

Sanchez, Rodzandra (COE)

From: Diaz-Greco, Gilma M. (COE)
Sent: Monday, February 27, 2017 4:05 PM
To: Sanchez, Rodzandra (COE)
Subject: Michelle Aleman, Grants Analyst, Miami-Dade Office of Management and Budget (outside employment) INQ 17-48

[INQ 17-48 Aleman](#)

From: Turay, Radia (COE)
Sent: Wednesday, February 22, 2017 11:14 AM
To: Aleman, Michelle (OMB) <Michelle.Aleman@miamidade.gov>
Cc: Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>; Wall, Daniel (OMB) <Daniel.Wall@miamidade.gov>
Subject: RE: Ethics Opinion Request - Outside Employment

Dear Ms. Aleman,

You have inquired whether a conflict of interest exists under the County Ethics Code between your County employment as a Grants Analyst for the Miami-Dade Office of Management and Budget, and your proposed outside employment as Fundraising Manager for Juggerknot Theatre Corp.

The County Ethics Code prohibits County employees from engaging in other employment that would impair their independence of judgment in the performance of their public duties. See Ethics Code Sec. 2-11.1(j). To that end, it becomes imperative for all employees to avoid any and all instances which represent or may represent conflicts between their personal interests and their public duties. Consequently, it is within the discretion of County department directors to deny outside employment if it is determined, *at any time*, to be contrary, detrimental or adverse to the interest of the County or the employee's department. See Miami-Dade County AO7-1; RQO 00-10.

Your Department has determined that it is a conflict of interest for you to engage in this type of outside employment. This office will not interfere with your Department's administrative decisions.

This opinion is based on the facts presented. If any of these facts change, please contact us.

Sincerely,

RADIA TURAY

Staff Attorney
Miami-Dade Commission on Ethics and Public Trust
19 W. Flagler Street, Suite 820
Miami, FL 33130
Tel: (305) 350-0601
Fax: (305) 579-0273
Ethics.miamidade.gov

From: Wall, Daniel (OMB)
Sent: Thursday, February 16, 2017 10:15 AM
To: Turay, Radia (COE) <Radia.Turay@miamidade.gov>
Subject: RE: Ethics Opinion Request - Outside Employment

Greetings Radia and thanks for your email. I was able to discuss the issue with Jennifer, and we will not approve the request. I have not had the chance to speak with Michelle yet though. Thanks again!

Dan

From: Turay, Radia (COE)
Sent: Thursday, February 16, 2017 10:13 AM
To: Wall, Daniel (OMB) <Daniel.Wall@miamidade.gov>
Subject: RE: Ethics Opinion Request - Outside Employment

Hello Mr. Wall,

I just wanted to follow-up on our conversation on Monday. Please let me know whether you are inclined to grant Ms. Aleman's request for outside employment.

Thanks,
Radia.

From: Turay, Radia (COE)
Sent: Monday, February 13, 2017 2:36 PM
To: Wall, Daniel (OMB) <Daniel.Wall@miamidade.gov>
Subject: FW: Ethics Opinion Request - Outside Employment

Hello Mr. Wall,

Please find the paperwork that Ms. Aleman submitted.

Thanks,
Radia.

From: Aleman, Michelle (OMB) [<mailto:Michelle.Aleman@miamidade.gov>]
Sent: Thursday, January 26, 2017 4:00 PM
To: Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>
Subject: Ethics Opinion Request - Outside Employment

Greetings Mr. Centori,

I have been presented with a unique part-time work opportunity as a Fundraising Manager with a nonprofit organization called Juggerknot Theatre Corp. My supervisor, Dan Wall, suggested that I submit an ethics opinion request first prior to him signing my Request for Outside Employment so that I am informed up front of all potential ethical conflicts I should avoid. While not a County Vendor as of yet, it is possible that Juggerknot Theatre Corp. may in fact become one at a later date as they currently have contract agreement with the Department of Cultural Affairs. I will not be involved in any grant writing activities involving the County. My work will focus on private sector fundraising.

Should you have any questions, please don't hesitate to contact me at 305-375-2625. Thank you so much for your assistance.

Best Regards,

Michelle Cejas Aleman

Grants Analyst

Office of Management and Budget

Grants Coordination

111 NW 1st Street 22nd Floor

Miami, FL 33128-1994

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<http://www.miamidade.gov/grants/>

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