

Sanchez, Rodzandra (COE)

From: Diaz-Greco, Gilma M. (COE)
Sent: Wednesday, January 03, 2018 11:30 AM
To: Sanchez, Rodzandra (COE)
Subject: FW: Kathey Jones, Human Resources, Miami-Dade Aviation Department (Quarterly Gift Disclosure) INQ 17-293

INQ 17-293 Jones (amended)

From: Diaz-Greco, Gilma M. (COE)
Sent: Wednesday, January 03, 2018 11:30 AM
To: Jones, Kathey (Aviation) <KJones@miami-airport.com>
Cc: Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>; Murawski, Michael P. (COE) <Michael.Murawski@miamidade.gov>; Perez, Martha D. (COE) <Martha.Perez2@miamidade.gov>; Turay, Radia (COE) <Radia.Turay@miamidade.gov>; Ross, Rachelle (COE) <Rachelle.Ross@miamidade.gov>
Subject: FW: Kathey Jones, Human Resources, Miami-Dade Aviation Department (Quarterly Gift Disclosure) INQ 17-293

Ms. Jones:

Please see clarification highlighted in yellow below.

Regards,

Gilma (Mimi) Diaz-Greco
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust
19 W. Flagler Street, Suite 820
Miami, FL 33130
Tel: (305) 579-2594
Fax: (305) 579-0273
gdiazgr@miamidade.gov
www.facebook.com/MiamiDadeEthics

From: Diaz-Greco, Gilma M. (COE)
Sent: Wednesday, January 03, 2018 11:06 AM
To: Jones, Kathey (Aviation) <KJones@miami-airport.com>
Cc: Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>; Murawski, Michael P. (COE) <Michael.Murawski@miamidade.gov>; Perez, Martha D. (COE) <Martha.Perez2@miamidade.gov>; Turay, Radia (COE) <Radia.Turay@miamidade.gov>; Ross, Rachelle (COE) <Rachelle.Ross@miamidade.gov>
Subject: Kathey Jones, Human Resources, Miami-Dade Aviation Department (Quarterly Gift Disclosure) INQ 17-293

Dear Ms. Jones:

It was a pleasure to speak with you over the phone. You inquired regarding the proper submittal of Quarterly Gift Disclosure forms.

As we discussed, persons who, pursuant to state law, file a State Form 1, are required to disclose gifts in excess of \$100.00 on a quarterly basis by completing a [State Form 9](#) no later than the last day of the calendar quarter on the last day of the calendar quarter (i.e., March 31, June 30, September 30, and December 31) for gifts received during the previous calendar quarter. Form 9 must be duly signed and notarized, and mailed to the Florida Commission on Ethics at:

P. O. Drawer 15709
Tallahassee, Florida 32317

Or:

325 John Knox Road, Building E, Suite 200
Tallahassee, Florida 32303 Florida 32303

Persons who file the local financial disclosure form, the Source of Income Form, file the local [Quarterly Gift Disclosure form](#) for any gift received from an individual or single entity during the previous calendar quarter and valued in excess of \$100.00 no later than the last day of the calendar quarter (i.e., March 31, June 30, September 30, and December 31). The County Quarterly Gift Disclosure form is mailed to the Miami-Dade Clerk of the Board of County Commissioners at:

111 NW 1st St., #17-202
Miami, FL 33128

Please contact me if you have any further questions.

Cordially,

Gilma (Mimi) Diaz-Greco
Staff Attorney



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Miami, FL 33130
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Fax: (305) 579-0273
gdiazgr@miamidade.gov
www.facebook.com/MiamiDadeEthics

From: Ross, Rachele (COE)
Sent: Thursday, December 28, 2017 4:08 PM
To: Diaz-Greco, Gilma M. (COE) <Gilma.Diaz-Greco@miamidade.gov>
Subject: FW: Gift Closure

Mimi,

Can you assist with this when you return?

Rachelle Ross
Miami-Dade Commission on Ethics and Public Trust
19 West Flagler Street, Suite 820
Miami, Florida 33130
305-579-2594
305-579-0273
cedeno@miamidade.gov

From: Jones, Kathey (Aviation) [<mailto:KJones@miami-airport.com>]
Sent: Wednesday, December 27, 2017 10:35 AM
To: Ross, Rachelle (COE) <Rachelle.Ross@miamidade.gov>
Subject: Gift Closure

Hi Rachelle,

When submitting the Quarterly Gift Disclosure form does it have to hand delivered or can it be sent US Mail or email?

Thank you,

Kathey Jones
Human Resources
Miami-Dade Aviation Department
(305) 876-0757 (*Office*)
(305) 869-4114 (*Fax*)
KJones@miami-airport.com
"Delivering Excellence Every Day"

