
From: Diaz-Greco, Gilma M. (COE)
Sent: Thursday, April 02, 2015 2:47 PM
To: Sanchez, Rodzandra (COE)
Subject: Antoinette Jean-Baptiste, Board Coordinator, CareerSource South Florida (Financial Disclosures) INQ 15-54
Attachments: 2015 Financial Disclosure Chart.pdf

INQ 15-54 Jean-Baptiste

From: Diaz-Greco, Gilma M. (COE)
Sent: Thursday, April 02, 2015 2:45 PM
To: 'Antoinette.Jean-Baptiste@careersourcesfl.com'
Cc: Centorino, Joseph (COE); Sanchez, Rodzandra (COE)
Subject: RE: Financial Disclosures for 2014 (will be due soon)

Ms. Jean Baptiste:

You received a general email from the Commission on Ethics reminding board liaisons that we are in the financial disclosure cycle. You then inquired regarding financial disclosure requirements for the Board Members of the South Florida Workforce Investment Board (SFWI).

SFWI Board Members would generally file either State Form 1 or State Form 6 (for example, a County Commissioner who serves on the SFWI board would file a State Form 6). Board Members, who are required to file a State Form 1, file with the elections department of the County in which they reside. Board Members required to file State Form 6, file the form with the Florida Commission on Ethics in Tallahassee.

Occasionally, a Board member will not have a State filing requirement. In that case, the Board Member would be required to file a County Source of Income Statement. I have attached a Financial Disclosures Chart prepared by the Ethics Commission on a yearly basis which details financial disclosures requirements and provides links to each of the forms. It includes a link to the Florida Commission on Ethics which you may contact to verify the correct State form SFWI Board Members would have file.

With respect to the Board reporting procedures required by the Clerk of the Board (COB), we refer you to Keith Knowles or Shania Moore at COB.

Please contact me at (305) 350-0638 if you have any further questions.

Best regards,

Gilma (Mimi) Diaz-Greco
Staff Attorney



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From: Sanchez, Rodzandra (COE)
Sent: Wednesday, April 01, 2015 3:56 PM
To: 'Antoinette Jean-Baptiste'
Cc: Financial Disclosures (Elections); Diaz-Greco, Gilma M. (COE)
Subject: RE: Financial Disclosures for 2014 (will be due soon)

I will confirm with Ms. Diaz-Greco that is the case... thank you

From: Antoinette Jean-Baptiste [<mailto:Antoinette.Jean-Baptiste@careersourcesfl.com>]
Sent: Wednesday, April 01, 2015 3:36 PM
To: Sanchez, Rodzandra (COE)
Subject: RE: Financial Disclosures for 2014 (will be due soon)

Hi Ms. Sanchez,

We were informed at your last training that our agency no longer needs to submit this information to the County, but rather only to the State of Florida, which we are doing. Is this still the proper procedure?

Antoinette Jean-Baptiste
Board Coordinator

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From: Sanchez, Rodzandra (COE) [<mailto:RODZAND@miamidade.gov>]
Sent: Wednesday, April 01, 2015 3:19 PM
To: Financial Disclosures (Elections)
Subject: Financial Disclosures for 2014 (will be due soon)

Good Afternoon Board Coordinators,

Please be advised to start collecting your Board Members 2014 Financial Disclosures forms.

The forms will be due this coming July as you are aware. But it is never too early to start making sure compliance is at its highest this year.

Thank you for cooperation in this matter.

Should you need any assistance or have questions, please contact me directly.

Thank YOU!

Rodzandra Sanchez, MPA
Miami Dade Commission on Ethics and Public Trust
(305) 350-0655