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INQ 16-115 Outen

**From:** Diaz-Greco, Gilma M. (COE)

**Sent:** Friday, April 15, 2016 9:37 AM

**To:** Outen, Falice (PHCD) <Fouten@miamidade.gov>

**Cc:** Santos, Taycha (PHCD) <santost@miamidade.gov>; Montealegre, Sharon (PHCD) <SMONTEA@miamidade.gov>; Caballero, Alisa L (PHCD) <ALARA@miamidade.gov>; Centorino, Joseph (COE) <CENTORI@miamidade.gov>; Perez, Martha D. (COE) <perezmd@miamidade.gov>; Turay, Radia (COE) <Radia.Turay@miamidade.gov>

**Subject:** Falice Outen, Assistant AMP Administrator, Miami-Dade County Public Housing and Community Development ( Limitations on Contracting with the County) INQ 16-115

Dear Ms. Outen:

You have inquired about the issue of limitations on contracting with the County.

As background, you are an employee of the County's Public Housing and Community Development department. You had previously applied to participate in the Housing Choice Voucher program and were put on a waiting list.

An internal audit performed by PHCD identified you as an employee seeking to contract with her own department and you were directed to obtain an ethics opinion. You advise that you have since decided not to apply for the Housing Choice Voucher program and have provided a notice in writing to PHCD asking to be removed from the waiting list. Given that you are no longer seeking to contract with PHCD, no current conflict of interest would exist under the County Ethics Code.

As a reminder, while the County Ethics code prohibits a County PHCD employee from seeking a Housing Choice Voucher if the employee works for the PHCD division that oversees that program, an employee is not barred from applying for a Housing Choice Voucher if the program is administered by a municipality rather than the County.

Please contact us if you have further questions.

Best regards,

Gilma (Mimi) Diaz-Greco  
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust

19 W. Flagler Street, Suite 820

Miami, FL 33130

Tel: (305) 579-2594

Fax: (305) 579-0273

[gdiazgr@miamidade.gov](mailto:gdiazgr@miamidade.gov)

[www.facebook.com/MiamiDadeEthics](http://www.facebook.com/MiamiDadeEthics)

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**From:** Santos, Taycha (PHCD)  
**Sent:** Tuesday, March 29, 2016 4:30 PM  
**To:** Caballero, Alisa L (PHCD) <[ALARA@miamidade.gov](mailto:ALARA@miamidade.gov)>; Outen, Falice (PHCD) <[Fouten@miamidade.gov](mailto:Fouten@miamidade.gov)>; Diaz-Greco, Gilma M. (COE) <[GDIAZGR@miamidade.gov](mailto:GDIAZGR@miamidade.gov)>  
**Subject:** RE: Request for Removal

Yes. See email with attachment. Thanks.

Taycha Santos  
Applicant Leasing Center

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**From:** Caballero, Alisa L (PHCD)  
**Sent:** Tuesday, March 29, 2016 4:15 PM  
**To:** Outen, Falice (PHCD); Santos, Taycha (PHCD); Diaz-Greco, Gilma M. (COE)  
**Subject:** RE: Request for Removal

Taycha:

Did you provide the written statement to Ms. Diaz-Greco?



**Alisa L. Caballero**  
**Quality and Assurance Officer**  
**Administrative Services Division**  
**Public Housing and Community Development**  
701 NW 1st Court, 16th Floor  
Miami, Florida 33136  
Phone: 786-469-2100  
786-469-2168  
Fax: 786-469-2168 (Call Pilot)  
[alara@miamidade.gov](mailto:alara@miamidade.gov)  
[www.miamidade.gov/](http://www.miamidade.gov/)

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**From:** Outen, Falice (PHCD)  
**Sent:** Tuesday, March 29, 2016 3:01 PM  
**To:** Santos, Taycha (PHCD); Diaz-Greco, Gilma M. (COE)  
**Cc:** Caballero, Alisa L (PHCD)  
**Subject:** RE: Request for Removal

Thanks Taycha....

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**From:** Santos, Taycha (PHCD)  
**Sent:** Tuesday, March 29, 2016 2:57 PM  
**To:** Diaz-Greco, Gilma M. (COE) <[GDIAZGR@miamidade.gov](mailto:GDIAZGR@miamidade.gov)>; Outen, Falice (PHCD) <[Fouten@miamidade.gov](mailto:Fouten@miamidade.gov)>  
**Cc:** Caballero, Alisa L (PHCD) <[ALARA@miamidade.gov](mailto:ALARA@miamidade.gov)>  
**Subject:** RE: Request for Removal

Ms. Diaz,

Ms. Outen provided a statement requesting to remove her name from any and all programs affiliated with PHCD. I have attached a copy for your records.

Thanks!

Taycha Santos  
Applicant Leasing Center

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**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Tuesday, March 29, 2016 2:51 PM  
**To:** Santos, Taycha (PHCD); Outen, Falice (PHCD)  
**Cc:** Caballero, Alisa L (PHCD)  
**Subject:** RE: Request for Removal

Ms. Santos:

If Ms. Outen is still on the waiting list, but wishes to be removed from that list, we will need something I writing to verify that she no longer wants to be on the waiting list.

Best regards,

Gilma (Mimi) Diaz-Greco  
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust  
19 W. Flagler Street, Suite 820  
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[www.facebook.com/MiamiDadeEthics](http://www.facebook.com/MiamiDadeEthics)

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**From:** Santos, Taycha (PHCD)  
**Sent:** Tuesday, March 29, 2016 2:34 PM  
**To:** Coleman, Crystal (PHCD) <[CRYSCOL@miamidade.gov](mailto:CRYSCOL@miamidade.gov)>  
**Cc:** Outen, Falice (PHCD) <[Fouten@miamidade.gov](mailto:Fouten@miamidade.gov)>; Montealegre, Sharon (PHCD) <[SMONTEA@miamidade.gov](mailto:SMONTEA@miamidade.gov)>;

Escobar, Mania (PHCD) <[MESCOBA@miamidade.gov](mailto:MESCOBA@miamidade.gov)>; Diaz-Greco, Gilma M. (COE) <[GDIAZGR@miamidade.gov](mailto:GDIAZGR@miamidade.gov)>

**Subject:** FW: Request for Removal

Dear Crystal,

Ms. Outen has requested to have her name withdrawn from the waiting list for all programs. Her name is currently in "active" status on the 2008 waiting list for the programs administered by CAD. Can you and your staff assist her?

Thanks!

Taycha Santos  
Applicant Leasing Center

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**From:** Outen, Falice (PHCD)

**Sent:** Tuesday, March 29, 2016 2:28 PM

**To:** Santos, Taycha (PHCD)

**Cc:** Montealegre, Sharon (PHCD); Escobar, Mania (PHCD); Diaz-Greco, Gilma M. (COE)

**Subject:** Request for Removal

Good Afternoon,

Taycha I am not sure who to send this to but I received an email stating to fill out a form and then was instructed to write a letter if do not want to participate in any of the programs. I do believe my name is on the Section-8 waiting list. I will need something in return in writing to forward to the CO Department. Please advise, thanks...

**Falice Outen – PHCD Assistant Amp Administrator**

**2099 NW 23<sup>rd</sup> Street – Manager’s Office**

**Miami, Florida 33142**

**Tel: 305 638-2755**

**Fax: 305 635-6935**

**Cell: 786 256-5890**

**[Fouten@miamidade.gov](mailto:Fouten@miamidade.gov)**

