

## Sanchez, Rodzandra (COE)

---

**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Tuesday, June 20, 2017 10:26 AM  
**To:** Sanchez, Rodzandra (COE)  
**Subject:** Anely Herrera, Aviation Planner, Miami-Dade Aviation Department; Selection Committee on Project No. A16-MDAD-03 (Voting Conflict) INQ 17-158  
**Attachments:** OCA -Project No. A16-MDAD-03.pdf

INQ 17-158 Singh

---

**From:** Centorino, Joseph (COE)  
**Sent:** Monday, June 19, 2017 4:28 PM  
**To:** Turay, Radia (COE) <Radia.Turay@miamidade.gov>; Perez, Martha D. (COE) <perezmd@miamidade.gov>; Diaz-Greco, Gilma M. (COE) <Gilma.Diaz-Greco@miamidade.gov>; Sanchez, Gerald (CAO) <Gerald.Sanchez@miamidade.gov>; Kirtley, Eddie (CAO) <Eddie.Kirtley@miamidade.gov>  
**Subject:** FW: INQ 17-158 Anely Herrera, Aviation Planner, Miami-Dade Aviation Department; Selection Committee on Project No. A16-MDAD-03 (Voting Conflict)

---

**From:** Centorino, Joseph (COE)  
**Sent:** Monday, June 19, 2017 4:27 PM  
**To:** Martinez, Angie (OCA) <[Angie.Martinez@miamidade.gov](mailto:Angie.Martinez@miamidade.gov)>; Carranza, Jacqueline (ISD) <[Jacqueline.Carranza@miamidade.gov](mailto:Jacqueline.Carranza@miamidade.gov)>; Singh, Neil R. (OCA) <[Neil.Singh@miamidade.gov](mailto:Neil.Singh@miamidade.gov)>; Singer, Miriam (ISD) <[SINGER@miamidade.gov](mailto:SINGER@miamidade.gov)>; Valin, Pablo (ISD) <[Pablo.Valin@miamidade.gov](mailto:Pablo.Valin@miamidade.gov)>; Palmer, Donna S. (OCA) <[Donna.Palmer@miamidade.gov](mailto:Donna.Palmer@miamidade.gov)>  
**Subject:** INQ 17-158 Anely Herrera, Aviation Planner, Miami-Dade Aviation Department; Selection Committee on Project No. A16-MDAD-03 (Voting Conflict)

Mr. Singh:

I have spoken with Anely Herrera, MDAD Aviation Department Planner, who was appointed to serve on the Selection Committee for Project No. A16-MDAD-03, Facility Design Services for Terminal Optimization Program at MDAD. This was referred to us due to Ms. Herrera's having noted on her disclosure form that her husband, owner of a civil engineering company, may have business relationships with architects or engineers who could be competing for this contract either as proposers or subcontractors. Ms. Herrera went over with her husband the names of all of the firms involved in the various proposals. She determined that, although her husband has worked in the past with some of the firms who may be connected to this proposal, her husband has no current business relationships and no recent business relationships with any of the firms involved in this project.

Based upon the conversation I had with her, it is my opinion that there is no voting conflict for Ms. Herrera in her participating on this selection committee, because there is no direct effect on her or any relationship between her and any of the prospective firms, as would be required under Section 2-11.1(v) of the County Ethics Code. Further, given the remoteness of any business contacts her husband may have had with some of the firms in the past, I do not believe that her presence on the selection committee would create any inappropriate appearances concerning her objectivity in the evaluation process.

Sincerely,  
Joe Centorino

## *Joseph M. Centorino*

Executive Director and General Counsel  
Miami-Dade Commission on Ethics and Public Trust  
19 W. Flagler Street, Suite 820  
Miami, FL 33130  
Tel: (305) 579-2594  
Fax: (305) 579-0273  
[ethics.miamidade.gov](http://ethics.miamidade.gov)



---

**From:** Martinez, Angie (OCA)  
**Sent:** Thursday, June 08, 2017 10:09 AM  
**To:** Carranza, Jacqueline (ISD) <[Jacqueline.Carranza@miamidade.gov](mailto:Jacqueline.Carranza@miamidade.gov)>  
**Cc:** Singh, Neil R. (OCA) <[Neil.Singh@miamidade.gov](mailto:Neil.Singh@miamidade.gov)>; Centorino, Joseph (COE) <[Joseph.Centorino@miamidade.gov](mailto:Joseph.Centorino@miamidade.gov)>; Singer, Miriam (ISD) <[SINGER@miamidade.gov](mailto:SINGER@miamidade.gov)>; Valin, Pablo (ISD) <[Pablo.Valin@miamidade.gov](mailto:Pablo.Valin@miamidade.gov)>; Palmer, Donna S. (OCA) <[Donna.Palmer@miamidade.gov](mailto:Donna.Palmer@miamidade.gov)>  
**Subject:** OCA - Project No. A16-MDAD-03

This email is being sent to you on behalf of Mr. Neil R. Singh, Acting Commission Auditor.

*Angie Martinez*, Executive Secretary  
**Office of the Commission Auditor**  
111 NW 1st. Street, Suite 1030  
Miami, FL 33128  
Telephone (305) 375-2524  
Fax (305) 679-7990

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.



**BOARD OF COUNTY COMMISSIONERS  
OFFICE OF THE COMMISSION AUDITOR**

**M E M O R A N D U M**

**TO:** Jacqueline Carranza, Non-Voting Chairperson  
ISD Procurement Management

**FROM:** Neil R. Singh, CPA  
Acting Commission Auditor

A handwritten signature in blue ink, appearing to read "Neil R. Singh", is written over the name and title in the "FROM" field.

**DATE:** June 8, 2017

**SUBJECT: Appointment of Selection Committee for Miami-Dade Aviation Department Request to Advertise for Terminal Optimization Program – Facility Design Services - Project No. A16-MDAD-03**

---

On May 6, 2014, the Board of County Commissioners adopted Resolution No. R-449-14, directing the Office of the Commission Auditor (OCA) to conduct background checks on members serving on evaluation/selection committees.

The results of the background checks will be submitted to the Internal Services Department or other County department overseeing and administering the competitive solicitation and contract award that used the selection committee members at issue and to the Commission on Ethics. In accordance with the Resolution, we are submitting this report with the results.

Pursuant to R-449-14, the OCA completed background research regarding the Appointment of Selection Committee for Miami-Dade Aviation Department Request to Advertise for Terminal Optimization Program – Facility Design Services - Project No. A16-MDAD-03.

The Selection Committee members are Jacqueline Carranza, Ammad Riaz, Anely Herrera, Enrique Perez, Deborah Silver, Joseph Marcelin, Alice Arguelles and Ivan Marroquin. *Although the Mayor's memo dated March 15, 2017, appointing the Selection Committee members, lists Pablo Valin as the Non-Voting Chairperson, the Internal Services Department (ISD) has informed OCA that Jacqueline Carranza will be the Coordinator for this project; therefore no background research was done for Pablo Valin.*

The OCA completed background research and there were no relevant findings that came to our attention for Jacqueline Carranza, Ammad Riaz, Enrique Perez, Deborah Silver, Joseph Marcelin, Alice Arguelles and Ivan Marroquin. *However, Anely Herrera noted on her neutrality/disclosure form that her husband owns a Civil Engineering firm and regularly has dealings with most architects and engineers in Miami-Dade County.*

c: Miriam Singer, Assistant Director, ISD Procurement Management  
Joseph Centorino, Executive Director, Commission on Ethics & Public Trust