

Sanchez, Rodzandra (COE)

From: Diaz-Greco, Gilma M. (COE)
Sent: Wednesday, July 25, 2018 11:39 AM
To: Sanchez, Rodzandra (COE)
Subject: La Verne Carlile, Admin. Officer 2, Miami-Dade Corrections and Rehabilitation department (Outside Employment and limitations on Contracting with the County) , INQ 18-180

INQ 18-180 Carlile

From: Diaz-Greco, Gilma M. (COE)
Sent: Wednesday, July 25, 2018 11:38 AM
To: Carlile, Laverne R. (MDCR) <Laverne.Carlile@miamidade.gov>
Cc: Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>; Murawski, Michael P. (COE) <Michael.Murawski@miamidade.gov>; Perez, Martha D. (COE) <Martha.Perez2@miamidade.gov>; Turay, Radia (COE) <Radia.Turay@miamidade.gov>; Kirkland, Tina (MDCR) <Tina.Kirkland@miamidade.gov>
Subject: La Verne Carlile, Admin. Officer 2, Miami-Dade Corrections and Rehabilitation department (Outside Employment and limitations on Contracting with the County) , INQ 18-180

Ms. Carlile:

This will serve as a follow up to opinion INQ 18-165 which was provide to you by the COE regarding whether you must obtain an additional ethics opinion as part of your outside employment permission process because you contract with the County's Public Housing and Community Development department ("PHCD") as a Section 8 landlord.

In reviewing this matter, I note that you have sought and obtained the relevant ethics opinions and no further opinions would be necessary at this time. You own and manage several rental properties. When you sought to rent one of those properties as a Section 8 landlord, you obtained opinion SEC 16-01 which confirmed that you do not have any conflicts in transacting business with the County as a Section 8 landlord because you are not employed at PHCD and your job duties do not require you to administer or oversee any aspect of the Section 8 program. This Section 8 landlord opinion is current because the property is rented to the same tenant under the same contract that SEC 16-01 addressed. In opinion INQ 17-67, the COE determined that no ethics conflict existed between your employment at the Miami-Dade Corrections and Rehabilitation department ("MDCR") as an Administrative Officer 2 and your outside employment with your private company, LaVerne Carlile Rental Properties.

We recommend that copies of opinions SEC 16-01 and INQ 17-67 be included in your outside employment file. These INQs would generally be valid as long as none of the facts change. If the facts do change, please contact the COE so a new review can be performed.

As we discussed, the confusion may have been caused because you did not check the section on the Outside Employment Request form which states that you are employed through your private company

and are seeking to contract with the County. It would be advisable to make that correction on your Outside Employment Request form to clarify your outside employment status.

Please contact me if you have any further questions.

Cordially,

Gilma (Mimi) Diaz-Greco
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust
19 W. Flagler Street, Suite 820
Miami, FL 33130
Tel: (305) 579-2594
Fax: (305) 579-0273
gdiazgr@miamidade.gov
www.facebook.com/MiamiDadeEthics

From: Diaz-Greco, Gilma M. (COE)
Sent: Monday, July 09, 2018 4:17 PM
To: Carlile, Laverne R. (MDCR) <Laverne.Carlile@miamidade.gov>
Cc: Kirkland, Tina (MDCR) <Tina.Kirkland@miamidade.gov>
Subject: FW: La Verne Carlile, Admin. Ofc. 2, MDCR, Outside Employment (k), (j), INQ 18-165

Ms. Carlile:

I am following up on this matter because an additional ethics opinion appears to be required. In INQ 17-67 we advised you that your outside employment as an owner/landlord/property manager for LaVerne Carlile DBA LaVerne Carlile Rental Properties did not create ethics conflicts.

However, if you are seeking to rent one of those properties as a landlord in the Section 8 program administered by the County Housing department, you would need to obtain a separate opinion by completing the form attached to this email.

