

## Sanchez, Rodzandra (COE)

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**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Friday, April 05, 2019 3:57 PM  
**To:** 'Davis, Yolande'  
**Cc:** Arrojo, Jose (COE); Murawski, Michael P. (COE); Perez, Martha D. (COE); Turay, Radia (COE); Sanchez, Rodzandra (COE); Anderson, Machell (COE)  
**Subject:** FW: Financial Disclosure Question  
**Attachments:** INQ 19-38 Davis.pdf; img-328165646-0001.pdf; 2019 Financial Disclosure Chart.pdf

Dear Ms. Davis:

It has been a pleasure to speak with you and discuss financial disclosure matters, Attached please find INQ 19-38 which responds to your inquiry.

Please do not hesitate to contact me if you have any further questions.

Cordially,

Gilma (Mimi) Diaz-Greco  
Staff Attorney  
Miami-Dade Commission on Ethics and Public Trust  
19 W. Flagler Street, Suite 820  
Miami, FL 33130  
Tel: (305) 579-2594  
Fax: (305) 579-0273  
[gdiazgr@miamidade.gov](mailto:gdiazgr@miamidade.gov)  
[www.facebook.com/MiamiDadeEthics](https://www.facebook.com/MiamiDadeEthics)

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**From:** Davis, Yolande <ydavis@coralgables.com>  
**Sent:** Thursday, March 28, 2019 5:31 PM  
**To:** Diaz-Greco, Gilma M. (COE) <Gilma.Diaz-Greco@miamidade.gov>  
**Subject:** RE: Financial Disclosure Question

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[reportspam@miamidade.gov](mailto:reportspam@miamidade.gov) **Enterprise Security Office**

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Good Afternoon Ms. Diaz-Greco:

I believe that the attachment answers your questions below and thank you for following-up on my request of your office.

Should you need further information, please do not hesitate to contact me.

Have a wonderful afternoon and I look forward to hearing from you.

Best,

Yolande A. Davis (Yoli)  
Office of the City Clerk  
City of Coral Gables  
City Hall  
405 Biltmore Way, Suite 101  
Coral Gables, FL 33134  
305-460-5208

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**From:** Diaz-Greco, Gilma M. (COE) <[Gilma.Diaz-Greco@miamidade.gov](mailto:Gilma.Diaz-Greco@miamidade.gov)>

**Sent:** Thursday, March 28, 2019 1:30 PM

**To:** Davis, Yolande <[ydavis@coralgables.com](mailto:ydavis@coralgables.com)>; Financial Disclosures (Elections) <[FINDISCELEC@miamidade.gov](mailto:FINDISCELEC@miamidade.gov)>

**Subject:** RE: Financial Disclosure Question

Good afternoon Ms. Davis:

It has been a pleasure to speak with you about this financial disclosure matter. I have also take the opportunity to discuss this with the Florida Commission on Ethics. I am preparing a written response- which clarifies that the Pension board member would have to file a Sate Form 1 because he became subject to the FD requirements upon his appointment. This follows the opinions we have provided at the County Commission on Ethics. In order to complete my responses, I wanted to verify the facts.

Per our conversations,

My understanding was that this pension board member was elected to the board and appointed to that board which included a City resolution regarding his appointment to the board. Then he resigned several weeks later before attending a meeting.

Would you please verify the date when he was appointed and when he resigned. What was the date of the resolution? Did he tender a formal resignation? If so when was the date?

Please advise and thank you,

Gilma (Mimi) Diaz-Greco

Staff Attorney

Miami-Dade Commission on Ethics and Public Trust

19 W. Flagler Street, Suite 820

Miami, FL 33130

Tel: (305) 579-2594

Fax: (305) 579-0273

[gdiazgr@miamidade.gov](mailto:gdiazgr@miamidade.gov)

[www.facebook.com/MiamiDadeEthics](http://www.facebook.com/MiamiDadeEthics)

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**From:** Davis, Yolande <[YDavis@coralgables.com](mailto:YDavis@coralgables.com)>

**Sent:** Monday, February 25, 2019 2:43 PM

**To:** Diaz-Greco, Gilma M. (COE) <[Gilma.Diaz-Greco@miamidade.gov](mailto:Gilma.Diaz-Greco@miamidade.gov)>; Financial Disclosures (Elections) <[FINDISCELEC@miamidade.gov](mailto:FINDISCELEC@miamidade.gov)>

**Subject:** RE: Financial Disclosure Question

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Good Afternoon Ms. Diaz-Greco:

Thank you for an update to my recent inquiry.

Have a wonderful afternoon Everyone.

Best,

Yoli

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**From:** Diaz-Greco, Gilma M. (COE) [<mailto:Gilma.Diaz-Greco@miamidade.gov>]

**Sent:** Monday, February 25, 2019 2:38 PM

**To:** Davis, Yolande <[YDavis@coralgables.com](mailto:YDavis@coralgables.com)>; Financial Disclosures (Elections) <[FINDISCELEC@miamidade.gov](mailto:FINDISCELEC@miamidade.gov)>

**Subject:** RE: Financial Disclosure Question

Ms. Davis:

I believe your inquiry was sent to the COE ethics inquiry email, [ethics@miamidade.gov](mailto:ethics@miamidade.gov). Once it is sent to that email, it is assigned to a staff attorney for response.

