

From the desk of

499-8501



ROBERT MEYERS

EXECUTIVE DIRECTOR

MIAMI-DADE COUNTY COMMISSION
ON ETHICS & PUBLIC TRUST

Ext: 468
2507

Rodzandra -

Rachelle is not in today
& I'm not certain when she
is returning. She suffered
some damage her roof because
of Hurricane Katrina &
apparently has a few leaks to
contend with. In any event,
could you create an IND
file for the attached request.
Also, please fax Mr. Sola
my memo to him & also
send the original inter-
office mail.

Thanks
Rachelle

To: Lester Sola From: ROBERT MEYERS
 Fax: 468-2507 Pages: 7
 Phone: _____ Date: 8/29/05
 Re: INQ 05-132 CC: _____

Urgent For Review Please Comment Please Reply Please Recycle

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DATE, TIME FAX NO./NAME DURATION PAGE(S) RESULT MODE
 08/29 10:59 3054998501 00:03:41 07 OK PHOTO
 ECM

TIME : 08/29/2005 11:03
 NAME : COMM ON ETHICS/INV
 FAX : 305-579-1093
 TEL : 305-579-2594
 SER.# : BROH1J577977

**Miami-Dade County
Commission on Ethics and Public Trust**

Biscayne Building
19 West Flagler Street,
Suite 207
Miami, Florida 33130

Phone: (305) 579-2594

Fax: (305) 579-0273

**Fax
Fax**

To:

Lester Soler

From:

Robert MEYERS

Fax:

468-2507

Pages:

7

Phone:

Date:

8/29/05

Re:

INQ 05-132

CC:

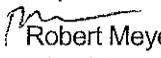
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**COMMISSION ON
ETHICS AND PUBLIC
TRUST**

Memo

To: Lester Sola
Supervisor of Elections

From:  Robert Meyers, Executive Director
Miami-Dade Commission on Ethics and Public Trust

Date: 8/29/2005

Re: ES&S's National Advisory Board

I am in receipt of your memorandum dated August 22, 2005 advising me that you have been invited to serve on a national advisory board, organized by Elections Systems and Software (ES&S). You describe the purpose of the board as providing the company with input on elections related issues. You estimate that board meetings will be scheduled three times a year at ES&S's expense. The questions presented to the Ethics Commissions are whether you can sit on the ES&S Advisory Board and whether ES&S, a County vendor, may cover the cost of your travel and travel-related expenses when you attend the National Advisory Board meetings.

There is no provision in the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance that prevents you from accepting the appointment as an advisory board member for ES&S. On the other hand, the Conflict of Interest and Code of Ethics Ordinance does not permit County employees to accept travel or travel expenses from County vendors, regardless of the purpose of the travel. Therefore, it would be improper for ES&S to pay for your travel to these meetings. However, if you still wish to serve on this board and attend the meetings, there are a few options available to you. One option is for the County to pay for your travel. A second option is for ES&S to pay for the travel and have the County reimburse ES&S for your travel expenses. The third option is for you to seek a waiver of the requirements of this subsection, which would enable ES&S to pay for your travel. All waiver requests under this subsection are reviewed by the Board of County Commissioners.

If you wish to discuss the above with me in greater detail, please do not hesitate to contact me at your convenience.

INQ 05-132

Memorandum



Date: August 22, 2005
To: Robert Meyers, Executive Director
Commission on Ethics
From: Lester Sola
Supervisor of Elections *Lester Sola*
Subject: Invitation to participate in ES&S's National Advisory Board

On August 18, 2005, I received an invitation letter from Elections Systems & Software (ES&S) requesting my participation as a member of its National Advisory Board.

This Board consists of eleven (11) elections officials from around the nation. The Board will conduct meetings and provide input on elections-related issues. Meetings will take place approximately three times a year at ES&S's expense.

I am requesting an opinion from the Commission on Ethics on my participation on this advisory board to our current election system vendor.

The first meeting is scheduled to take place in mid-September so a quick response would be appreciated.

Attached please find a copy of the invitation letter and pertinent documentation provided by ES&S.

If you have any questions or require any additional information, please feel free to contact me at 305-499-8509.

Thanks.

Attachments

cc: Alina Hudak, Assistant County Manager

August 18, 2005

Mr. Lester Sola
Miami Dade County Elections Department
2700 NW 87th Ave
Miami, FL 33172

Dear Lester,

ES&S has been in the Election Industry for over 30 years. As our only source of business we have strived to provide quality solutions to our customers. ES&S has been a leader in the Election Market and our goal is to maintain that position. We recognize the importance of listening to the needs of the industry and our customers. In an on going effort to hear the needs of the industry, ES&S has decided to establish an 'Advisory Board'. The 'Advisory Board' will be made up of recognized leaders in the Election Industry. You are receiving this letter because you are a recognized leader in the Election Industry. We would like to ask you to become a charter member of the ES&S 'Advisory Board'.

