



October 29, 2007

**ETHICS COMMISSIONERS**

**Kerry E. Rosenthal, CHAIRPERSON**  
**Gail A. Dotson, VICE CHAIRPERSON**  
**Seymour Gelber**  
**Dawn E. Addy**  
**Brenda Rivera**

**ROBERT A. MEYERS**  
EXECUTIVE DIRECTOR

**MICHAEL P. MURAWSKI**  
ADVOCATE

**ARDYTH WALKER**  
STAFF GENERAL COUNSEL

Joaly Tojeiro, President  
Bio Networks, Inc.  
1393 SW 1<sup>st</sup> St., Suite 300  
Miami, FL 33135

Via First Class Mail and Fax at 305 541-3344

Re: **INQ 07-164**

Bio Networks, Inc., may register as a County vendor, as long as Bio Networks, Inc., does not contract with Team Metro and/or is not supervised by Team Metro or Alice Aleman.

Miami-Dade County Conflict of Interest & Code of Ethics at § 2-11.1 (c)

Dear Ms. Tojeiro:

In correspondence to our office on October 23, 2007, you said that you wish to register your business, Bio Networks, Inc., as a County vendor.

The facts as we understand them are as follows:

1. Your mother, Alice Aleman, works for Miami-Dade County Team Metro as an Outreach Specialist. In her capacity as an Outreach Specialist, she provides assistance to the public in the delivery of County services.
2. Bio Networks, Inc., which is owned by you, provides speech, occupational, and physical therapy services in Miami-Dade County.
3. Bio Networks, Inc., is seeking to register as a vendor in order to do business with the County.

It is the opinion of the Ethics Commission that Bio Networks, Inc., may contract with the County as long as entering into the contract will not interfere with the full and faithful discharge of Alice Aleman's duties to the County. This includes the requirement that Ms. Aleman not participate in determining the contract requirements or in awarding the contract. Additionally, none of Ms. Aleman's job responsibilities and job descriptions may require her to be involved in the contract in any way including, but not limited to, its enforcement, oversight, administration, amendment, extension, termination, or forbearance. Finally, Ms. Aleman may not work in the County department that will enforce, oversee, or administer the contract.

If any of the facts you have presented change, or if you have further questions, please do not hesitate to contact me at 305 350-0601.

Sincerely,

  
VICTORIA FRIGO  
Staff Attorney

TRANSMISSION VERIFICATION REPORT

TIME : 10/29/2007 11:56  
NAME : COMMISSION ON ETHICS  
FAX : 3055790273  
TEL : 3055792594  
SER. # : 000A6J636638

DATE, TIME	10/29 11:55
FAX NO./NAME	3055413344
DURATION	00:00:32
PAGE(S)	01
RESULT	OK
MODE	STANDARD ECM



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## Relatives of County Employees Wishing to Register as County Vendors

Please submit the following information by mail, fax, or email to—

Victoria Frigo, Staff Attorney  
The Commission on Ethics & Public Trust  
19 West Flagler St., Suite 820  
Miami, FL 33130

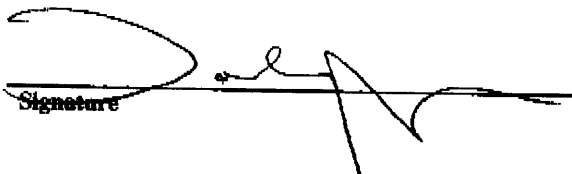
Phone: (305) 350-0601  
Fax: (305) 579-0273  
Email: [frigo@miamidade.gov](mailto:frigo@miamidade.gov)

YOUR NAME	Joaly Tejera
Name of Your Business	Bio Networks Inc.
Type of Business	Rehabilitation for Children
Your Mailing Address	1393 SW 1 <sup>st</sup> Street Suite 300 Miami, FL 33135
Your Daytime Phone	305-541-3400
Your Fax, if you wish to receive approval letter by fax.	305-541-3344
Name of county employee who is related to you	Alice Alenaw
Type of relationship— spouse? child? parent? other?	parent
County employee's department, if known	Team Metro
County employee's title, if known	outreach rep
Please list the <u>names, titles, and departments</u> of any other immediate family members currently employed by Miami-Dade Co.	

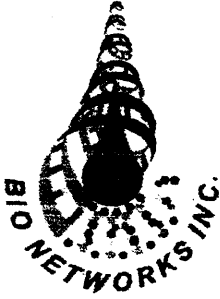
The Miami-Dade County Conflict of Interest & Code of Ethics at § 2-11.1 (c)(2) allows immediate family members of County employees to contract with the County in certain circumstances and if the following criteria are met. Please confirm that you and your immediate family member/s will be able to meet all of these criteria:

1. Entering into a contract with the County will not interfere with the full and faithful discharge of the County employee's duties to the County.
2. The County employee will not participated in determining your contract requirements.
3. The County employee will not participated in awarding the contract.
4. The County employee's job responsibilities and job description will not require him/her to be involved in the contract in any way including, but not limited to, its enforcement, oversight, administration, amendment, extension, termination, or forbearance.
5. The County employee will not be working in the County department that enforces, oversees, or administers your contract.

I have read these requirements and pledge to abide by them.

Signature 

Date 10/25/07



*Providing Speech, Occupational, and Physical Therapy*

INQ 07-164

October 23, 2007

Mr. Robert Meyers  
Executive Director  
Miami Dade county Commission on Ethic and Public Trust  
19 West Flagler Street, Suite 820  
Miami, Florida 33130

Via Facsimile (305) 579-0273

Dear Mr. Meyer

Bio Networks Incorporated is a Group of Speech, Occupational and Physical Therapist providing Therapy Services in Miami Dade County.