Regards,

Gilma (Mimi) Diaz-Greco

Staff Attorney



Miami-Dade Commission on Ethics and Public Trust

19 W. Flagler Street, Suite 820

Miami, FL 33130

Tel: (305) 579-2594

Fax: (305) 579-0273

[gdiazgr@miamidade.gov](mailto:gdiazgr@miamidade.gov)

[www.facebook.com/MiamiDadeEthics](https://www.facebook.com/MiamiDadeEthics)

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**From:** Davis, Yolande <[YDavis@coralgables.com](mailto:YDavis@coralgables.com)>

**Sent:** Monday, February 25, 2019 2:34 PM

**To:** Financial Disclosures (Elections) <[FINDISCELEC@miamidade.gov](mailto:FINDISCELEC@miamidade.gov)>

**Cc:** Diaz-Greco, Gilma M. (COE) <[Gilma.Diaz-Greco@miamidade.gov](mailto:Gilma.Diaz-Greco@miamidade.gov)>; Ethics (COE) <[ethics@miamidade.gov](mailto:ethics@miamidade.gov)>

**Subject:** RE: Financial Disclosure Question

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Thanks Ramon.

Take care.

Yoli

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**From:** Financial Disclosures (Elections) [<mailto:FINDISCELEC@miamidade.gov>]

**Sent:** Monday, February 25, 2019 11:18 AM

**To:** Davis, Yolande <[YDavis@coralgables.com](mailto:YDavis@coralgables.com)>

**Cc:** Financial Disclosures (Elections) <[FINDISCELEC@miamidade.gov](mailto:FINDISCELEC@miamidade.gov)>; Diaz-Greco, Gilma M. (COE) <[Gilma.Diaz-Greco@miamidade.gov](mailto:Gilma.Diaz-Greco@miamidade.gov)>; Ethics (COE) <[ethics@miamidade.gov](mailto:ethics@miamidade.gov)>

**Subject:** RE: Financial Disclosure Question

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Good morning Yoli and Happy New Year's to you as well. Since we are only the records custodians for these forms, I recommend you contact the Miami-Dade Commission on Ethics (copied above) as they will be the one to properly answer this for you.

Hope this helps, but do not hesitate to contact us with any questions.

Regards,

Ramon Castellanos Jr, Records Custodian

**Government Affairs and Media Relations Division**

**Miami-Dade County Elections Department**

2700 NW 87<sup>th</sup> Avenue

Miami, Florida 33172  
Office 305-499-8541  
<http://www.miamidade.gov/elections>  
"Delivering Excellence Every Day"



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**From:** Davis, Yolande <[YDavis@coralgables.com](mailto:YDavis@coralgables.com)>  
**Sent:** Monday, February 25, 2019 10:22 AM  
**To:** Financial Disclosures (Elections) <[FINDISCELEC@miamidade.gov](mailto:FINDISCELEC@miamidade.gov)>  
**Subject:** Financial Disclosure Question  
**Importance:** High

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Good Morning Ramon and Happy New Year!

I hope all is well with you.

I have a question:

We recently had an election for our Retirement Board and the individual who won, a couple of weeks afterwards resigned. This individual did not attend any meetings. We subsequently had to redo the election.

Should this individual have to file a financial disclosure form?

I was under the impression that it was only if the individual attended a meeting, and it could have been just one time, then that would trigger them having to file.

As always, your expertise is required and greatly appreciated.

Thank you in advance and have a wonderful day.

Regards,

Yolande A. Davis (Yoli)  
Office of the City Clerk  
City of Coral Gables  
City Hall  
405 Biltmore Way, Suite 101  
Coral Gables, FL 33134  
305-460-5208

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## MIAMI-DADE COMMISSION ON ETHICS AND PUBLIC TRUST

19 West Flagler Street, Suite 820 · Miami, Florida 33130

Phone: (305) 579-2594 · Facsimile: (305) 579-0273

Website: [ethics.miamidade.gov](http://ethics.miamidade.gov)

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### MEMORANDUM

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**TO:** Yolande A. Davis, Office of the City Clerk, City of Coral Gables.

**FROM:** Gilma Diaz-Greco, Staff Attorney  
Commission on Ethics

**SUBJECT:** INQ 19-38

**DATE:** 4-4-19

**CC:** All COE Legal Staff, Ramon Castellanos, Records Custodian, Miami-Dade Elections Department

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Thank you for contacting the Miami-Dade Commission on Ethics and Public Trust and requesting our guidance regarding financial disclosure requirements.

Facts: The City of Coral Gables has a City Retirement Board (“Retirement Board”) which is empowered to invest the City’s pension /retirement funds. One of the Retirement Board members was appointed to serve as the board member representing the Regular Full-time Employees (General/Teamsters) pursuant to an unopposed election. City of Coral Gables Resolution 2019-60. However, the board member resigned several weeks after the appointment before attending any Retirement Board meetings. Members of the City Retirement Board file financial disclosure form, State Form 1.

Issue:

Whether the City Retirement Board member is required to file financial disclosure forms when he was appointed to the board but resigned before attending any meetings.

Discussion and opinion:

Both Florida law and Miami-Dade County ordinances require board members to file a financial disclosure. Section 112.3145(1)(a), Florida Statutes requires an *appointed* member of, among others, pension or retirement boards empowered to invest pension or retirement funds to file a State Form 1 within 30 days of appointment and on a yearly basis thereafter.

