

Frigo, Victoria (COE)

From: Frigo, Victoria (COE)
Sent: Wednesday, May 15, 2013 11:11 AM
To: Muniz, Alvaro (DIST11)
Cc: Centorino, Joseph (COE)
Subject: Authorization letter for Microsoft (INQ 13-120)
Attachments: Muniz Microsoft Approval.pdf

Mr. Muñiz,

As a County employee, you are allowed to accept a gift worth \$50 from Microsoft, as long as the gift is not part of travel expenses and the gift is not given with the expectation that a special benefit from you through the County will be given in return. See the County Code at Secs. 2-11.1 (w) and (e)(3).

Also, please be advised that if you or an immediate family member (by virtue of your County employment) receives a gift or gifts from Microsoft during this second quarter of 2013, and the total of all gifts received from Microsoft during the quarter exceeds \$100, you are required to disclose the gifts on a form prescribed by the County by September 30, 2013.

Attached is the completed document requested by Microsoft. Please feel free to contact me if you have further questions.

Sincerely,

VICTORIA FRIGO, SENIOR STAFF ATTORNEY

Direct Phone: 305 350-0601
Main Number: 305 579-2594
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19 West Flagler St., Suite 820
Miami, FL 33130

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

From: Muniz, Alvaro (DIST11)
Sent: Tuesday, May 14, 2013 10:54 AM
To: Centorino, Joseph (COE)
Subject: Authorization letter for Microsoft Store Opening on May 16

Dear Mr. Centorino, Esq.,

I am attaching a gift letter for the Dadeland Microsoft store opening reception event on Thursday, May 16. This letter will authorize me to receive appetizers at the event. Thank you for your time.

Alvaro J. Muñiz
Commission Aide
Office of Commissioner Juan C. Zapata, District 11
Board of County Commissioners
111 NW 1 St., Suite 320

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muniz@miamidade.gov