

Meyers, Robert (COE)

INQ 09-146

From: Millan, Luisa M. (OCI)
Sent: Thursday, August 27, 2009 2:18 PM
To: Meyers, Robert (COE)
Cc: Zabowski, M. Elizabeth (OCI)
Subject: RE: Financial Disclosure

Thank you Robert for the response and clarification. We will advise the vendor accordingly.

-----Original Message-----

From: Meyers, Robert (COE)
Sent: Thursday, August 27, 2009 2:10 PM
To: Millan, Luisa M. (OCI)
Subject: RE: Financial Disclosure

Luisa:

A source of income statement is a county-prepared form. In order to comply with the financial disclosure section of the county ethics ordinance, the consultant must file one of the three forms listed below (the forms that you have identified). If an internally prepared financial statement with the internal controls letter prepared by the CFO is the same as a certified financial statement, then it can be substituted. If these documents are not substantially the same, then the former would not be acceptable.

The County cannot sign confidentiality agreements with respect to public records. However, some information can be exempt under state public records law.

Please contact me at your convenience should you wish to discuss.

Thanks,

Robert Meyers, Executive Director
Miami-Dade Commission on Ethics and Public Trust

From: Millan, Luisa M. (OCI)
Sent: Wednesday, August 26, 2009 9:01 AM
To: Meyers, Robert (COE)
Subject: FW: Financial Disclosure

Hi, Robert,
Can you please provide us with guidance on this issue. Thanks

-----Original Message-----

From: Millan, Luisa M. (OCI)
Sent: Thursday, August 06, 2009 9:11 AM
To: Meyers, Robert (COE)
Cc: Gonzalez, Martha (Elections); Zabowski, M. Elizabeth (OCI)
Subject: Financial Disclosure

Hi, Robert,

We received a notification from an A&E consultant that questioned our contract language concerning the financial disclosure policy. In our contract we state that, " the A&E shall comply with the financial disclosure requirements of Ordinance 7-13, as amended, by having on file or filing within thirty (30) days of the execution of the Agreement one of the following with the Supervisor of the Miami-Dade County Elections Department, and every year thereafter by noon

July 1st."

1. A source of Income statement
2. A current certified financial statement
3. A copy of the Architect/Engineer's current Federal Income Tax Return

This particular consultant sent us the reply noted below,

"We are not sure what "A source of income statement" means but if can this be satisfied by submitting our internally prepared financial statements with the internal controls letter from our CFO (attached). If we need more than that, would the County sign a confidentiality agreement?"

<< File: INTERNALCONTROLS.pdf >>

The Elections Department suggested I refer this matter to you for an opinion.

Thanks,

Luisa M. Millan, R.A., I.D.

Chief, Professional Services Division

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