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The Miami-Dade Ethics Code Section 2-11.1 (i) requires that certain County and Municipal personnel file financial disclosure on a yearly basis. This section also specifies that compliance with the financial disclosure provisions of Chapter 112, Florida Statutes, shall constitute compliance with the County Ethics Code. In other words, persons who are required by state law to file a state financial disclosure form (State Form 1 or 6), satisfy the local financial disclosure requirement by filing the state form and do not also have to file the local financial disclosure form (Source of Income form).

The Miami-Dade Commission on Ethics does not interpret Chapter 112, Florida Statutes. However, after conferring with the Florida Commission on Ethics, which has jurisdiction over this matter, they advise that the requirement to file a State financial disclosure form takes effect upon the **appointment** or employment of the covered person. *See* CEO 75-190 and CEO 75-186. In this instance, the board member was appointed, and thus that appointment triggered the requirement to file State Form 1 pursuant to Florida Statute 112.3145(1)(a), with the Elections Department in the County where he or she resides. Information on filing State Forms 1 and 6 can be found at the Florida Commission on Ethics website at <http://www.ethics.state.fl.us/>.

Persons covered by Chapter 112, must file a State Form 1 within 30 days of appointment or employment. A Final Statement of Financial Interests (State Form 1F) must also be filed within 60 days after leaving office or employment (unless taking another position that requires filing either Form 1 or Form 6). Persons filing State Form 1 report financial interests for the previous year. Consequently, under the facts presented here, the City of Coral Gables Pension Board member appointed in 2019, would file a 2018 State Form 1 within 30 days of the appointment date, and a 2019 State Form 1F within 60 days after leaving the board (unless the board member holds another position which requires filing State Forms 1 or 6). These forms can be found on the Florida Commission on Ethics website. Completed forms should be filed with the Elections Department in the County where the Pension Board member resides. Please find attached for informational purposes, the Financial Disclosure Chart prepared by the Commission on Ethics on a yearly basis.

Additional questions regarding late or non-filing of State Form 1 should be addressed to the Florida Commission on Ethics. Please note that filing a State Form 1 or 1F also satisfies the Miami-Dade County financial disclosure requirement and no additional local financial disclosure is required.

This opinion is limited to the facts as you presented them to the Commission on Ethics and is limited to an interpretation of the County Ethics Code only and is not intended to interpret state laws. Questions regarding state ethics laws should be addressed to the Florida Commission on Ethics.

INQs are informal ethics opinions provided by the legal staff after being reviewed and approved by the Executive Director. INQs deal with opinions previously addressed in public session by the Ethics Commission or within the plain meaning of the County Ethics Code. RQOs are opinions provided by the Miami-Dade Commission on Ethics and Public Trust when the subject matter is of great public importance or where there is insufficient precedent. While these are informal opinions, covered parties that act contrary to the opinion may be referred to the Advocate for preliminary review or investigation and may be subject to a formal Complaint filed with the Commission on Ethics and Public Trust.

**CITY OF CORAL GABLES, FLORIDA**

**RESOLUTION NO. 2019-60**

A RESOLUTION CONFIRMING THE ELECTION OF JESUS CORDERO WHO RAN UNOPPOSED, AS A MEMBER OF THE CITY OF CORAL GABLES RETIREMENT BOARD FOR A TERM WHICH BEGAN ON JANUARY 1, 2019 AND CONTINUES THROUGH DECEMBER 31, 2020.

**WHEREAS**, on January 11, 2019, Nominating Petition forms were made available to all Coral Gables employees eligible to participate in the Retirement Board Election for the Participating Regular Full-time Employee Representative (General/Teamsters) seat; and

**WHEREAS**, as of the January 25, 2019, 5:00 p.m., the deadline for submittal of Nominating Petition forms, only Jesus Cordero received a nomination for the Participating Regular Full-time Employee Representative (General/Teamsters) seat, thereby winning unopposed;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES, FLORIDA:**

**SECTION 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution upon adoption hereof.

**SECTION 2.** That the City Commission does hereby confirm the election of Jesus Cordero, (Participating Regular Full-time Employee Representative Seat), who ran unopposed, to serve as a member of the Coral Gables Retirement Board for the remainder of a two-year term which began on January 1, 2019 and continues through December 31, 2020.

**SECTION 3.** That this Resolution shall become effective upon its passage and adoption herein.



PASSED AND ADOPTED ON THIS TWELFTH DAY OF FEBRUARY, A.D., 2019.  
(Moved: Lago / Seconded: Mena)  
(Yeas: Keon, Lago, Mena, Quesada, Valdes-Fauli)  
(Unanimous: 5-0 Vote)  
(Agenda Item: L-1)


APPROVED:

RAUL VALDES FAULI  
MAYOR

ATTEST:

  
BILLY Y. URQUIA  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

  
MIRIAM SOLER RAMOS  
CITY ATTORNEY

## Davis, Yolande

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**From:** Davis, Yolande  
**Sent:** Friday, January 11, 2019 10:23 AM  
**To:** Salas, Grethel  
**Cc:** Urquia, Billy  
**Subject:** FW: Retirement Board Election - February 5-8, 2019 - Participating Regular Full-time (General/Teamster Employees) Representative  
**Attachments:** img-111082714-0001.pdf

Good Morning Grethel and Happy Friday.

I have sent out an email (see below) of our upcoming Retirement Board Election to all departments. Would you be so kind as to post the notice on our city's intranet or should I ask Desiree? Also, to ensure participation and proper notification to all General Teamster Employees, are you able to send this as an attachment to those individuals whose emails we already have on file from the December election?

