

MIAMI-DADE COUNTY COMMISSION ON ETHICS AND
PUBLIC TRUST

AMQ 05-82

FACSIMILE TRANSMITTAL SHEET

TO: Sharon Ryland	FROM: Ardyth Walker
COMPANY: Department of Business Development	DATE: 5/27/2005
FAX NUMBER: (305) 375-4757	TOTAL NO. OF PAGES INCLUDING COVER: 3
PHONE NUMBER:	SENDER'S REFERENCE NUMBER:
RE:	YOUR REFERENCE NUMBER:

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

Please contact me if you have any other questions. Thanks.

Walker, Ardyth (COE)

To: Ryland, Sharon (DBD) (305) 375-3133
Subject: RE: RFP No. 470 Scott Homes

The Conflict of Interest and Code of Ethics ordinance permits an employee to simultaneously serve as a member of a selection committee and provide volunteer services to the proposer. The Conflict of Interest ordinance only prohibits employees from serving where they or a member of their immediate family has a financial interest in the outcome. Since Garcia is not compensated for her work with the Affordable Housing Foundation, she does not have a conflict of interest. As Garcia has already disclosed her association with the proposer, she is not required to take any further action. However, Garcia is reminded that she may not disclose any confidential information acquired as a result of her service on the Selection Committee to the Affordable Housing Foundation or any other person or entity.

-----Original Message-----

From: Ryland, Sharon (DBD) (305) 375-3133
Sent: Tuesday, May 24, 2005 9:31 AM
To: Walker, Ardyth (COE)
Cc: Garcia, Adela (HFA); Armstrong, Norma (DPM)
Subject: FW: RFP No. 470 Scott Homes

Ms. Walker,

Below is an e-mail from Adela Garica of the Housing Finance Authority and a participant on a Selection Committee for Project No. RFP 470 - Section I of Scott Homes. Ms Garcia informed the Selection Committee Chairperson, Norma Armstrong of DPM that she provides volunteer accounting services to the Affordable Housing Foundation, a partner on the sole proposal being evaluated. Ms. Garcia noted she is not compensated for the volunteer services. Please advise if there is a conflict of interest. Thank you.

From: Armstrong, Norma (DPM)
Sent: Thursday, May 19, 2005 3:09 PM
To: Ryland, Sharon (DBD) (305) 375-3133
Subject: RFP No. 470 Scott Homes

Sharon,
Please review and advise if there is a conflict.

Norma S. Armstrong

Subject:

Norma,

As I disclosed to you at the meeting this afternoon in reference to RFP 470, I provide, on a volunteer basis, accounting services to the Affordable Housing Foundation which is one of the partners listed in the proposal. I do not receive any compensation from the Foundation. Thank you.

Adela Garcia

*Adela Suarez-Garcia
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"Far and away, the best prize that life offers is the chance to work hard at work worth doing." (Teddy Roosevelt)



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