electronic records  
**Attachments:** RQO 13-02 White.pdf

Hello Carmen

As we discussed today, the Ethics Commission opined in RQO 13-02 that the Elections Department *may* (but not *must*) accept financial disclosure forms electronically—by fax, email, or other devices compatible with the Department’s systems—as long as the maintenance of the electronic records meets state standards. (*See* Miami-Dade County Ethics Code at Sec. 2-11.1 (i)).

Please note that the opinion does not *require* the Elections Department to accept electronic records, nor does it require any municipality within the County to accept electronic records.

If you need further clarification, please feel free to contact me.

Regards,

**VICTORIA FRIGO, SENIOR STAFF ATTORNEY**

Direct Phone: 305 350-0601  
Main Number: 305 579-2594  
Fax: 305 579-0273



19 West Flagler St., Suite 820  
Miami, FL 33130

*Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.*