As always, thank you so much for your assistance .

Regards,

Yolande A. Davis (Yoli)  
Office of the City Clerk  
City of Coral Gables  
City Hall  
405 Biltmore Way, Suite 101  
Coral Gables, FL 33134

**From:** Davis, Yolande  
**Sent:** Friday, January 11, 2019 8:59 AM  
**To:** Iglesias, Peter  
**Cc:** Commissioners ; Directors ; Administrative Assistants ; City Attorney ; Groome, Kimberly ; Baublitz, John ; Chickillo, Michael ; Vazquez, Marangely ; Urquia, Billy  
**Subject:** Retirement Board Election - February 5-8, 2019 - Participating Regular Full-time (General/Teamster Employees) Representative

Good Morning Everyone:

This email correspondence is being forwarded to you on behalf of Billy Y. Urquia, City Clerk.

Attached is notification of our upcoming election for a Participating Regular Full-time (General/Teamster Employees) Representative.

Administrative Assistants, please post the attachment in a visible area in your respective department, so that eligible General/Teamsters Employees are made aware of said election.

Thank you in advance, and have a wonderful day everyone.

Regards,

Yolande A. Davis (Yoli)  
Office of the City Clerk  
City of Coral Gables  
City Hall  
405 Biltmore Way, Suite 101  
Coral Gables, FL 33134  
305-460-5208

# CITY OF CORAL GABLES

## MEMORANDUM

**TO:** PETER J. IGLESIAS  
CITY MANAGER

**DATE:** JANUARY 11, 2019

**FROM:**   
BILLY Y. URQUIA  
CITY CLERK

**SUBJECT:** CORAL GABLES RETIREMENT  
BOARD ELECTION - PARTICIPATING  
REGULAR FULL-TIME EMPLOYEE  
REPRESENTATIVE

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The City of Coral Gables Retirement Board will conduct elections, pursuant to City Code Section 46-87, for a Participating Regular Full-time (General/Teamster Employees) Representative, beginning February 5 through February 8, 2019.

**Nominating Petition Form:** Enclosed herein, please find nominating petition form.

**Participating Regular Full-time Employee Representative:**

Each nomination made, should be on a petition signed by ten (10) participating regular full-time (General/Teamster) employees of the City. The nominee receiving the most votes will be elected to serve on the Retirement Board as a Regular Full-time Employee Representative, for the remainder of a two year term which began January 1, 2019 through December 31, 2020. An unopposed nominee will be automatically elected.

**Deadline:** Nominating Petition form(s) must be accompanied by a written acceptance letter and returned to the City Clerk's Office, by **no later than 5 p.m., on Friday, January 25, 2019.**

**Voter Eligibility:** Only those eligible employees (Participating Regular Full-time employees, General/Teamster employees) who are employed by the City on a regular full-time basis shall be eligible to vote.

Peter J. Igelesias - City Manager

January 11, 2019

Page 2 of 2

Re: Participating Full-time Employee (General/Teamster) Representative

**Electronic Voting:** Voting will be done electronically via a touch screen tablet located at the following locations:

- Office of the City Clerk – City Hall, 405 Biltmore Way
- Public Works Department – Main Lobby Reception Area - 2800 S.W. 72 Avenue
- Police and Fire Station – 2801 Salzedo Street
- Youth Center – 405 University Drive

Or on your personal computer using the following link: <https://coralgables.simplyvoting.com/> **only during the election period of Tuesday, February 5, through Friday, February 8, 2019.**

c: Honorable Mayor and Members of the City Commission  
Department Directors  
Miriam Soler Ramos, City Attorney  
Kimberly Groome, Retirement Systems Administrator  
John Baublitz, Fraternal Order of Police, Lodge No. 7  
Mike Chickillo, President of Coral Gables Firefighter Association, Local 1210  
Mara Vazquez, President of Coral Gables Employees Association

Enc.: Election Notice  
Nominating Petition Form  
Instructions to Vote electronically

**CITY OF CORAL GABLES**  
**ELECTION NOTICE**  
**RETIREMENT BOARD ELECTION**

**TO:** All Participating Regular Full-time City Employees (General/Teamsters)

**SUBJECT:** Retirement Board Election

**ELECTION:** Participating Regular Full-time Employee Representative (General/Teamsters)

**TERM:** For the remainder of a two year term which began on January 1, 2019 through December 31, 2020

**Election Period:** 8:00 A.M. Tuesday, February 5, until 5:00 P.M. Friday, February 8, 2019.

**Electronic Voting:** Voting will be done electronically via a touch screen tablet located at the following locations:

- Office of the City Clerk – City Hall, 405 Biltmore Way
  - Public Works Department – Main Lobby Reception Area - 2800 S.W. 72 Avenue
  - Police and Fire Station – 2801 Salzedo Street
  - Coral Gables Youth Center – 405 University Drive
- **Note: Voting can also be done by using the following link:**  
<https://coralgables.simplyvoting.com/>

**CITY OF CORAL GABLES, FLORIDA  
NOMINATING PETITION  
FOR CANDIDATE TO THE CORAL GABLES RETIREMENT BOARD  
PARTICIPATING REGULAR FULL-TIME (GENERAL/TEAMSTER) EMPLOYEE  
REPRESENTATIVE  
FOR THE REMAINDER OF A TWO (2) YEAR TERM  
WHICH BEGAN JANUARY 1, 2019 THROUGH DECEMBER 31, 2020**

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***PARTICIPATING REGULAR FULL-TIME (GENERAL/TEAMSTER) EMPLOYEE  
REPRESENTATIVE – RETIREMENT BOARD  
DESIGNATED ELECTION PERIOD  
8:00 A.M. TUESDAY, FEBRUARY 5, 2019  
TO  
5:00 P.M. FRIDAY, FEBRUARY 8, 2019***

The undersigned Employees of the \_\_\_\_\_ DEPARTMENT  
OR DIVISION of the CITY OF CORAL GABLES, hereby nominate  
\_\_\_\_\_ as a candidate for election to the Coral Gables Retirement Board to  
fill a two (2) year term ending December 31, 2020.

