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AMENDED LETTER OF INSTRUCTION

ORGANIZATIONAL CONFLICTS OF INTEREST

At a public meeting of the Miami-Dade County Commission on Ethics & Public Trust ("Ethics Commission"), the Commission stated that its role in the handling of organizational conflicts of interest in connection with a contract with a local government entity will be limited to the following circumstances¹:

- 1) The terms of the local government contract or proposal must state the standards by which the organizational conflicts of interest will be determined.
- 2) Disclosures of organizational conflicts of interest shall be reported by the local government entity to the Ethics Commission.
- 3) The local government entity will analyze and address organizational conflicts of interest on a case by case basis.
- 4) The local government entity's decision of how to address an organizational conflict of interest shall be subject to the approval of the Executive Director of the Ethics Commission or his/her designee, who will render his/her determination promptly. Disapproval by the Executive Director or designee may be appealed by the local government entity to the Ethics Commission board.
- 5) Copies of decisions regarding the resolution of a reported conflict of interest shall be forwarded to the Ethics Commission.

¹ The terms outlined herein derive from the language included in Miami-Dade County ISD Project No. A16-MDAD-02, Addendum#8, "Clarification", Paragraphs 1-8, which sets the standards associated with the handling of organizational conflicts of interest in procurement matters. The standards are comparable to those established under 48 C.F.R. § 9.5, Federal Acquisition Regulation (FAR).