

**Walker, Ardyth (COE)**

JNQ 11-91

**From:** Poster-Ellis, Dale (ETSD)  
**Sent:** Wednesday, June 01, 2011 3:33 PM  
**To:** Walker, Ardyth (COE)  
**Cc:** Meyers, Robert (COE); Petisco, Angel (ETSD); Casas-Perez, Belkys (ETSD); Salazar, Mariaelena (ETSD)  
**Subject:** Shared Services Summit  
**Attachments:** Shared Services Summit.pdf

This serves to confirm our telephone conversation this afternoon regarding the above referenced travel. Pursuant to direction in the Logistics Information for the Summit (attached), we were advised to seek an opinion from our jurisdiction's ethics counsel regarding the reimbursement of the registration cost of \$1,100. As I indicated to you, ETSD's travel coordinator, Belkys Casas-Perez had contacted Robert Meyers to seek guidance and clarification. In response, Mr. Meyers emailed requesting who was sponsoring the event and if they were County vendors. She responded that one of the sponsors was a County vendor (Accenture). Because the travel is forthcoming and we need to process the paperwork quickly, I called you today for guidance. You stated that it is necessary for ETSD to pay the \$1,100 registration fee to avoid a conflict of interest. As such, we will proceed to include the registration fee in the travel request. As always, thank you for your prompt and helpful advice.

Regards, Dale

6/8/2011