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**From:** Perez, Martha D. (COE)  
**Sent:** Thursday, August 06, 2015 3:26 PM  
**To:** Olano, Margarita (HT)  
**Cc:** Centorino, Joseph (COE); Diaz-Greco, Gilma M. (COE); Sanchez, Rodzandra (COE)  
**Subject:** Olano, Margarita, Homeless Trust (Financial Disclosures) INQ 15-169  
**Attachments:** RQO 13-01 Moore.pdf; INQ 13-77 Cerrato\_Dominguez.pdf

Good afternoon Ms. Olano,

You inquired whether a Board alternate or proxy member for the Homeless Trust is required to file financial disclosure forms.

Proxy board members for the Homeless Trust must file financial disclosure forms for the years during which they are/were able to participate, even if they do not actually participate that year. *See Sec. 2-11.1(i) of the County Ethics Code.* The Ethics Commission has reasoned that because individuals are approved and authorized to serve in an advisory capacity and because they may be subjected to undue influences as a result of their potential service, they must file financial disclosure statements by July 1<sup>st</sup> following each year during which they were eligible to serve on the board. *See RQO 13-01; INQ 13-77.*

This opinion is based on the facts presented. If these facts change, please contact me.

Sincerely,

**Martha D. Perez**  
Staff Attorney  
MIAMI-DADE COUNTY COMMISSION ON ETHICS & PUBLIC TRUST  
19 West Flagler St. Suite 820  
Miami, FL 33130  
(305)350-0656  
[PEREZMD@miamidade.gov](mailto:PEREZMD@miamidade.gov)

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**From:** Sanchez, Rodzandra (COE)  
**Sent:** Thursday, August 06, 2015 11:51 AM  
**To:** Olano, Margarita (HT)  
**Cc:** Perez, Martha D. (COE)  
**Subject:** RE: Financial disclosure of Advisory Board Alternates

I will confirm your question with Ms. Perez, our Staff Attorney

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**From:** Olano, Margarita (HT)  
**Sent:** Thursday, August 06, 2015 11:50 AM  
**To:** Sanchez, Rodzandra (COE)  
**Subject:** Financial disclosure of Advisory Board Alternates

Hello Rodzandra,  
Hoping this e-mail finds you well. Are board alternates/proxies required to file financial disclosures? I have someone that sat in for a board member and he is asking.

Thanks,  
*Maggie Olano, Administrative Board Secretary*  
*Miami-Dade County Homeless Trust*  
*Stephen P. Clark Center*  
*111 N.W. 1<sup>st</sup> St., 27<sup>th</sup> Floor, Suite 310*  
*Miami, Florida 33128*  
*Ofc.: 305.375.1490/4035*  
*Fax: 305.375.2722*

*If you or someone you know is Homeless or about to become homeless, please call the Homeless Helpline at 1-877-994-HELP (4357). If you are seeking affordable housing, or additional information please visit us on the Web at [www.miamidade.gov/homeless](http://www.miamidade.gov/homeless).*

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