

JNO 06-01

**Meyers, Robert (COE)**

**From:** Meyers, Robert (COE)  
**Sent:** Tuesday, May 02, 2006 12:56 PM  
**To:** 'debbie nogueras'  
**Subject:** RE: Opinion needed for The Children's Trust

Dear Debbie,

I do not want to overly complicate things, but is The Dr. Bruce Heiken Fund responding to a solicitation from the Children's Trust or is the Fund on its own initiative seeking funding from the Trust? In either case, the prudent thing for you to do is as soon as you begin working on the proposal declare in writing to the Trust that you are involved with the grant request (if you do this you will not have to worry about violating the Cone of Silence) and then at the meeting when the application is up for review, do not participate in any discussions or vote on the item when it is presented to the Trust for consideration.

There is no reason why you have to give up providing development consulting services for the Heiken Fund or any other non-profit that may wish to engage your services. The only restriction is that you can't write grants and give general advice to non-profit boards and then review their requests when they are presented to the Children's Trust. Moreover, make certain that the board directors that you advise as a general consultant is not made up of anyone who sits on the Children's Trust. This could potentially create a problem.

If you have any additional questions, please do not hesitate to contact me.

Thanks,

Robert Meyers

**From:** debbie nogueras [mailto:debranogueras@bellsouth.net]  
**Sent:** Thursday, April 27, 2006 4:11 PM  
**To:** Meyers, Robert (COE)  
**Subject:** Opinion needed for The Children's Trust

Dear Mr. Meyers,

As you are aware, I am a board member for TCT....additionally, I do some consulting with my corporation for local non-profits.

The Dr. Bruce Heiken Fund (provides free eye examinations and glasses for underserved children) is one of my clients.

Prior to this point, Heiken was able to work with other individuals in the community on all trust matters. I was never aware of any proposals and recused myself from voting.

This week I received an email from the interim manager (new to the organization) about some information needed for a small \$10K grant they are seeking to provide services through the end of the school year. Since I received and read the email (which included conversation from the staff at the trust) I felt that a) I needed to declare this knowledge, and b) I need to find out how I can help (if I can) because most of what is being asked -- I am the only person that knows the answer or am developing the resources as part of my general responsibilities with Heiken.

Second, Heiken is looking for a sole source contract from the trust and has gone through 14 grantwriters in the community who are not willing to write trust proposals. This leaves them looking for me to be able to participate.

My role: Development consultant, salary paid through grant sources \$1500 per month, been involved 2 1/2 years. I write grants, working on outcomes and evaluation and am a general consultant to the board of directors

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(specifically the executive committee).

What do I do???

Thank you  
debbie

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