

Meyers, Robert (COE)

From: Meyers, Robert (COE)
Sent: Monday, April 21, 2008 11:01 AM
To: Duncan-Richards, Maude (MDFR)
Subject: RE: Question

ING 08-62

Ms. Duncan-Richards:

Thank you for your e-mail. I am not sure I understand what you mean when you state that you offer your service as the last option. I don't believe it is appropriate for you to serve as a notary for prospective County employees if these individuals were made aware of the fact that you are a notary because they applied for a County job. One could make the case that you would be using your official position with the County for a private gain, which is a violation of the ethics ordinance.

If you have any additional questions, feel free to contact me at your convenience.

Sincerely,

Robert Meyers, Executive Director
Miami-Dade Commission on Ethics and Public Trust
(305) 350-0613

From: Duncan-Richards, Maude (MDFR)
Sent: Monday, April 21, 2008 9:20 AM
To: Meyers, Robert (COE)
Subject: Question
Importance: High

I am an notary and from time to time potential employees come in to apply for a job as a lifeguard. The packet that I hand to them contains information pertaining to the job and also requires one page to be notarized. My situation is this, am I able to notarize and charge a fee for this service (I offer my service as the last option)

*Maude Duncan-Richards
Communication Support Specialist
Miami Dade Fire Rescue
Ocean Rescue Bureau -Crandon HQ.
786-336-6982 - Office
786-336-6980 - Office
305-361-2430 - Fax
mduncan@miamidade.gov
Delivering Excellence Every Day*