

---

---

**MEMO**

---

---

**TO:** File  
**FROM:** Victoria Frigo  
**SUBJECT:** INQ 12-197 RUIZ  
**DATE:** Nov. 19, 2012

Sandra Ruiz, former Doral council member and vice mayor, asked if she could use her title in thank-you letters to her constituents once elected. She did not garner enough votes in the general election and is scheduled for a run-off election on Nov. 27.

I advised her that *once elected*, she could use her title, but she cannot use official city stationery.

Councilwoman Ruiz served as an elected official in Doral until 2010. She has not held elected office since then.

The County Code at Sec. 2-11.1 (g) prohibits exploitation of official position.