<u>EMPLOYEE NAME/ID NO.</u>	<u>EMPLOYEE NAME/ID NO.</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

This petition must be signed by at least ten (10) Employees, who are participating regular full-time (General/Teamster) Employees of the City. If there are not ten Employees in a department or division, the petition must be signed by a majority employed therein. Each person signing must be a participating, regular full-time Employee of the City, who is in the City's Pension System.

Please have your nominee accept your nomination, in writing, prior to submission of this petition.

**Optional:** Nominee can drop by the Office of the City Clerk, to have his/her photo taken, so that it will be included on the electronic ballot for said election.

**This petition must be filed in person with the Office of the City Clerk by no later than 5 p.m., on Friday, January 25, 2019.**

## INSTRUCTIONS TO VOTE ELECTRONICALLY

1. Enter your 'Employee No.' (without the zeros in front) and the 'Year you were born (YYYY)', and click "Login"

A screenshot of a web application interface. At the top, there is a 'Home' button. Below it, a text prompt reads: 'Enter your [Employee No.] (without the zeros in front) and [Year you were born (YYYY)] (4 digits)'. The input fields are labeled 'EMPLOYEE NO.' and 'YEAR YOU WERE BORN'. The 'EMPLOYEE NO.' field contains the text '11111' and has a small 'x' icon to its right. The 'YEAR YOU WERE BORN' field contains four asterisks '\*\*\*\*'. Below these fields is a 'Login' button.

- 2.

### Electronic Ballot - CITY OF CORAL GABLES RETIREMENT BOARD ELECTION

#### VOTE FOR ONE

This question is required. You may select one of the following.

A screenshot of a ballot selection screen. It shows two candidates, each with a checkbox and a bio link. The first candidate is 'John Doe' with a checkbox and a 'Bio' link. The second candidate is 'Jane Doe' with a checkbox and a 'Bio' link. At the bottom of the screen, there are two buttons: 'Continue' and 'Cancel'.

3. Review your choice and press "Confirm" to cast your vote
4. The following message will display once your vote has been casted

A screenshot of a success message box. It features a large checkmark icon on the left. The text reads: 'Success Your vote has been recorded. You may view your voting receipt online at [coralgables.simplyvoting.com](http://coralgables.simplyvoting.com).' There is an 'OK' button on the right side of the box.



## Davis, Yolande

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**From:** Davis, Yolande  
**Sent:** Tuesday, January 08, 2019 2:30 PM  
**To:** Groome, Kimberly; Urquia, Billy  
**Cc:** Canas, Cesar; Coffy, Ornelisa  
**Subject:** RE: Cesar Canas Position Change

Thank you, Kimberly. I will start the process for the open seat.

Have a wonderful afternoon.

Regards,

Yoli

---

**From:** Groome, Kimberly  
**Sent:** Tuesday, January 08, 2019 10:58 AM  
**To:** Urquia, Billy <burquia@coralgables.com>  
**Cc:** Davis, Yolande <YDavis@coralgables.com>; Canas, Cesar <ccanas@coralgables.com>; Coffy, Ornelisa <ocoffy@coralgables.com>  
**Subject:** FW: Cesar Canas Position Change

Billy,

I have received the below email from Human Resources informing that Cesar Canas is now an excluded employee and no longer a General/Teamster employee. The General Representative of the Retirement Board is for a General/Teamster employee. We will need to do another election for this seat. Mr. Canas is now only eligible to run for the At-Large Representative of the Retirement Board since his position is now of an Excluded General Employee.

Thank you for your attention.  
Kimberly

*Kimberly V. Groome, MPA, CPPT*  
*Administrative Manager*  
*Coral Gables Retirement System*  
*Website: [www.coralgables.com/retirement](http://www.coralgables.com/retirement)*  
*Office email: [Retirementrequests@coralgables.com](mailto:Retirementrequests@coralgables.com)*  
*Direct line: 305-460-5281*  
*Fax: 305-392-1431*

**Office Hours:** Monday through Friday 6:00 a.m. to 4:00 p.m.  
**For appointments after 4 p.m., please contact our office**

**PLEASE NOTE OUR ADDRESS HAS CHANGED TO 147 ALHAMBRA CIRCLE, SUITE 215**

---

**From:** Ingersoll, Kenneth  
**Sent:** Tuesday, January 08, 2019 10:51 AM  
**To:** Groome, Kimberly  
**Cc:** Coffy, Ornelisa  
**Subject:** Cesar Canas Position Change

Good Morning,

Please be advised that Cesar Canas transferred to Public Works on 12/31/18 as an Accounting Specialist/PW. This position is an excluded position. He is no longer in a Teamster Bargaining unit position. His new position is excluded.

