

## Sanchez, Rodzandra (COE)

---

**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Thursday, February 22, 2018 3:55 PM  
**To:** Sanchez, Rodzandra (COE)  
**Subject:** FW: Daniel L. Howe, Vice President/Fair Lending Initiative Director, HOPE, Inc (County Board Ethics Training) INQ 18-53

INQ 18-53 Howe

---

**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Thursday, February 22, 2018 3:55 PM  
**To:** 'Daniel Howe' <Daniel@hopefhc.com>  
**Cc:** Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>; Murawski, Michael P. (COE) <Michael.Murawski@miamidade.gov>; Perez, Martha D. (COE) <Martha.Perez2@miamidade.gov>; Turay, Radia (COE) <Radia.Turay@miamidade.gov>; Smith, Loren (COC) <Loren.Smith@miamidade.gov>  
**Subject:** Daniel L. Howe, Vice President/Fair Lending Initiative Director, HOPE, Inc (County Board Ethics Training) INQ 18-53

Dear Mr. Howe:

You have inquired regarding required ethics training for County Board members.

As background, you advise that you are currently employed as the Vice President /Fair Lending Initiative Director of HOPE, Inc. and were appointed to the Miami-Dade Affordable Housing Trust Fund Advisory Board in February 2018. You also advise that you were an employee of Miami Dade County until 2011 and that you may have taken the employee Ethics training course during your employment.

We note that the County employee ethics training was first offered in 2013, after your separation date. Furthermore, your appointment to the Affordable Housing Trust Fund Advisory Board triggers the requirements of Miami-Dade Resolution 189-05, which provides that board members must complete an ethics course developed by the Miami-Dade County Commission on Ethics and Public Trust. Given that the County board ethics training covers issues that are specific to board service, you would have to complete the Board ethics training provided by the County Ethics Commission. You can find the registration form at: registration form at : [http://ethics.miamidade.gov/library/publications-2018/2018 advisory bd training reg.pdf](http://ethics.miamidade.gov/library/publications-2018/2018%20advisory%20bd%20training%20reg.pdf).

Please contact me if you have any further questions.

Cordially,

Gilma (Mimi) Diaz-Greco  
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust  
19 W. Flagler Street, Suite 820

Miami, FL 33130  
Tel: (305) 579-2594  
Fax: (305) 579-0273  
[gdiazgr@miamidade.gov](mailto:gdiazgr@miamidade.gov)  
[www.facebook.com/MiamiDadeEthics](http://www.facebook.com/MiamiDadeEthics)

---

**From:** Daniel Howe [<mailto:Daniel@hopefhc.com>]  
**Sent:** Tuesday, February 20, 2018 2:46 PM  
**To:** Diaz-Greco, Gilma M. (COE) <[Gilma.Diaz-Greco@miamidade.gov](mailto:Gilma.Diaz-Greco@miamidade.gov)>  
**Subject:** RE: Appointment Letter/Oath of Office documents

This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected emails. Please click here if this is a suspicious message  
[reportspam@miamidade.gov](mailto:reportspam@miamidade.gov) **Enterprise Security Office**

---

Good afternoon Ms. Diaz-Greco,

My name is Daniel Howe and I am a former employee of Miami-Dade County.

My years of service were from 2000 to 2011.

Sometime during the last few years of my employment, I took the Ethics Training.

In order to serve as an alternate on the Affordable Housing Trust Fund Advisory Board, I completed the "Board/Committee Member Information Form". On the form, there is a space after "I will complete/have completed County Advisory Board "Ethics Training" on \_\_\_\_\_."

I don't know what to put there. I know I took the training as a County employee but I don't know the date.

Do you know how I can find out the date so that I can correctly complete the form?

