

Prkic, Christina (COE)

From: Prkic, Christina (COE)
Sent: Friday, July 02, 2004 11:03 AM
To: 'msteele@ci.miami.fl.us'
Cc: Murawski, Michael (COE)
Subject: FW: City of Miami, Department of Community Development - Do Members of Housing & Commercial Loan Committee File Financial Disclosure Statements?

INQ 04-80

Importance: High

Tracking:	Recipient	Delivery	Read
	'msteele@ci.miami.fl.us'		
	Murawski, Michael (COE) Delivered: 7/2/04 11:03 AM Read: 7/2/04 11:48 AM		

Hi Maude:

I reviewed your question with Mike. Under the Code of Ethics, members of semi-autonomous authorities, boards and agencies; quasi-judicial personnel and advisory personnel, whose sole responsibility is to make recommendations to the City Council, are required to comply with the financial disclosure requirements outlined in Section 2-11.1 (i).

You indicate that the members of the Housing & Commercial Loan Committee, a city created board, approve and disapprove specific housing and commercial loan and/or grants provided by the City through the Community Development Block Grant (CDBG), Home Investment Partnership (HOME) and State Housing Initiatives Partnership (SHIP) Program. It appears that these members would fall under the definition of autonomous personnel, under Section 2-11.1 (b)(2); and accordingly, would be required to file one of the three forms by July 1st: income tax return; certified financial statement; or an itemized source of income statement.

Please advise those Committee members of this requirement. Should you have any additional questions in the meantime, do not hesitate to contact me.

Regards,
 Christina Prkic
 Staff Attorney
 Miami-Dade County Commission on Ethics and Public Trust
 P: (305) 350-0615

-----Original Message-----

From: Murawski, Michael (COE)
Sent: Friday, July 02, 2004 10:37 AM
To: Walker, Ardyth (COE)
Cc: Prkic, Christina (COE)
Subject: FW: City of Miami, Department of Community Development - Do Members of Housing & Commercial Loan Committee File Financial Disclosure Statements?
Importance: High

-----Original Message-----

From: Steel, Maude [mailto:MSteele@ci.miami.fl.us]

7/2/04

Sent: Friday, July 02, 2004 10:28 AM

To: murawsk@miamidade.gov

Subject: City of Miami, Department of Community Development - Do Members of Housing & Commercial Loan Committee File Financial Disclosure Statements?

Importance: High

Good morning, Mike,

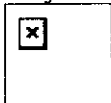
As I explained on the phone a while ago, I am recording secretary for the City of Miami, Department of Community Development's **Housing & Commercial Loan Committee**. I need your help to find out if our Loan Committee members (11) need to file one of the financial disclosure forms since our Loan Committee was not one of the Boards or Committees listed on the Request to File memo sent to our office by the City Clerk's office.

In September 2000, the City Commission empowered the Housing & Commercial Loan Committee to approve and disapprove specific housing and commercial loan and/or grants provided by the City through the Community Development Block Grant (CDBG), Home Investment Partnership (HOME) and State Housing Initiatives Partnership (SHIP) Program. In addition, the City Commission also empowered the Committee to approve and disapprove subordination agreements, loan restructuring plans and loan repayment plans submitted by an applicant relative to the City's existing housing or commercial loan portfolio.

Please advise me as soon as possible, since the deadline for submittal of the disclosure forms was yesterday. Also, if indeed the members of the Loan Committee would need to file this/these form(s) would it be possible to get an extension for them?

I thank you for your prompt response.

Best regards,
Maude Steel
City of Miami



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7/2/04