

Sanchez, Rodzandra (COE)

From: Diaz-Greco, Gilma M. (COE)
Sent: Thursday, January 05, 2017 3:07 PM
To: Sanchez, Rodzandra (COE)
Subject: FW: Maria Camara, Village Clerk, Village of Biscayne Park (Financial Disclosure) INQ 17-05

Importance: High

INQ 17-05 Camara

From: Diaz-Greco, Gilma M. (COE)
Sent: Thursday, January 05, 2017 3:06 PM
To: 'villageclerk@biscayneparkfl.gov' <villageclerk@biscayneparkfl.gov>
Cc: Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>; Murawski, Michael P. (COE) <Michael.Murawski@miamidade.gov>; Perez, Martha D. (COE) <perezmd@miamidade.gov>; Turay, Radia (COE) <Radia.Turay@miamidade.gov>; Thompson, Robert A. (COE) <Robert.Thompson@miamidade.gov>; Lopez, Carolina D. (Elections) <Carolina.Lopez@miamidade.gov>; Bofill, Carmen (Elections) <CBOFILL@miamidade.gov>
Subject: Maria Camara, Village Clerk, Village of Biscayne Park (Financial Disclosure) INQ 17-05
Importance: High

Dear Ms. Camara:

It was a pleasure to speak with you on the phone. You inquired about ethics training under County Ordinances and State Statutes. I understand that Mr. Centorino, our executive Director, has addressed this issue.

You also inquired about financial disclosure requirements under state forms 1 and 1f. These are regulated by Section 112.3145(1)(a) Florida Statutes (2016). Final determinations on issues regarding financial disclosures under Chapter 112 rest with the Florida Commission on Ethics (FCOE). However, we can provide guidance based on the instructions provided on these forms.

With respect to candidates who file state Form 1, the instructions indicate that candidates are required to file Form 1 together with their qualifying papers. Thereafter (after being elected), they must file by July 1 following each calendar year in which they hold their positions. Page 2, Form 1 Filing Instructions.

Departing public officials such as outgoing City Commissioners, must file a form 1F within 60 days after leaving public office unless they are taking another position that requires filing either Form 1 or Form 6. However, please note the following instructions provided in Form 1F regarding filing requirements for the year prior to departure from public office:

“If you are leaving office or employment during the first half of 2017, you may not have filed Form 1 for 2016. In that case, this is not the last form you will file. Form 1F covers January 1, 2017, through your last day of office or employment. You will be required to file Form 1 for 2016 by July 1, 2017, and risk being fined if you do not file Form 1 by the filing deadline, even if you have already filed the CE Form 1F.” Page 2, Form 1F Filing Instructions.

You may obtain additional information on state financial disclosure forms on the FCOE's website at: <http://www.ethics.state.fl.us/FinancialDisclosure/DownloadAForm.aspx>.

Please contact me if I may be of further assistance.

Best regards,

Gilma (Mimi) Diaz-Greco
Staff Attorney



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From: Thompson, Robert A. (COE)
Sent: Tuesday, January 03, 2017 11:55 AM
To: Diaz-Greco, Gilma M. (COE) <Gilma.Diaz-Greco@miamidade.gov>
Subject: FW: Financial Disclosure Form / Ethics Training
Importance: High

Greetings,

Please look at the request below. Thanks.
Robert Thompson

From: Maria Camara [<mailto:villageclerk@biscayneparkfl.gov>]
Sent: Friday, December 30, 2016 9:20 AM
To: Thompson, Robert A. (COE) <Robert.Thompson@miamidade.gov>
Subject: FW: Financial Disclosure Form / Ethics Training
Importance: High

Good morning Robert – just following up on below questions. **See updates below in red.**

Thank you for your assistance, and I wish you a very happy new year!

Maria Camara

Maria Camara
Village Clerk

From: Maria Camara
Sent: Monday, December 12, 2016 5:42 PM
To: Thompson, Robert A. (COE) (Robert.Thompson@miamidade.gov)
Subject: Financial Disclosure Form / Ethics Training

Hi Robert! Thank you again for attending our New Commission Orientation last week – it was great to see you.

Please verify the following for both outgoing Commissioners and newly appointed Commissioners:

For the newly elected Commissioners:

FINANCIAL DISCLOSURES

- As part of their qualification to become a candidate, they each filled out an F1 Form for 2015. This was done in August 2016.
- Now that they have been elected, do they need to fill out a new F1 Form prior to the end of this year (12/31/2016) for the year 2015 again; **Please advise.**
- Or do they need to fill out an F1 form for 2016, which will be due along with all other Commissioners and Staff before June 1st of next year. **Please advise.**

ETHICS TRAINING

- Prior to 12/31/2017, they are required to take 2-hrs State mandated ethics training and 4-hrs County mandated ethics training. **Please confirm.**
- If they took the 2-hr State training on 12/7/2016, will this count towards their requirement as listed above? **Please advise.**

For the outgoing Commissioners:

FINANCIAL DISCLOSURES

- They need to fill out an F1 form for 2015 by 12/31/2016, **Each of the 3 outgoing commissioners already filled out their 2015 Form this past June. Do they have to do it again?**
- Or/And they need to fill out an F1 form for 2016 by 12/31/2016. **Do they have to do one for 2016?**

Kindly clarify. THANK YOU!!



Maria C. Camara
Village Clerk

Transparency, Integrity & Professionalism

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