We are applying/registering as a Business entity with Miami Dade County in order to gain access to provide services for the Head Start Children who may need Therapy.

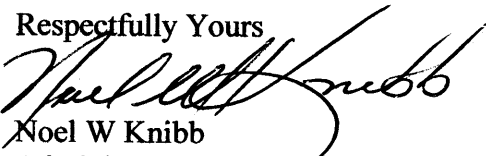
The owner/president of Bio Networks Incorporated is Joaly Tojeiro, she is the daughter of Alice Aleman a Miami Dade County employee, ID number 25236 working with Team Metro West Department.

We are making this disclosure as required by the County and hereby request that the necessary clearance/authorization be granted in order for us to proceed with our application/registration.

If any additional information is required, please feel free to contact Noel W Knibb at phone (305) 541-3400, Fax (305) 541-3344 or email [Onthespottherapy@aol.com](mailto:Onthespottherapy@aol.com).

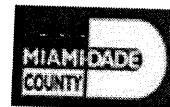
Your earliest response to request/notification would be appreciated.

Respectfully Yours



Noel W Knibb  
Administrator

Original Mailed 10/23/2007



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**Employee Information**

**Username:** TOA

**Last Name:** ALEMAN

**First Name:** ALICE

**Title:** TMOUTSPE

**Department:** TEAM METRO

**Work Location:** 3800 SW 137 AVE

**Cubicle/Suite:**   **Floor #**

**Office Phone/Ext.:** (305) 437-5565

**Cell:**

**Pager:** (305) 283-2820

**Fax:** (305) 480-1715

**Email:** toa@miamidade.gov

**Manager:**

**Miami-Dade County  
Employee Relations Department**

**miamidade.gov**

**MIAMI-DADE  
COUNTY**

[Back to Previous Page](#)

## **Team Metro Outreach Specialist**

### **Minimum Qualifications**

Bachelor's degree. Experience in customer service and/or citizen outreach may substitute for the required education on a year-for-year basis.

### **Job Specifications**

#### **NATURE OF WORK**

This is advanced public service work providing assistance to the public in the delivery of County services.

Employees in this class are responsible for analyzing and investigating requests for assistance and coordinating effective service delivery. Responsibilities include investigating citizen requests for assistance, facilitating and coordinating multi-jurisdictional public and private service delivery, identifying opportunities for the enhancement of County service delivery, making site visits with citizens as required, making public presentations, and preparing correspondence and written reports. Incumbents exercise some independent judgment in conducting investigative casework and in making effective recommendations for the resolution of service delivery problems. Supervision is received from an administrative superior who reviews work for effective assistance to the public and conformance with established policies and procedures.

#### **ILLUSTRATIVE TASKS**

Analyzes and investigates requests for assistance presented by local citizens or community organizations; conducts field visits to determine the extent of assistance required; refers requests for assistance to appropriate County agencies and coordinates efforts with multiple County agencies as required.


Assists local residents by providing information to access other non-county agencies including local, state, federal and non-profit groups; monitors assistance request status until resolution of case.

Reviews complex requests for assistance from community groups; develops community programs and partnerships by coordinating activities such as graffiti paint-outs, providing special taxing district information, and staffing voter registration drives; assists local groups and communities by developing community education programs and providing training to community organization members.

Provides outreach and guidance in the use of County services by participating in community and civic association meetings, public forums, public schools and service provider meetings; makes public presentations to explain the Team Metro concept to the public.

Prepares records, correspondence and reports; maintains case management records and statistical reports; researches and drafts written responses for supervisor; writes articles for newsletters and other publications as required.

Performs related work as required.

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<a href="#">No Events</a>		<a href="#">No Name History</a>			
<b>Detail by Entity Name</b>					
<b><u>Florida Profit Corporation</u></b>					
BIO NETWORKS INC.					
<b><u>Filing Information</u></b>					
Document Number	P02000061918				
FEI Number	043687978				
Date Filed	06/04/2002				
State	FL				
Status	ACTIVE				
<b><u>Principal Address</u></b>					
1393 SW 1ST STREET #300 MIAMI FL 33135 US Changed 04/26/2004					
<b><u>Mailing Address</u></b>					
1393 SW 1ST STREET #300 MIAMI FL 33135 US Changed 04/26/2004					
<b><u>Registered Agent Name &amp; Address</u></b>					
TOJEIRO, JOALY 1393 SW 1ST STREET SUITE 300 MIAMI FL 33135 Address Changed: 04/26/2004					
<b><u>Officer/Director Detail</u></b>					
<b>Name &amp; Address</b>					
Title P					
TOJEIRO, JOALY 1393 SW 1ST STREET, STE 300 MIAMI FL 33135					
<b><u>Annual Reports</u></b>					
Report Year	Filed Date				
2005	04/25/2005				
2006	03/29/2006				
2007	07/03/2007				
<b><u>Document Images</u></b>					
<a href="#">07/03/2007 -- ANNUAL REPORT</a>					
<a href="#">03/29/2006 -- ANNUAL REPORT</a>					
<a href="#">04/25/2005 -- ANNUAL REPORT</a>					
<a href="#">04/26/2004 -- ANNUAL REPORT</a>					
<a href="#">02/27/2003 -- ANNUAL REPORT</a>					