

INQ 03-21

**Meyers, Robert (COE)**

**To:** Daniels, Gail (ERD)  
**Subject:** RE: Gift Donations

Gail,

With respect to question #1, these solicitations would be permissible.

With respect to question #2, employees have the burden of reporting their own gifts. They are expected to sign an oath attesting to the information they have disclosed is accurate. Therefore, I don't believe it would be proper for a third party to file on behalf of the actual recipient of the gift.

Robert Meyers

-----Original Message-----

**From:** Daniels, Gail (ERD)  
**Sent:** Monday, March 17, 2003 8:57 AM  
**To:** Meyers, Robert (COE)  
**Cc:** Allen, Donald (ERD)  
**Subject:** Gift Donations

We are planning our 1st annual picnic for our department. As part of the events, we would like to have door prizes. My Director, Mr. Allen, asked me to obtain an opinion from your office regarding the following questions:

- 1) Can we solicit donated merchandise from vendors who are NOT doing business with MDC?  
Examples of items are movie tickets, dinner for two certificates, gift certificates, etc...
- 2) Can the Employee Relations Department report donated gifts, itemizing the type of gift, value of gift, and vendor name, on behalf of the persons/employees who receive them?

We appreciate your assistance with this matter.

**Ms. Gail Daniels**

Employee Relations Appeals Officer  
Employee Relations Department  
(305) 375-4171 (Office)  
(305) 375-4138 (Fax)

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