

Sanchez, Rodzandra (COE)

From: Diaz-Greco, Gilma M. (COE)
Sent: Tuesday, October 18, 2016 11:23 AM
To: Sanchez, Rodzandra (COE)
Subject: Martha Garofolo, Procurement Contracting Officer, ISD (Doing Business with the County) INQ 16-233

[INQ 16-233 Garofolo](#)

From: Turay, Radia (COE)
Sent: Tuesday, October 18, 2016 10:51 AM
To: Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>
Cc: Perez, Martha D. (COE) <perezmd@miamidade.gov>; Diaz-Greco, Gilma M. (COE) <Gilma.Diaz-Greco@miamidade.gov>; Sanchez, Rodzandra (COE) <Rodzandra.Sanchez@miamidade.gov>
Subject: INQ 16-233 Martha Garofolo, Procurement Contracting Officer, ISD (Doing Business with the County)

Martha Garofolo, a Procurement Contracting Officer working for Miami-Dade County Internal Services Department, inquired concerning whether any ethical issues could be raised by her son registering his company, a T-shirt printing business, as a County vendor. We had a discussion with Ms. Garofolo advising her that ethical issues will likely be raised in this scenario under Section (c) of the Miami-Dade Ethics Code which prohibits an employee or his or her immediate family member from entering into a contract with the County if the employee works in the County department which will enforce, oversee or administer the contract. Additionally, ISD, the department that Ms. Garofolo works for, validates/approves and registers all vendors that do business with the County.

Under these circumstances, we did not believe that her son could register as a County vendor, as the department that will approve his application is in fact the department that his mother, Ms. Garofolo, works for. We also forwarded her the form that must be filled out by relatives of procurement employees wishing to do business with the County. Ms. Garofolo later advised that her son was no longer seeking to become a County vendor and withdrew her request for an ethics opinion.

From: Roundtree, Amos (ISD)
Sent: Monday, October 03, 2016 4:58 PM
To: Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>
Cc: Singer, Miriam (ISD) <SINGER@miamidade.gov>
Subject: FW: My - Business with MDC

Hello Joe,

Please see below. One of our Contracting Officers (CO) has registered as a Vendor to sell Promotional Items including Tee Shirts. The CO currently does not purchase that commodity for the any department. Does she need a formal opinion from you? Please advise and let me know if you need any additional information.

Thanks

Amos Roundtree, CPSM, Director, Purchasing Division
Miami-Dade County Internal Services Department
305-375-1574

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From: Garofolo, Martha (ISD)
Sent: Monday, October 03, 2016 2:06 PM
To: Walker, Celeste (ISD)
Cc: Garofolo, Martha (ISD); Roundtree, Amos (ISD)
Subject: My - Business with MDC

Hi Celeste, my son informed yesterday that he is in the process of becoming a registered vendor with MDC.

His commodity is in T-Shirt Printing, business cards, flyers and promotional items.

Jovanni Garofolo
Fresh Press
15334 W. Dixie Highway
N. Miami Beach, FL
FEIN#272861514

Martha Garofolo, Procurement Contracting Officer
Miami-Dade County Internal Services Department
111 N.W. 1st Street, Suite 1300 Miami, Florida 33128
(305) 375-4265 Phone (305) 375-4407 Fax

www.miamidade.gov/internalservices

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