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INQ 16-144

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**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Tuesday, May 31, 2016 2:56 PM  
**To:** 'kelvinma27@gmail.com' <kelvinma27@gmail.com>  
**Subject:** Kelvin Miguel Agramonte, Office Support Specialist 2, MDFIN (Limitations on Doing Business with the County)  
INQ 16-144

Dear Mr. Agramonte:

Attached is the Limitations on Doing Business with the County Ethics Opinion. Please note that it indicates that you **may** enter contracts with Miami-Dade County, but not with the **Miami-Dade Finance Department**. Further, you are required to **request permission for outside employment and file an Outside Employment Statement annually**, and you **may not lobby for the contract**. (See the County Ethics Code at Secs. 2-11.1 (c),(d), and (m)(1).).

Please print a copy and provide it to the Procurement Department, you may also print a copy for your records.

Please do not hesitate to contact me if you have further questions.

Sincerely,

Gilma (Mimi) Diaz-Greco  
Staff Attorney

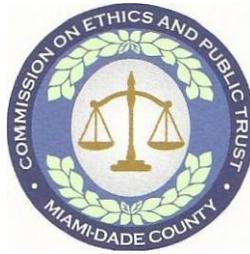


Miami-Dade Commission on Ethics and Public Trust  
19 W. Flagler Street, Suite 820  
Miami, FL 33130  
Tel: (305) 579-2594  
Fax: (305) 579-0273  
[gdiazgr@miamidade.gov](mailto:gdiazgr@miamidade.gov)  
[www.facebook.com/MiamiDadeEthics](http://www.facebook.com/MiamiDadeEthics)

# MIAMI-DADE COMMISSION ON ETHICS AND PUBLIC TRUST

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General Counsel  
Michael P. Murawski  
ADVOCATE

Via email at: [kelvin27@gmail.com](mailto:kelvin27@gmail.com)

May 30, 2016

Kelvin Miguel Antonio Agramonte  
4336 NW 24<sup>th</sup> Avenue  
Miami, FL 33142

*Please submit this letter to  
the Procurement  
Department. The Ethics  
Commission does not  
submit this letter on your*

Re: INQ 16-144, Limitations on Doing Business with the County

Dear Mr. Agramonte:

It was a pleasure speaking with you today. On May 27, 2016, you asked about limitations in doing business with the County through your privately owned company Green It Is Cleaning Service, (Green It Is). You are employed as an Office Support Specialist 2 with the Miami-Dade County Finance Department (MDFIN).

Green It Is, may enter into contracts with Miami-Dade County but **not** with the County Finance Department. This opinion is based on the following facts and legal analysis:

### OUTSIDE EMPLOYMENT

Work conducted for your privately owned company constitutes outside employment. The Ethics Code prohibits County employees from engaging in conflicting outside employment. You will be required to obtain permission to engage in outside employment annually from your supervisor and file related financial disclosure forms every year. Conflicting employment is sometimes created when a County employee comes in contact with the same or similar people or entities in both his outside employment and in his County job or when he uses the same or similar resources in his outside employment as he uses in his County work. *See* County Ethics Code at Secs. 2-11.1 (g) and (j).

**Please note that this letter does not grant you permission to engage in outside employment.** You must obtain permission to engage in outside employment annually from your supervisor and file related financial disclosure forms every year.

#### CONTRACTING WITH THE COUNTY

Once you have been granted permission to engage in outside employment, you may enter into a County contract through your privately owned company, Green It Is, as long as the contract does not interfere with the full and faithful discharge of your duties to the County. *See* County Ethics Code at Secs. 2-11.1 (c)(2) and (d).

This includes the condition that you may not participate in determining the contract requirements or in awarding the contract. Additionally, none of your job responsibilities and job descriptions may require you to be involved in the contract in any way including, but not limited to, its enforcement, oversight, administration, amendment, extension, termination or forbearance. Finally, you may **not** work in any County department that would enforce, oversee or administer this contract. Consequently, Green It Is may not enter into contracts with the Miami-Dade County Finance Department.

#### LOBBYING

Additionally, you may not lobby the County. In this case, you may not contact anyone within the County in an attempt to influence a decision about any contract Green It Is is seeking. *See* County Ethics Code at Sec. 2-11.1 (m)(1).

This opinion construes the Miami-Dade County Ethics Code as it applies to County employee-vendors at Secs. 2-11.1 (c)(1), (d), and (m)(1) only. It is not applicable to any conflicts under other sections of the County Code or to issues related to state or federal laws.

If any of the facts you have presented change or if you have further questions, please feel free to contact me at 305 350-0638.

