

Meyers, Robert (COE)

JLD 00-44

From: Meyers, Robert (COE)
Sent: Wednesday, March 15, 2006 1:02 PM
To: Walters, Wansley (JAC)
Subject: RE: Technical Assistance Request

Wansley,

Thanks for the e-mail. As I understand it, you would be hired as a consultant to assist the Coconino County Juvenile Court Center with a community assessment. Because you will be doing this on your own time and this work is unrelated to your responsibilities for Miami-Dade County government, I see no potential for a conflict of interest. In order to comply with the County's Outside Employment rules, you simply need to get permission from your superior (I'm not certain to whom you report) and disclose the income you earn from this consulting work. Assuming the work is performed in 2006, you will need to report the income by July 1, 2007.

If you have any additional questions, please do not hesitate to contact me.

Thanks,

Robert Meyers, Executive Director
 Miami-Dade Commission on Ethics and Public Trust

From: Walters, Wansley (JAC)
Sent: Tuesday, March 14, 2006 5:39 PM
To: Meyers, Robert (COE)
Cc: Torriente, Susanne M. (CMO)
Subject: FW: Technical Assistance Request
Importance: High

Bob,

I have been sent the email below asking if I would entertain some consulting work helping Flagstaff, Arizona. For your information if you are not familiar with the Office of Juvenile Justice and Delinquency Prevention, it is an office of the U. S. Department of Justice. Obviously, if I were to do this, it would be on my own time. Before I explore how much time it would take and whether I could accept it, I wanted to be sure there was no conflict of interest. Could you provide me with an opinion?

Thanks so much, Wansley

Wansley Walters, Director
Miami-Dade County Juvenile Services Department
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From: Singh, Poonam [mailto:PSingh@icfcaliber.com]

3/15/2006

Sent: Monday, March 13, 2006 2:54 PM
To: Walters, Wansley (JAC)
Subject: Technical Assistance Request
Importance: High

Good afternoon Wansley!

The Juvenile Accountability Block Grant (JABG) program at the Office of Juvenile Justice and Delinquency Prevention (OJJDP) National Training and Technical Assistance Center (NTTAC) has received a technical assistance request from the Coconino County Juvenile Court Center in AZ to assist them with community assessment. Jennifer Mankey has specifically identified you as a consultant who would be qualified for this task. We hope that you will be available to facilitate this request.

The goals and outcomes that the Coconino County Juvenile Court Center have identified are:

Goal(s): To design and plan for successful implementation of a community assessment center.

Short-term Outcome(s): To educate Community Advisory Board and providers to the concept and options; to develop a strategic approach and plan for a CAC operation; and to identify potential funding sources for a CAC.

Long-term Outcome(s): An integrated coordinated process that ensures a more inclusive, more effective community service system with a single point of entry, immediate comprehensive needs assessment, and integrated case management.

The Coconino County Juvenile Court Center has completed a needs assessment, which I am attaching for your review. If you would like to work on this request, please let me know and I will provide you with a point of contact at the Coconino County Juvenile Court Center so that a date that is convenient for all parties can be discussed and the content for the TA can be discussed further.

NTTAC will then develop a TA proposal plan, which will be submitted to OJJDP for review and approval. Upon receipt of approval, the TA will take place as scheduled.

For all consultants who provide TA funded by OJJDP, there is a registration process. I believe you are already in our system, but please update any of the following information.

1. Social security number or Tax ID number
2. Biography (short paragraph)
3. Full resume
4. Contact information: address, telephone #, fax number, and e-mail (the address should be the one you want your contract and payments sent to)
5. Proof of consultant rate. This can be an old pay stub or a tax form. (Please note, OJJDP has a maximum per day rate of \$450). Please be sure to black out any sensitive information. Please submit via mail or fax (my contact information is included below).

Once a date has been set for the motivational interviewing/strength based assessments TA, a timeline for the TA has been established, and all approvals have been received, OJJDP NTTAC will prepare a detailed contract for you for the work to take place.

I hope the above information is helpful. If you have additional questions, please do not hesitate to contact me.

3/15/2006

I look forward to hearing from you.

Sincerely,
Poonam

Poonam Singh
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