If you have any questions please feel free to reach out to me.

Kenneth Ingersoll  
Compensation Manager  
City of Coral Gables  
2801 Salzedo Street, 2<sup>nd</sup> Floor  
Coral Gables, Florida 33134  
[kingersoll@coralgables.com](mailto:kingersoll@coralgables.com)  
305-722-8641

**Davis, Yolande**

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**From:** Groome, Kimberly  
**Sent:** Tuesday, January 08, 2019 10:58 AM  
**To:** Urquia, Billy  
**Cc:** Davis, Yolande; Canas, Cesar; Coffy, Ornelisa  
**Subject:** FW: Cesar Canas Position Change

Billy,

I have received the below email from Human Resources informing that Cesar Canas is now an excluded employee and no longer a General/Teamster employee. The General Representative of the Retirement Board is for a General/Teamster employee. We will need to do another election for this seat. Mr. Canas is now only eligible to run for the At-Large Representative of the Retirement Board since his position is now of an Excluded General Employee.

Thank you for your attention.  
Kimberly

*Kimberly V. Groome, MPA, CPPT*  
*Administrative Manager*  
*Coral Gables Retirement System*  
*Website: [www.coralgables.com/retirement](http://www.coralgables.com/retirement)*  
*Office email: [Retirementrequests@coralgables.com](mailto:Retirementrequests@coralgables.com)*  
*Direct line: 305-460-5281*  
*Fax: 305-392-1431*

Office Hours: Monday through Friday 6:00 a.m. to 4:00 p.m.  
For appointments after 4 p.m., please contact our office

**PLEASE NOTE OUR ADDRESS HAS CHANGED TO 147 ALHAMBRA CIRCLE, SUITE 215**

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**From:** Ingersoll, Kenneth  
**Sent:** Tuesday, January 08, 2019 10:51 AM  
**To:** Groome, Kimberly  
**Cc:** Coffy, Ornelisa  
**Subject:** Cesar Canas Position Change

Good Morning,

Please be advised that Cesar Canas transferred to Public Works on 12/31/18 as an Accounting Specialist/PW. This position is an excluded position. He is no longer in a Teamster Bargaining unit position. His new position is excluded.

If you have any questions please feel free to reach out to me.

Kenneth Ingersoll  
Compensation Manager  
City of Coral Gables

2801 Salzedo Street, 2<sup>nd</sup> Floor  
Coral Gables, Florida 33134  
[kingersoll@coralgables.com](mailto:kingersoll@coralgables.com)  
305-722-8641

## Davis, Yolande

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**From:** Canas, Cesar  
**Sent:** Thursday, December 27, 2018 9:01 AM  
**To:** Administrative Assistants; Timekeepers; Directors; Alexander, Angela (Angela.Alexander@dcfcu.org)  
**Cc:** Alvizuri, Carolina; Balado, Yancys; Berrios, Lidia; Bhagirathi, Mitranand; Canas, Cesar; Castro, Jeanette; Chen, Oliver; Chircut, Pete; Coffy, Ornelisa; Cubilla, Erika; Diaz, Yvette; Fernandez, Cecile; Fuentes, Elsa; Gomez, Ampy; Gomez, Diana; Groome, Kimberly; Iquique, Deborah; Johnson, Donna; Kleiman, Keith; Lajo, Sonia; Lopez, Lizandra; Martinez, Carmen; Ola Ola, Sally; Rodriguez, Dania; Template, Finance; Urgelles, Mary; Velez, Lydia; Walker, Celeste; Wright, Torrie; Berrios, Lidia; Canas, Cesar; Lajo, Sonia; Ola Ola, Sally  
**Subject:** Payroll Specialist -Farewell

Dear Colleagues,

I would like to let you know that effective Wednesday January 2<sup>nd</sup>, 2019 I will no longer be a payroll specialist in the Finance Department. I have accepted a position within the City of Coral Gables Public Works department. Therefore, going forward, you should direct all payroll-related queries to the Finance-Payroll Email, team of Sally Ola Ola, Sonia Lajo, and Lidia Berrios. They can assist you with any of your payroll needs. You will be in great hands!

I would like to take this opportunity to thank the Finance-Accounting Department for all of the great support they have provided to me over these last twelve years. I would especially like to thank my Assistant Director Sally Ola Ola and my Finance Director Diana Gomez for their support and encouragement.

Here's wishing you all a healthy, happy, and prosperous 2019.

Sincerely,  
Cesar Canas

**CITY OF CORAL GABLES, FLORIDA**

**RESOLUTION NO. 2019-16**

A RESOLUTION OF THE CITY COMMISSION CONFIRMING THE RE-ELECTION OF TROY EASLEY, WHO RAN UNOPPOSED, TO THE CITY OF CORAL GABLES RETIREMENT BOARD, FIREFIGHTER EMPLOYEE REPRESENTATIVE SEAT, FOR A TERM BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2020; AND THE ELECTION OF CESAR CANAS, TO THE CORAL GABLES RETIREMENT BOARD PARTICIPATING REGULAR FULL-TIME (GENERAL/TEAMSTER) EMPLOYEE REPRESENTATIVE SEAT FOR A TERM BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2020.

**WHEREAS**, on November 1, 2018, nominating petitions forms were emailed to all departments for posting regarding the upcoming Retirement Board election for a Firefighter Employee Representative seat and a Participating Regular Full-time (General/Teamster) Employee Representative seat; both terms beginning January 1, 2019 through December 31, 2020.