Thank you,

Daniel L. Howe  
Vice President/Fair Lending Initiative Director  
HOPE, Inc.  
11501 N.W. 2nd Avenue  
Miami, FL 33168  
305-651-HOPE (4673) - FAX: 305-759-2440  
TDD: 800-955-8771  
[Daniel@hopefhc.com](mailto:Daniel@hopefhc.com)

---

**From:** Smith, Loren (COC) [<mailto:Loren.Smith@miamidade.gov>]  
**Sent:** Tuesday, February 20, 2018 2:23 PM  
**To:** Daniel Howe <[Daniel@hopefhc.com](mailto:Daniel@hopefhc.com)>  
**Cc:** Diaz-Greco, Gilma M. (COE) <[Gilma.Diaz-Greco@miamidade.gov](mailto:Gilma.Diaz-Greco@miamidade.gov)>  
**Subject:** RE: Appointment Letter/Oath of Office documents

Good afternoon,

I appreciate your assistance with the attached document, as it relates to your training I have copied Ms. Diaz-Greco with The Commission on Ethics please feel free to email her for further instruction regarding training.

If I may be of further assistance please do not hesitate to call me.

Always my pleasure to assist.

Kind Regards,

*Renee Smith  
Clerk of the Board Division  
Harvey Ruvlin, Clerk of Courts  
111 NW 1<sup>st</sup> Street, Suite 17-202  
Miami, Florida 33128  
Direct Line : 305-375-1287  
Email Address: [Lorens@miamidade.gov](mailto:Lorens@miamidade.gov)  
Genuine Leadership Sparks Others to Extraordinary Performance*

---

**From:** Daniel Howe [<mailto:Daniel@hopefhc.com>]  
**Sent:** Tuesday, February 20, 2018 1:26 PM  
**To:** Smith, Loren (COC)  
**Subject:** RE: Appointment Letter/Oath of Office documents

This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected emails. Please click here if this is a suspicious message [reportspam@miamidade.gov](mailto:reportspam@miamidade.gov) **Enterprise Security Office**

---

Good afternoon Ms. Smith.

I have completed all the forms except for one section that I hope you can help me with.

On the "Board/Committee Member Information Form" there is a space after "I will complete/have completed County Advisory Board "Ethics Training" on \_\_\_\_."

When I was an employee with the County, I completed this training but can't recall the date. I believe it was somewhere between 2008 and 2011.

If my prior training is acceptable, is it possible for you or someone you can recommend for me to contact to locate my training date so that I don't have to re-take it?

Thank you,

Daniel L. Howe  
Vice President/Fair Lending Initiative Director  
HOPE, Inc.  
11501 N.W. 2nd Avenue  
Miami, FL 33168  
305-651-HOPE (4673) - FAX: 305-759-2440  
TDD: 800-955-8771  
[Daniel@hopefhc.com](mailto:Daniel@hopefhc.com)

---

**From:** Smith, Loren (COC) [<mailto:Loren.Smith@miamidade.gov>]  
**Sent:** Wednesday, February 14, 2018 10:11 AM  
**To:** Daniel Howe <[Daniel@hopefhc.com](mailto:Daniel@hopefhc.com)>  
**Cc:** Gray, Lakisha (PHCD) <[Lakisha.Gray@miamidade.gov](mailto:Lakisha.Gray@miamidade.gov)>; Knowles, Keith (COC) <[Keith.Knowles@miamidade.gov](mailto:Keith.Knowles@miamidade.gov)>  
**Subject:** Appointment Letter/Oath of Of Office documents

Dear Mr. Howe,

On behalf of Mr. Christopher Agrippa, Director, Clerk of the Board Division, please refer to the attached letter concerning your appointment to serve as a member of the Affordable Housing Trust Fund Advisory Board.

If I may be of further assistance please do not hesitate to call me.

Warmest Regards,

*Renee Smith*  
*Clerk of the Board Division*  
*Harvey Ruvlin, Clerk of Courts*  
*111 NW 1<sup>st</sup> Street, Suite 17-202*  
*Miami, Florida 33128*  
*Direct Line : 305-375-1287*  
*Email Address: [Lorens@miamidade.gov](mailto:Lorens@miamidade.gov)*  
*Genuine Leadership Sparks Others to Extraordinary Performance*