

Frigo, Victoria (COE)

From: Frigo, Victoria (COE)
Sent: Tuesday, September 10, 2013 2:04 PM
To: Moore, Shania (COC); Olano, Margarita (HT)
Cc: Bofill, Carmen (Elections); Lopez, Carolina D. (Elections); Centorino, Joseph (COE); Diaz-Greco, Gilma M. (COE)
Subject: Financial Disclosure of Former Director (INQ 13-223)

Hello Shania,

To be clear, *not all* former County employees are required to file final financial disclosure forms—only those former County employees who, either under State or County law, were required to file financial disclosures while they were employed, based on their positions with the County.

If the County employee was required to file under State law (*e.g.*, a person with authority to make purchases in excess of \$20,000), the County employee must file State Form 1F within 60 days of leaving County employment.

If the County employee was required to file under the County Code at Sec. 2-11.1 (i)(2), the County employee may file any of the forms enumerated in the County Code at Sec. 2-11.1 (i)(1) by July 1st of the year following the last year he/she was employed by the County.

I'm assuming that the former Director of the Homeless Trust was required to file under State law. Consequently, he should have filed State Form 1F within 60 days of leaving County employment. If this assumption is correct and the former Director has not filed, he should file State Form 1F as soon as possible.

Please feel free to contact me if I have misunderstood any of the facts you presented or if you need further clarification.

Sincerely,

VICTORIA FRIGO, SENIOR STAFF ATTORNEY

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From: Moore, Shania (COC)
Sent: Monday, September 09, 2013 10:03 AM
To: Sanchez, Rodzandra (COE); Olano, Margarita (HT)
Cc: Bofill, Carmen (Elections); Frigo, Victoria (COE); Lopez, Carolina D. (Elections)
Subject: RE: Financial Disclosure of Former Director

Hi Rodzandra and Maggie,

The clerk's office is responsible for *coordinating* the names of potential employee filers from those departmental heads, as well as county board members. I have cc'd Carolina Lopez in elections and I believe Rodzandra has cc'd Victoria Frigo (staff attorney for the Commission on Ethics) for further clarification on David's very relevant question.

Regards,

Shania L. Moore

Lead Worker, Office Operations

Clerk of the Board Division

111 NW 1st Street Suite 17-202

Miami, Fl. 33128

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shaniem@miamidade.gov

From: Sanchez, Rodzandra (COE)
Sent: Monday, September 09, 2013 9:42 AM
To: Moore, Shania (COC); Olano, Margarita (HT)
Cc: Bofill, Carmen (Elections)
Subject: RE: Financial Disclosure of Former Director

Thanks Shania for assisting Maggie with her question – she just called and I mentioned for her to contact you

From: Moore, Shania (COC)
Sent: Monday, September 09, 2013 9:41 AM
To: Olano, Margarita (HT)
Cc: Sanchez, Rodzandra (COE); Bofill, Carmen (Elections)
Subject: RE: Financial Disclosure of Former Director

Hi Maggie, Good morning.

You have cc'd the correct people who will be able to provide you with the answer.

Shania L. Moore

Lead Worker, Office Operations

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From: Olano, Margarita (HT)
Sent: Monday, September 09, 2013 9:39 AM
To: Moore, Shania (COC)
Cc: Sanchez, Rodzandra (COE); Bofill, Carmen (Elections)
Subject: Financial Disclosure of Former Director
Importance: High

Hi Shania,

I trust this e-mail finds you well. Let me start from the beginning. My present director Hilda Fernandez asked me to remind some former employees of their obligation to file a financial

disclosure form. Our former director David Raymond is among those. However, he retired from the county (as is one of the other employees that is separated from county service).

He responded to me (see below) saying that according to what he researched on the Elections link, he is supposed to fill out a Form F within the final 60 days of employment. Said form is supposed to be provided by HR, which according to him was not. I guess the fundamental question is: Do former county employees separated from service via retirement have to file a financial disclosure? Please advise.

*Maggie Olano, Administrative Board Secretary &
Temporary Department Personnel Representative
Miami-Dade County Homeless Trust
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If you or someone you know is Homeless or about to become homeless, please call the Homeless Helpline at 1-877-994-HELP. If you are seeking affordable housing, or additional information please visit us on the Web at www.miamidade.gov/homeless.

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From: David Raymond [<mailto:obewan@bellsouth.net>]
Sent: Saturday, September 07, 2013 9:09 AM
To: Olano, Margarita (HT)
Subject: Re: Financial Disclosures

Hi Maggie,

I am just following up on this. I was looking at these requirements online. I dont see my name anywhere on a due list. I couldn't figure out why I would need to do this after I left over a year ago. It seems there is a requirement to file a Form F as a final form within 60 days of leaving office/employment. Nobody made me aware of this at HR or any place else as a requirement and I'm not sure it applies to me. So, I wonder if you you please do me a favor and maybe run this by Estephanie. If this is a requirement within 60 days I didn't do it as I didn't know I was supposed to, so can/should I do it now and will I get in trouble for being late with this? It would seem HR should have some policy on this when you leave to let you know-if not they should. If I don't have to do this, maybe I just fill out the regular form for 2012 in which case I am still late. Geez! I thought I was done with County paperwork :) Sorry to give you more work to do. Thanks for your help,

Live long & prosper,

David

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