**WHEREAS**, by the deadline date for Nominating Petition submittal, Monday, November 19, 2018, at 5 p.m., the City Clerk's Office received Nominating Petition forms and acceptance letters for the following individuals, namely, Troy Easley (Firefighter Representative Seat) who ran unopposed; Cesar Canas and Jesus Cordero (Participating Full-Time (General/Teamster) Employee Representative seat.

**WHEREAS**, on Friday, December 7, 2018 at 5 p.m., the close of the electronic election voting, the results was as follows:

	Votes/ Percentage
• Cesar Canas	93 / (75.6%)
• Jesus Cordero	30 / (24.4%)

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES, FLORIDA:**

**SECTION 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution upon adoption hereof.

**SECTION 2.** That the City Commission does hereby confirm Troy Easley, who ran unopposed, as the Firefighter Employee Representative and the election of Cesar Canas, as the Participating Regular Full-time (General/Teamster) Employee Representative, both terms beginning January 1, 2019 through December 31, 2020.

**SECTION 3.** That this Resolution shall become effective upon its passage and adoption herein.

PASSED AND ADOPTED ON THIS EIGHTH DAY OF JANUARY, A.D., 2019.

(Moved: Keon / Seconded: Mena)

(Yeas: Keon, Mena, Quesada)

(Majority: (3-0) Vote)

(Absent: Lago, Valdes-Fauli)

(Agenda Item: L-1)

APPROVED:



RAUL VALDES-FAULI  
MAYOR

ATTEST:



BILLY Y. URQUIA  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:



MIRIAM SOLER RAMOS  
CITY ATTORNEY

## Davis, Yolande

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**From:** Davis, Yolande  
**Sent:** Wednesday, December 12, 2018 1:24 PM  
**To:** Canas, Cesar  
**Cc:** Urquia, Billy; Groome, Kimberly; Coffy, Ornelisa  
**Subject:** Retirement Board Participating Regular Full-time General/Teamster Employee Representative Seat  
**Attachments:** img-Z12114311-0001.pdf

Good Afternoon Mr. Canas:

This email correspondence is to formally congratulate you on winning the seat as a Coral Gables Retirement Board Participating Regular Full-time (General/Teamster) Employee Representative. Please find attached the results of the election.

I was informed that the Retirement Board Meeting in 2019 is January 17, 2019.

Should you need any other information pertaining to your role on said board, please feel free to contact Ms. Kimberly Groome and/or Ms. Ornelisa Coffy.

Have a wonderful day.

Regards,

Yolande A. Davis (Yoli)  
Office of the City Clerk  
City of Coral Gables  
City Hall  
405 Biltmore Way, Suite 101  
Coral Gables, FL 33134  
305-460-5208



## **Davis, Yolande**

---

**From:** Canas, Cesar  
**Sent:** Wednesday, December 12, 2018 2:25 PM  
**To:** Davis, Yolande  
**Cc:** Urquia, Billy; Groome, Kimberly; Coffy, Ornelisa  
**Subject:** RE: Retirement Board Participating Regular Full-time General/Teamster Employee Representative Seat

Good afternoon Mrs. Davis:

Thank you for all your assistances in reference to the elections, I will keep in contact with retirement offices for any further information.

Have a nice day.

Regards, Cesar Canas.

-----Original Message-----

**From:** Davis, Yolande  
**Sent:** Wednesday, December 12, 2018 1:24 PM  
**To:** Canas, Cesar  
**Cc:** Urquia, Billy; Groome, Kimberly; Coffy, Ornelisa  
**Subject:** Retirement Board Participating Regular Full-time General/Teamster Employee Representative Seat

Good Afternoon Mr. Canas:

This email correspondence is to formally congratulate you on winning the seat as a Coral Gables Retirement Board Participating Regular Full-time (General/Teamster) Employee Representative. Please find attached the results of the election.

I was informed that the Retirement Board Meeting in 2019 is January 17, 2019.

Should you need any other information pertaining to your role on said board, please feel free to contact Ms. Kimberly Groome and/or Ms. Ornelisa Coffy.

Have a wonderful day.

Regards,

Yolande A. Davis (Yoli)  
Office of the City Clerk  
City of Coral Gables  
City Hall  
405 Biltmore Way, Suite 101  
Coral Gables, FL 33134  
305-460-5208

**Davis, Yolande**

---

**From:** Davis, Yolande  
**Sent:** Monday, December 10, 2018 12:26 PM  
**To:** Coffy, Ornelisa; Groome, Kimberly  
**Subject:** RE: Request for Information - Retirement Board Meeting

Thank you, just wanted to have the legislation signed before the new member sits at his first meeting.

Thank you so much.

Best,

Yoli

**From:** Coffy, Ornelisa  
**Sent:** Monday, December 10, 2018 12:25 PM  
**To:** Davis, Yolande <YDavis@coralgables.com>; Groome, Kimberly <kgroome@coralgables.com>  
**Subject:** RE: Request for Information - Retirement Board Meeting

Hi Yoli,

The next Commission meeting is tomorrow.

I believe you're asking for the Retirement Board meeting .

Our Retirement board meeting is Jan 17<sup>th</sup> .

