

Frigo, Victoria (COE)

From: Frigo, Victoria (COE)
Sent: Tuesday, December 20, 2011 10:11 AM
To: Marrero, Mercy (LIB)
Cc: Centorino, Joseph (COE)
Subject: Gifts INQ 11-192
Attachments: AO7-1 Outs Emp Gratuities.pdf

Ms. Marrero,

Thank you for contacting us about the anonymous gift of \$100 in two-dollar bills given to one of the Library employees. As we discussed, County employees may not accept gifts or tips for doing their job. See Administrative Order AO 7-1, attached.

Since the gift was anonymous and cannot be returned, we recommend the employee donate the gift to a nonprofit organization and document the donation for your records.

Below is a link to the Ethics Commission website that discusses gifts in greater detail:
http://www.miamidadeethics.com/RighthandBarDirectorMessage/gifts_fall2010.pdf

Please feel free to contact us if we can be of further assistance.

Sincerely,

VICTORIA FRIGO, STAFF ATTORNEY

Phone: 305 350-0601

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Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

From: Marrero, Mercy (LIB)
Sent: Monday, December 19, 2011 4:26 PM
To: Ethics (COE)
Subject: Gifts
Importance: High

I have received a phone call from one of our employees stating that she received an "anonymous correspondence" addressed to her, containing \$100.00. She is unsure of the identity of the person sending her the gift and since there was no return address she cannot send it back. What do you suggest we do in this case?

Thank you for your guidance.

Mercy Marrero, Personnel Specialist 2
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