

Frigo, Victoria (COE)

From: Diaz-Greco, Gilma M. (COE)
Sent: Wednesday, September 11, 2013 11:35 AM
To: Cardoso, Mirta Lopez (ITD)
Cc: Frigo, Victoria (COE); Centorino, Joseph (COE)
Subject: FW: INQ 13-225
Attachments: Microsoft Invitation-signed.pdf

From: Diaz-Greco, Gilma M. (COE)
Sent: Wednesday, September 11, 2013 11:28 AM
To: Frigo, Victoria (COE)
Cc: Frigo, Victoria (COE); Centorino, Joseph (COE)
Subject: INQ 13-225

Dear Mirta,

You asked if County employees may accept a meal valued at \$9 from Microsoft, a County vendor, during a local, on-sight training program.

The County Ethics Code allows County employees to accept gifts from County vendors as long as there is no quid pro quo arrangement associated with the gift and the gift is not a travel expense. *See* the Miami-Dade County Code at Secs. 2-11.1 (e) and (w).

Attached is the signed form requested by Microsoft regarding this matter. I have also sent a signed copy to Stephanie Kleiner via Microsoft's EchoSign

Sincerely,

Gilma (Mimi) Diaz-Greco
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust
19 W. Flagler Street, Suite 820
Miami, FL 33130
Tel: (305) 579-2594
Fax: (305) 579-0273
ethics.miamidade.gov
www.facebook.com/MiamiDadeEthics

From: Frigo, Victoria (COE)
Sent: Wednesday, September 11, 2013 10:12 AM

To: Diaz-Greco, Gilma M. (COE)
Subject: FW: Grat Letter for Dev Day

Hi Mimi,
This is the first request for an informal opinion that I've received today. Would you like to look it over and respond?
Thanks,
V.

VICTORIA FRIGO, SENIOR STAFF ATTORNEY

Direct Phone: 305 350-0601
Main Number: 305 579-2594
Fax: 305 579-0273



19 West Flagler St., Suite 820
Miami, FL 33130

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

From: Cardoso, Mirta Lopez (ITD)
Sent: Wednesday, September 11, 2013 10:09 AM
To: Frigo, Victoria (COE)
Cc: Guzman-Arean, Susanna (ITD)
Subject: FW: Grat Letter for Dev Day

Good morning Victoria:

Please see below and attached and provide your approval. I am attaching a previous similar item for your reference.

Thank you in advance for your usual prompt help.

Sincerely,

Mirta Lopez Cardoso, CPPO, IT Contracts & Procurement Officer
Miami-Dade County Information Technology Department
5680 S.W. 87th Ave, Miami, Florida 33173
(305) 596-8690 phone
(305) 275-7696 fax

www.miamidade.gov
"Delivering Excellence Every Day"

From: Guzman-Arean, Susanna (ITD)
Sent: Wednesday, September 11, 2013 9:48 AM
To: Cardoso, Mirta Lopez (ITD)
Subject: FW: Grat Letter for Dev Day

Hi Mirta, we are having a Microsoft Developer day next Monday where Microsoft will be providing lunch. Please forward the attached to the County attorney's office for signature.

Thanks,

Susanna Guzman-Arean, Systems Support Manager
Information Technology Department
Enterprise Architecture Services Division

5680 SW 87 Avenue
Miami, Florida 33173
305-596-8960 (office)
sga@miamidade.gov

Delivering Excellence Every Day!

From: Stephanie Kleiner [<mailto:Stephanie.Kleiner@microsoft.com>]
Sent: Wednesday, September 11, 2013 9:38 AM
To: Guzman-Arean, Susanna (ITD)
Cc: Conrad Salazar
Subject: Grat Letter for Dev Day

Thank you!!

Regards,

Stephanie Kleiner | Major Account Manager – State and Local Government | Microsoft Corporation | voice 954-727-1004 | cell 305-798-7800 | stephanie.kleiner@microsoft.com



Miami-Dade County Developer Day is a Microsoft event where lunch will be made available to attendees at no charge. The total value of the meals per attendee is USD \$9. Microsoft always wants to ensure that by offering the item(s) it does not violate the letter or spirit of your applicable gifts and ethics rules.

Please have your ethics officer (or designated executive/office responsible for your organization's gifts/ethics policy) or responsible attorney review this information, sign in the space provided, and return a scanned copy to Microsoft via email or fax to Stephanie Kleiner, stephanie.kleiner@microsoft.com, or mail a signed copy of the letter to: Stephanie Kleiner, Microsoft Corporation, 6750 North Andrews Ave, Fort Lauderdale, FL 33309.

The attendee may bring a signed copy of this letter to the Miami-Dade County Developer Day and provide it at the time of registration, although prior approval is preferred.

Note: If there are several attendees from one agency or educational institution, one letter for all may be provided with names and titles of attendees attached.

Attendee's Name (Please Print): tba with final registration list

Name of Attendee's Organization/Employer (Please Print): Miami-Dade County

Approved - Counsel or Ethics Officer Name (Please Print):

Signature: *Gilma (Mimi) Diaz-Greco*

Title (Please Print): Staff Attorney

Date: 9-11-13

Organization Name (Please Print): Dade County Commission On Ethics