Regards,

**Ornelisa M. Coffy**

***Retirement System Assistant***

**Coral Gables Retirement System**

**Office Phone:** 305-476-7226

**Fax:** 305-392-1431

**Email:** [ocoffy@coralgables.com](mailto:ocoffy@coralgables.com)

**Website :** [www.coralgables.com/retirement](http://www.coralgables.com/retirement)

Office hours are Monday- Friday, 6am – 4pm

For Appointments after 4pm, please contact our office

**From:** Davis, Yolande <YDavis@coralgables.com>  
**Sent:** Monday, December 10, 2018 12:15 PM

December 7, 2018

City of Coral Gables  
405 Biltmore Way  
Coral Gables, FL  
33134 United States of America

To Whom It May Concern:

The following election results are certified by Simply Voting to have been securely processed and accurately tabulated by our independently managed service.

Respectfully yours,



Brian Lack  
President  
Simply Voting Inc.

## **Results - CITY OF CORAL GABLES - RETIREMENT BOARD ELECTION - DECEMBER 4th, 2018 TO DECEMBER 7th, 2018**

**Start:** 2018-12-04 08:00:00 US/Eastern

**End:** 2018-12-07 17:00:00 US/Eastern

**Turnout:** 123 (39.9%) of 308 electors voted in this ballot.

### **SELECT ONE & PRESS CONTINUE**

Option	Votes
CESAR CANAS	93 (75.6%)
JESUS CORDERO	30 (24.4%)

### **VOTER SUMMARY**

<b>Total</b>	123
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# Results - CITY OF CORAL GABLES - RETIREMENT BOARD ELECTION - DECEMBER 4th, 2018 TO DECEMBER 7th, 2018

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**SELECT ONE & PRESS CONTINUE**

Option	Votes
CESAR CANAS	93 (75.6%)
JESUS CORDERO	30 (24.4%)
VOTER SUMMARY	
Total	123



**CITY OF CORAL GABLES, FLORIDA  
NOMINATING PETITION  
FOR CANDIDATE TO THE CORAL GABLES RETIREMENT BOARD  
PARTICIPATING REGULAR FULL-TIME (GENERAL/TEAMSTER) EMPLOYEE  
REPRESENTATIVE  
FOR A TWO (2) YEAR TERM  
BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2020**

CITY OF CORAL GABLES  
RECEIVED BY THE  
OFFICE OF THE CITY CLERK  
2018 NOV 19 PM 12:42

***PARTICIPATING REGULAR FULL-TIME (GENERAL/TEAMSTER) EMPLOYEE  
REPRESENTATIVE – RETIREMENT BOARD  
DESIGNATED ELECTION PERIOD  
8:00 A.M. TUESDAY, DECEMBER 4, 2018  
TO  
5:00 P.M. FRIDAY, DECEMBER 7, 2018***

The undersigned Employees of the Finance DEPARTMENT  
OR DIVISION of the CITY OF CORAL GABLES, hereby nominate  
Coron Canas as a candidate for election to the Coral Gables Retirement Board to  
fill a two (2) year term ending December 31, 2020.

**EMPLOYEE NAME/ID NO.**

Lydia Velez 011040

Lidia Berrios 011121

Araceli Martinez

Ampy Gomez 7632

Cecile Fernandez de Cuto 10056

Dania M. Rodriguez

**EMPLOYEE NAME/ID NO.**

[Signature] 9629

Guzar 010499

Isabella Cutia #8272

[Signature] 10454

This petition must be signed by at least ten (10) Employees, who are participating regular full-time (General/Teamster) Employees of the City. If there are not ten Employees in a department or division, the petition must be signed by a majority employed therein. Each person signing must be a participating, regular full-time Employee of the City, who is in the City's Pension System.

Please have your nominee accept your nomination, in writing, prior to submission of this petition.

**Optional:** Nominee can drop by the Office of the City Clerk, to have his/her photo taken, so that it will be included on the electronic ballot for said election.

**This petition must be filed in person with the Office of the City Clerk by no later than 5 p.m., Monday, November 19, 2018.**

Nominating Petition - Participating Regular Full-time (General/Teamster) Employee Representative  
Page 2



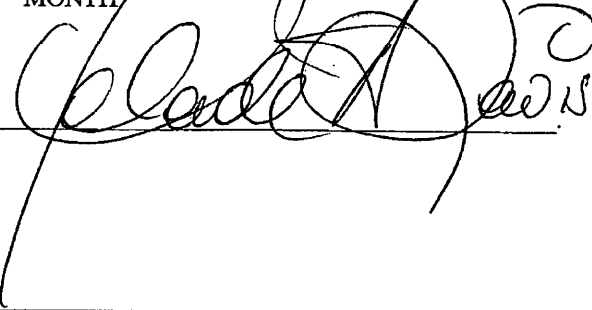
Walter J. Foeman  
City Clerk

Received at the Office of the City Clerk at 12:42 a.m./p.m., this 19<sup>th</sup> day of

June  
MONTH

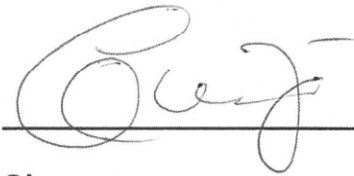
A.D., 2018,

by



November 19, 2018

I, Cesar Canas, do hereby accept the nomination to run for The Participating Fulltime (General/teamster) Employee Representative.

A handwritten signature in cursive script, appearing to read 'Cesar Canas', is written over a horizontal line.

Signature

CITY OF CORAL GABLES  
RECEIVED BY THE  
OFFICE OF THE CITY CLERK  
2018 NOV 19 PM 12:48