The 'Advisory Board' will meet three times a year at various locations throughout the United States. The time commitment required on your part would be minimal. The agenda would be a dinner the night before the business meeting. The following day a 6 hour business meeting would take place. The meeting would include the current direction of ES&S, the strategic direction of ES&S, potential new products, and the industry direction. Your thoughts and views on the direction of ES&S will be valuable to our development.

In addition your view of the industry and direction will be of interest to ES&S. The meeting will end early in the afternoon to allow return travel the same day.

ES&S is serious about the election business. We value your input and hope your will participate in this 'Advisory Board'.

Sincerely,

Greg G. Gorman



**National Advisory Board Members
2006-2007**

Marci Andino, Executive Director, Columbia SC
Cliff Borofsky, Election Administrator, Williamson County, Georgetown, TX
Kurt Browning, Supervisor of Elections, Pasco County, Dade City, FL
Michelle Des Jarein, Election Manager, Hennepin County, MN
Neal Erickson, Assistant to SoS, Lincoln, NE
George Gilbert, Director of Elections, Guilford County, Greensboro, NC
Jill LaVine, Registrar of Voters, Sacramento County, CA
Billy Morace, Director of Elections, Jefferson County, Birmingham, AL
Bruce Sherbet, Election Administrator, Dallas, TX
Jim Silrum, Assistant to SoS, Bismarck, ND
Lester Sola, Supervisor of Elections, Miami Dade County, FL

Aldo Tesi, President and CEO
Gary Crump, Chief Operating Officer
John Groh, Sr. VP Alliances & Int'l Sales
Al Benek, VP of Client Services

August 18, 2005

Mr. Lester Sola
Miami Dade County Elections Department
2700 NW 87th Ave
Miami, FL 33172

Dear Lester;

ES&S is excited to welcome you as a member of the "ES&S National Advisory Board". The 2006/2007 board includes four ES&S members as well as ten recognized leaders within the election industry.

The *Charter Meeting* for the 'Advisory Board' will take place in Omaha, Nebraska on Wednesday, September 21, 2005, 8:30 a.m. – 2:30 p.m., at the corporate offices of ES&S. We ask that members arrive in Omaha on Tuesday, September 20th by 5:00 p.m. to attend the introductory dinner at 6:30 p.m. Meeting and dinner are business casual attire. Please confirm your attendance by August 26, 2005.

Airline arrangements can be expensed or direct billed through our American Express agent. You can reach our agent, Lori, at 402-970-1204 or 1-800-247-8686.

Hotel accommodations have been reserved at the DoubleTree, Omaha, Downtown, 402-346-7600. The DoubleTree provides a shuttle service from Omaha's Epply Airport to the hotel.

All other ground transportation needs will be arranged by ES&S. To assist in the coordination of these logistics please forward a copy of your itinerary by August 26, 2005 or as soon as possible.

As part of our 'Advisory Board' book, we want to include a short background paragraph on each member. Information should include contact information and an e-mail address. Please submit your information by August 26, 2005.

A tentative agenda is attached for your information. Additional topic suggestions are encouraged. We have a 'round table' session scheduled from 12:45 p.m. – 2:00 p.m. You are invited to pre-submit questions to cmivester@essvote.com to be discussed during the round table.

Background paragraphs, 'round table' questions or topic suggestions, itinerary schedules, special dietary or other special accommodations, expense reimbursement and all other inquiries should be submitted to Christine Ivester. Contact information: cmivester@essvote.com, phone 402-938-1437 or by fax number 402-970-1276.

ES&S looks forward to a successful collaboration among the 'Advisory Board'. We recognize the importance of listening to the needs of the industry and value your input.

Sincerely,

Gary G. Crump

AGENDA

ES&S Advisory Board – Charter Meeting

September 21, 2005

8:30 a.m. – 2:15 p.m.

ES&S Attendees: Aldo Tesi; Ken Carbullido; John Groh; Gary Crump; Matt Nelson;

8:30 a.m. – 9:00 a.m.	Introduction Continental Breakfast <ul style="list-style-type: none">▪ Welcome▪ Purpose of the Advisory Board▪ Introductions▪ Set Charter▪ Length of Service▪ Rules and Responsibilities	Gary Crump
9:00 a.m. – 9:45 a.m.	Discussion <ul style="list-style-type: none">▪ EAC▪ NIST / TGDC▪ Voluntary Voting System Guidelines▪ HAVA Access Issues▪ VR Guidelines▪ EAC Commitment to provide Voting Procedure Guidelines▪ EAC Future consideration of Internet & Telephone Voting	John Groh
9:45 a.m. – 10:15 a.m.	Facility Tour	Gary Crump
10:15 a.m. – 10:30 a.m.	Break	
10:30 a.m. – 12:15 a.m.	Discussion <ul style="list-style-type: none">▪ Booth (RTAL)▪ Certification▪ E-Poll Book▪ LS▪ Product Update▪ Unity▪ VPAT▪ Unity on Line	Ken Carbullido
12:15 a.m. – 12:45 p.m.	Lunch Catering – Preselection menu RSVP required.	
12:45 p.m. – 2:00 p.m.	Roundtable	Gary Crump John Groh