If instead of contracting as a Section 8 Landlord, you are seeking to obtain assistance through one of the programs administered by the Housing department such as applying for a Housing Choice Voucher, then you must complete the application found at: http://ethics.miamidade.gov/library/forms/county_emps_relatives_seeking_housing_assist_8-15.pdf

In order to provide a fast response, please call me at (305) 350-0638 so we can discuss which form should be completed .

Thank you,

Gilma (Mimi) Diaz-Greco
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust
19 W. Flagler Street, Suite 820
Miami, FL 33130
Tel: (305) 579-2594
Fax: (305) 579-0273
gdiazgr@miamidade.gov
www.facebook.com/MiamiDadeEthics

From: Perez, Martha D. (COE)
Sent: Tuesday, July 03, 2018 3:08 PM
To: Carlile, Laverne R. (MDCR) <Laverne.Carlile@miamidade.gov>
Cc: Kirkland, Tina (MDCR) <Tina.Kirkland@miamidade.gov>; Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>; Murawski, Michael P. (COE) <Michael.Murawski@miamidade.gov>; Diaz-Greco, Gilma M. (COE) <Gilma.Diaz-Greco@miamidade.gov>; Turay, Radia (COE) <Radia.Turay@miamidade.gov>
Subject: La Verne Carlile, Admin. Ofc. 2, MDCR, Outside Employment (k), (j), INQ 18-165

Dear Ms. Carlile,

I refer you to INQ 17-67 attached, as there have been no changes to the description of your County duties or your outside employment. The additional information you have provided is that you are a participant in the Miami-Dade Housing Choice Voucher Program-Section 8. I will assume your request is made again in light of your status as a County vendor.

The Miami-Dade County Ethics Code at Sec. 2-11.1 (c)(5)(5) specifically provides that a County employee who is otherwise eligible for assistance through the PHCD should be permitted to seek such assistance as long as the County employee does not administer the program. Provided you qualify for the housing assistance program, and your employment as an Administrative Officer with MDCR will not require you to be involved in any way in the administration of the Housing Choice Voucher Program, and you do not have any immediate family members involved in the administration of this program, you do not violate subsection 2-11.1 (c)(5)(5) of the Conflict of Interest and Code of Ethics Ordinance with respect to your contracting with PHCD. Notwithstanding, you are required to submit the County Employee Application attached herein to obtain an opinion from the Ethics Commission. If you have not done so, please complete the attached application and submit as instructed on the form.

Should you have any additional questions, do not hesitate to contact us.

Sincerely,

Martha D. Perez
Staff Attorney
MIAMI-DADE COUNTY COMMISSION ON ETHICS & PUBLIC TRUST
19 West Flagler St. Suite 820
Miami, FL 33130

(305)350-0656

PEREZMD@miamidade.gov

This email and any attachments are for the exclusive and confidential use of the intended recipient(s). If you are not an intended recipient, please do not read, distribute or take action in reliance upon this message. If you have received this in error, please notify me immediately by return email and promptly delete this message and its attachments from your computer. Miami-Dade County is a public entity subject to Florida's public record laws. Any communication with this office, including e-mail messages, could be considered a public record subject to disclosure.

From: Kirkland, Tina (MDCR)

Sent: Monday, July 02, 2018 4:49 PM

To: Ethics (COE) <ethics@miamidade.gov>

Subject: Ethics Opinion for Laverne Carlile

Greetings,

The attached is being submitted on behalf of Laverne Carlile for an Ethics Opinion.

Should you require additional information, please feel free to contact me at the number below.

Thanks

Shawntia Kirkland, Personnel Specialist 2

Personnel Management Bureau, Employee Relations

Miami-Dade Corrections & Rehabilitation Department

2525 NW 62nd Street, Suite 2000

Miami, Florida 33147

(Office) 786-263-6196 (Fax) 786-263-6127

kirkls@miamidade.gov



Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records.

E-mail messages are covered under such laws and thus subject to disclosure. All E-mail sent and received is captured by our servers and kept as a public record.