
From: Diaz-Greco, Gilma M. (COE)
Sent: Friday, June 19, 2015 3:12 PM
To: Sanchez, Rodzandra (COE)
Subject: Aylin Concepcion, Medical Examiner Administrative Coordinator (Outside Employment Statement) INQ 15-126

INQ 15-126 Concepcion

From: Diaz-Greco, Gilma M. (COE)
Sent: Friday, June 19, 2015 3:11 PM
To: Concepcion, Aylin (ME)
Cc: Hyma, Bruce A. (ME); Centorino, Joseph (COE); Perez, Martha D. (COE)
Subject: Aylin Concepcion, Medical Examiner Administrative Coordinator (Outside Employment Statement) INQ 15-126

Dear Ms. Concepcion:

It was a pleasure speaking with you over the phone. You inquired whether County employees may leave blank the section of the Outside Employment Statement requiring disclosure of amounts of money earned in outside employment.

The County Ethics Code at Section 2-11.1(k)(2) reads in relevant part:

“All full-time County and municipal employees engaged in any outside employment for any person, firm, corporation or entity other than Miami-Dade County... shall file, under oath, an annual report indicating the source of the outside employment, the nature of the work being done pursuant to same **and any amount or types of money or other consideration received by the employee from said outside employment.**” (Emphasis added).

Consequently, County employees who engage in outside employment (after receiving permission to engage in outside employment from their supervisor) must file an Outside Employment Statement form no later than 12:00 noon on July 1st of each year and must include the amount of money they have received from the outside employment.

In addition to administrative disciplinary actions that may be imposed by departmental procedures, County employees who fail to comply with the requirements of the County Ethics code may be subject to penalties set out in Section 2-11.1(c)(c) of the Ethics Code:

(1) *Proceeding before Ethics Commission.* A finding by the Ethics Commission that a person has violated this section shall subject said person to an admonition or public reprimand and/or a fine of five hundred dollars (\$500.00) for the first such violation and one thousand dollars (\$1,000.00) for each subsequent violation. Where the Ethics Commission finds that the person intentionally violated this section and determines that a fine is appropriate, said person shall be subject to a fine of one thousand (\$1,000.00) for the first such violation and two thousand (\$2,000.00) for each subsequent violation. Actual costs incurred by the Ethics Commission, in an amount not to exceed five hundred dollars (\$500.00) per

violation, may be assessed where the Ethics Commission has found an intentional violation of this section...

(2) *Prosecution by State Attorney in State Court.* Every person who is convicted of a violation of this section in State court shall be punished by a fine not to exceed five hundred dollars (\$500.00) or imprisonment in the county jail for not more than thirty (30) days, or by both such fine and imprisonment.

We hope this has provided some clarity on this matter. Please contact us if you have any further questions.

Best regards,

Gilma (Mimi) Diaz-Greco
Staff Attorney



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