Sincerely,



Gilma Diaz-Greco  
Staff Attorney

INQ 16-144  
Agramonte

May 30, 2016  
Page 2

- Enterprise
- Discounts
- Bluebook
- Idea Machine
- gNet
- My Profile
- Impress

My BlueBook Profile

### Search for County Employee

Select Department

Select Department ▼

Last Name                      First Name                      Office Number (305-xxx-xxxx)

Agramonte                      Kelvin                     

Exact Match

[My Blue Book Info](#)

#### Results

This is 1 out of 1 pages of results.

First Name	Last Name	Position	Division	Department	Email Address	Phone Number	Office Location
KELVIN MIGUEL	AGRAMONTE	OSS2	CONTROLLER'S DIVISION	FINANCE			

This is 1 out of 1 pages of results.

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FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS



## Detail by Officer/Registered Agent Name

### Florida Profit Corporation

GREEN IT IS CLEANING SERVICE, INC.

### Filing Information

<b>Document Number</b>	P16000022884
<b>FEI/EIN Number</b>	NONE
<b>Date Filed</b>	03/09/2016
<b>Effective Date</b>	03/09/2016
<b>State</b>	FL
<b>Status</b>	ACTIVE

### Principal Address

4336 NW 24TH AVE  
MIAMI, FL 33142

### Mailing Address

4336 NW 24TH AVE  
MIAMI, FL 33142

### Registered Agent Name & Address

AGRAMONTE, KELVIN  
4336 NW 24TH AVE  
MIAMI, FL 33142

### Officer/Director Detail

#### **Name & Address**

Title CEO

AGRAMONTE, KELVIN MIGUEL  
4336 NW 24TH AVE  
MIAMI, FL 33142

Title P

GUERRA, MARIE  
4336 NW 24TH AVE  
MIAMI, FL 33142

### Annual Reports

**No Annual Reports Filed**

**Document Images**

[03/09/2016 -- Domestic Profit](#)

View image in PDF format

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## County Employees Wishing to Register as County Vendors

Please submit the following information by mail, fax, **or** email to—

Gilma Diaz-Greco, Staff Attorney  
The Commission on Ethics & Public Trust  
19 West Flagler St., Suite 820  
Miami, FL 33130

Phone: (305) 350-0638  
Fax: (305) 579-0273  
Email: [gdiazgr@miamidade.gov](mailto:gdiazgr@miamidade.gov)

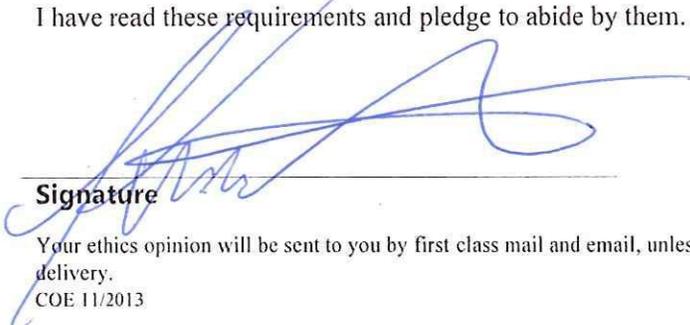
Employee's Name	Helvin Miguel Antonio Agramonte
Employee's Dept.	Finance Department
Employee's Title	office support specialist 2
Business Name	Green It Is Cleaning Service, Inc.
Type of Business	janitorial / maid service
Employee's Mailing Address	4336 NW 24 <sup>th</sup> Ave, Miami, FL 33142
Employee's Daytime Phone	786-543-0288
Employee's Preferred Email	helvinma27@gmail.com
Immediate Family Members	None

*(Please list the names, titles, and departments of any immediate family members currently employed by Miami-Dade Co.)*

The Miami-Dade County Conflict of Interest & Code of Ethics at § 2-11.1 (c)(2) allows County employees to contract with the County in certain circumstances and if the following criteria are met. Please confirm that you will meet all of these criteria:

1. Entering into a contract with the County will not interfere with the full and faithful discharge of my duties to the County.
2. I will not participate in determining the contract requirements.
3. I will not participate in awarding the contract.
4. My job responsibilities and job description will not require me to be involved in the contract in any way including, but not limited to, its enforcement, oversight, administration, amendment, extension, termination, or forbearance.
5. I will not be working in the County department that enforces, oversees, or administers the contract.

I have read these requirements and pledge to abide by them.

  
Signature

5/27/2016  
Date

Your ethics opinion will be sent to you by first class mail and email, unless you request another type of delivery.

COE 11/2013