

ETHICS

INQ 02-09

From: Dale Poster-Ellis [dpostere@mdha.miamidade.gov]
Sent: Tuesday, March 05, 2002 5:35 PM
To: ETHICS
Subject: RE: Declaration question

Thank you.

-----Original Message-----

From: ETHICS [mailto:ethics@miamidade.gov]
Sent: Tuesday, March 05, 2002 4:55 PM
To: 'dpostere@mdha.miamidade.gov'
Subject: RE: Declaration question

Dale,

The employee has the duty to ascertain the value of the gift and then file a gift disclosure form with the Clerk of the Board during the quarter the gift was received. This disclosure requirement applies in cases where the gift is worth \$25 or more.

Please contact me if you have additional questions.

Thanks,

Robert Meyers

-----Original Message-----

From: Dale Poster-Ellis [mailto:dpostere@mdha.miamidade.gov]
Sent: Monday, March 04, 2002 10:16 AM
To: ethics@miamidade.gov
Subject: Declaration question

How advise how a County employee declares a gift or something of benefit?

Example, you are invited to a luncheon which is a benefit for a particular cause (i.e., diabetes). The person who invited you is president of a financial institution which does business with your agency. The institution purchased a table for the luncheon and included you in its guest list. You do not have direct decision making authority with awarding any business. So, do you do it by email? memo or letter? and when? After the luncheon, before the luncheon or by a particular date, i.e., before the end of the fiscal year. Thanks.

Dale Poster-Ellis
Miami-Dade Housing Agency