

# Relatives of County Employees Wishing to Register as County Vendors

Please submit the following information by mail, fax, **or** email to—

Gilma Diaz-Greco, Staff Attorney  
The Commission on Ethics & Public Trust  
19 West Flagler St., Suite 820  
Miami, FL 33130

Phone: (305) 350-0638  
Fax: (305) 579-0273  
Email: [gdiazgr@miamidade.gov](mailto:gdiazgr@miamidade.gov)

---

YOUR NAME

---

Name of Your Business

---

Type of Business

---

Your Mailing Address

---

Your Daytime Phone

---

Your Email

---

Name of county employee  
who is related to you

---

Type of relationship—  
spouse? child? parent? other?

---

County employee's  
department, if known

---

County employee's title, if  
known

---

Please list the **names, titles,  
and departments** of any  
other immediate family  
members currently employed  
by Miami-Dade Co.

---

The Miami-Dade County Conflict of Interest & Code of Ethics at § 2-11.1 (c)(2) allows immediate family members of County employees to contract with the County in certain circumstances and if the following criteria are met. Please confirm that you and your immediate family member/s will be able to meet all of these criteria:

1. Entering into a contract with the County will not interfere with the full and faithful discharge of the County employee's duties to the County.
2. The County employee will not participate in determining your contract requirements.
3. The County employee will not participate in awarding the contract.
4. The County employee's job responsibilities and job description will not require him/her to be involved in the contract in any way including, but not limited to, its enforcement, oversight, administration, amendment, extension, termination, or forbearance.
5. The County employee will not be working in the County department that enforces, oversees, or administers your contract.

I have read these requirements and pledge to abide by them.

---

**Signature**

---

**Date**

Your ethics opinion will be sent to you by first class mail and email, unless you request another type of delivery.

COE 11/2013