

Frigo, Victoria (COE)

From: Frigo, Victoria (COE)
Sent: Monday, August 20, 2012 3:20 PM
To: Guzman-Arean, Susanna (ITD); Cardoso, Mirta Lopez (ITD)
Cc: Centorino, Joseph (COE)
Subject: Microsoft training Aug 30_2012 (INQ 12-146)
Attachments: Microsoft_Approval_8_30_12.pdf

Attached is the approval form requested by Microsoft for the Aug. 30th event.

To clarify, County employees may accept this gift of a \$10 lunch from a County vendor because it is not associated with travel expenses and no quid pro quo arrangement has been made or is anticipated. See the Miami-Dade County Code at Secs. 2-11.1 (w) and (e) respectively. (If a County employee were to receive non-travel-related gifts from Microsoft valued at more than \$100 per quarter, the employee would also be required to disclose the gifts.)

Please feel free to contact me if I can be of further assistance.

Sincerely,

VICTORIA FRIGO, STAFF ATTORNEY

Phone: 305 350-0601

Fax: 305 579-0273



19 West Flagler St., Suite 820
Miami, FL 33130

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

From: Guzman-Arean, Susanna (ITD)
Sent: Monday, August 20, 2012 2:22 PM
To: Cardoso, Mirta Lopez (ITD)
Cc: Frigo, Victoria (COE)
Subject: RE: Microsoft training Aug 30_2012

Yes, the workshop will be held at SPCC.

Thanks

Susanna Guzman-Arean, Systems Support Manager
Information Technology Department
Enterprise Architecture Services Division

5680 SW 87 Avenue
Miami, Florida 33173
305-596-8960 (office)
sga@miamidade.gov

Delivering Excellence Every Day!

From: Cardoso, Mirta Lopez (ITD)
Sent: Monday, August 20, 2012 2:20 PM
To: Guzman-Arean, Susanna (ITD)
Cc: Frigo, Victoria (COE)
Subject: FW: Microsoft training Aug 30_2012

Susie: Please see question below and advise. Thanks! Mirta

From: Frigo, Victoria (COE)
Sent: Monday, August 20, 2012 2:17 PM
To: Cardoso, Mirta Lopez (ITD)
Subject: Microsoft training Aug 30_2012

Hello Mirta,

Just to confirm, is Microsoft offering the August 30th training to County employees locally?

Thanks,

VICTORIA FRIGO, STAFF ATTORNEY

Phone: 305 350-0601

Fax: 305 579-0273



19 West Flagler St., Suite 820
Miami, FL 33130

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

From: Cardoso, Mirta Lopez (ITD)
Sent: Monday, August 20, 2012 2:10 PM
To: Frigo, Victoria (COE)
Cc: Guzman-Arean, Susanna (ITD)
Subject: FW: INQ 11-170 Microsoft training

Hello Victoria:

We have a new training from Microsoft that requires an approval regarding meals being provided to County employees, which you have kindly reviewed and approved before. Would you please review and provide the document required by Microsoft for the new training?

I am attaching the previous document you provided, for your easy reference, along with the new one.

Thank you very much and best regards,

Mirta Lopez Cardoso, IT Contracts & Procurement Officer
Miami-Dade County Information Technology Department
5680 S.W. 87th Ave, Miami, Florida 33173
(305) 596-8690 phone
(305) 275-7696 fax

From: Frigo, Victoria (COE)
Sent: Wednesday, November 09, 2011 3:57 PM
To: Cardoso, Mirta Lopez (ITD)
Cc: Centorino, Joseph (COE)
Subject: INQ 11-170 Microsoft training

Hello Mirta,

You asked if County employees may accept a meal valued at \$10 from Microsoft, a County vendor, during a local, on-sight training program.

The County Ethics Code allows County employees to accept gifts from County vendors as long as there is no quid pro quo arrangement associated with the gift and the gift is not a travel expense. See the Miami-Dade County Code at Secs. 2-11.1 (e) and (w).

Attached is the signed form requested by Microsoft regarding this matter.

Sincerely,

VICTORIA FRIGO, STAFF ATTORNEY

Phone: 305 350-0601

Fax: 305 579-0273



19 West Flagler St., Suite 820
Miami, FL 33130

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

From: Cardoso, Mirta Lopez (ITD)
Sent: Wednesday, November 09, 2011 10:17 AM
To: Frigo, Victoria (COE)
Cc: Guzman-Arean, Susanna (ITD)
Subject: Microsoft training - Ethics rule regarding meal to be provided

Victoria:

Per our conversation, please see attached document from Microsoft regarding the meal they intend to provide at the training to be held next week.

We will appreciate your response at your earliest convenience.

Sincerely,

Mirta Lopez Cardoso, IT Contracts & Procurement Officer
Miami-Dade County Information Technology Department
5680 S.W. 87th Ave, Miami, Florida 33173

(305) 596-8690 phone

(305) 275-7696 fax

www.miamidade.gov

"Delivering Excellence Every Day"