

**Meyers, Robert (COE)**

FRG 10-19

**From:** Meyers, Robert (COE)  
**Sent:** Thursday, January 28, 2010 1:39 PM  
**To:** Bruyntjens, Joan Marie (GSA)  
**Subject:** RE: gift forms

Joan:

Our office has taken the position that an employee who doesn't benefit from the gift by donating it or giving it to a third party has nothing to report. Feel free to contact me should you have any further questions.

Thanks,

Robert Meyers, Executive Director  
 Miami-Dade Commission on Ethics and Public Trust

**From:** Bruyntjens, Joan Marie (GSA)  
**Sent:** Tuesday, January 26, 2010 10:20 AM  
**To:** Meyers, Robert (COE)  
**Subject:** gift forms

Hey, Robert. I have a question for you. You previously answered a question for me regarding vendors providing lunch with training classes and I appreciated your response. Now I have another question.

In that prior response, you indicated that if the value was over \$100, a gift form must be completed. At Christmas, we had one medical vendor who sent give baskets to several individuals even though we had requested that no one send any thing due to the zero gift policy for GSA. Since the baskets would have been expensive to return, we contacted the GSA assistant director and had all of these baskets (5) picked up and turned over to the United Way committee for handling. We're not sure what they did with them but we didn't keep them. (Probably only had value over \$100. All five were sent to different individuals in Risk from the same vendor.)

I tried to find the gift form and couldn't find it through our search engines. I finally learned that the form can be found if you go to the Elections Dept web page and then query for gifts. I certainly never would have thought to look there.

Anyway, I was told by the United Way individual that I didn't have to report them since we didn't keep them. So, what do you recommend in this situation? Should we go ahead and complete the notarized form on the one gift valued over \$100? I just want to make sure we do the right thing.

Thanks for your help. ( By the way, I will be referring the issue about not being able to locate the gift form from the general employee web page to the folks in IT.)

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 "Delivering Excellence Every Day"

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