

# MEMO

**To:** File  
**FROM:** Victoria Frigo  
**DATE:** April 19, 2011  
**RE:** INQ 11-63 Duncan Tavares

---

Duncan Tavares, Tourist Director for the City of Surfside, asked if he could hire a member of an ad hoc committee as a city contractor to complete a one-time project for the city.

The ad hoc committee will sunset within six months. Consequently, the committee is not an advisory board as per the County definition at Sec. 2-11.36.1 (a).

I advised Mr. Tavares that the Ethics Code did not extend to members of ad hoc committees in existence for less than one year. Consequently, no hiring limitations applied to committee members.