

IND 03-44

Meyers, Robert (COE)

From: Flynn, Jay (ERD)
Sent: Tuesday, April 29, 2003 5:53 PM
To: Meyers, Robert (COE)
Cc: Allen, Donald (ERD); Crowley, Chris (eGov); Nodarse, Jose (CIO's Office); Cuellar, Arleene (ERD); McLean, Melanie (ERD)
Subject: RE: Identitech User Conference

Thank you.

Jay Flynn
Division Director,
Administrative Services Division
Employee Relations Dept.
305-375-4854

-----Original Message-----
From: Meyers, Robert (COE)
Sent: Tuesday, April 29, 2003 4:38 PM
To: Flynn, Jay (ERD)
Subject: RE: Identitech User Conference

Jay,

I reviewed your request for opinion with our general counsel and she and I agree that the company may cover the reasonable costs of attending this conference because you are speaking at the conference. The preferred course of action would be for the County to pay for your travel without reimbursement from Identitech. The next best option would be for the company to reimburse the County for the costs the County incurred for the conference. I would recommend against reimbursement by the company which are based on discounted services to the County.

Feel free to contact me if you have any questions.

Thank you,

Robert

-----Original Message-----
From: Flynn, Jay (ERD)
Sent: Monday, April 28, 2003 5:03 PM
To: Meyers, Robert (COE)
Cc: Allen, Donald (ERD); Nodarse, Jose (CIO's Office); Cuellar, Arleene (ERD); McLean, Melanie (ERD); Crowley, Chris (eGov)
Subject: Identitech User Conference

Robert,

I need your advice on a speaking invitation I received.

I have been invited to attend the Identitech user conference in Melbourne, Fl. this coming Thursday and Friday. Identitech is a company the County has contracted with to provide our electronic document services (EDMS - images, on-line forms, work flows, electronic file cabinets). The user conference is sponsored by Identitech and they have asked me to speak to a group of approximately 20 - 30 of their customers and potential customers about a case study

done by Doculabs regarding the County's efforts with EDMS. Obviously this engagement would benefit Identitech as our EDMS efforts have largely proved successful, however it would also be beneficial to the County as it fosters a relationship which has resulted in the County getting favorable discounts from Identitech for their work (if we look good, they look good and they have been extremely cooperative in working with us to get this system up and running and doing so at discounted costs to the County). Plus there is exposure the County receives with these other agencies for this successful EDMS implementation. Additionally, it is beneficial for me to attend the user conference just for the pure exchange of ideas with other users and Identitech staff.

Identitech has offered to pay for my 2 day stay in a hotel and I questioned if this would meet with your approval. I thought that perhaps the County could pay for my hotel and Identitech could reimburse the County, either directly with money or with discounted services that are equivalent to the hotel costs.

I realize you may have additional questions, please give me a call.

Thank you,

Jay Flynn
Division Director,
Administrative Services Division
Employee Relations Dept.
305-375-4854