

## Frigo, Victoria (COE)

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**From:** Frigo, Victoria (COE)  
**Sent:** Wednesday, April 11, 2012 11:15 AM  
**To:** Adames, Melissa (ISD)  
**Cc:** Centorino, Joseph (COE)  
**Subject:** RFP778 Selection Committee (INQ 12-65)

Ms. Adames,

As we discussed today, Deborah Viera does not have a conflict to serve on a Selection Committee reviewing an IBM product because Ms. Viera's employment with IBM occurred over twenty (20) years ago. Under the County Ethics Code at Sec. 2-11.1 (x), a County employee may not perform any contract-related duties related to a company that employed her within the last two (2) years.

Additionally, although Ms. Viera currently owns shares in IBM, we assume she does not have a controlling financial interest in the company, which is defined as at least a ten (10) percent interest. *See* the County Ethics Code at Sec. 2-11.1 (b)(8).

We also discussed revising your Neutrality Disclosure Form to comport more closely with the language found in the County Ethics Code. Specifically, we discussed the following changes.

I certify to the best of my knowledge that I, and the members of my immediate family, are not now employed by ~~and have not been employed by~~ any vendor or affiliate of such vendor under consideration by this Committee, including any proposed subcontractor.

I certify to the best of my knowledge that I do not have a controlling financial interest (defined as 10% or more) in ~~have no business interest of any kind with~~ any vendor or affiliate of such vendor under consideration by this Committee, including any proposed subcontractor, which might appear to create a conflict of interest except as noted below:

Sincerely,

**VICTORIA FRIGO, STAFF ATTORNEY**

Phone: 305 350-0601

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Miami, FL 33130

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**From:** Adames, Melissa (ISD)  
**Sent:** Wednesday, April 04, 2012 4:11 PM  
**To:** Centorino, Joseph (COE)  
**Cc:** Singer, Miriam (ISD); Clerk of the Board (COC); Ramos, Mike (ISD); Viera, Deborah R. (WASD)  
**Subject:** Request for Opinion - RFP778: Oracle's PeopleSoft Data Archiving Solution

Good Afternoon Joseph,

Please review the attached memo and associated attachment and advise if the selection committee member, Deborah Viera, may continue as a voting member for RFP778: Oracle's PeopleSoft Data Archiving Solution.

Thank you,

***Melissa Adames, CPPB***

*Procurement Contracting Manager*

*Procurement Management Services*

*Internal Services Department*

*P: (305) 375-4029 F: (305) 375-5688*

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