

Sanchez, Rodzandra (COE)

From: Diaz-Greco, Gilma M. (COE)
Sent: Tuesday, August 08, 2017 10:02 AM
To: Sanchez, Rodzandra (COE)
Subject: FW: Maggie Olano, Administrative Board Officer, Miami-Dade Homeless Trust (Ethics Training) INQ 17-172

From: Diaz-Greco, Gilma M. (COE)
Sent: Monday, August 07, 2017 11:13 AM
To: Sanchez, Rodzandra (COE) <Rodzandra.Sanchez@miamidade.gov>
Subject: FW: Maggie Olano, Administrative Board Officer, Miami-Dade Homeless Trust (Ethics Training) INQ 17-172

[INQ 17-172 Olano](#)

From: Diaz-Greco, Gilma M. (COE)
Sent: Tuesday, July 11, 2017 1:28 PM
To: Olano, Margarita (HT) <OLAN1@miamidade.gov>
Subject: RE: Maggie Olano, Administrative Board Officer, Miami-Dade Homeless Trust (Ethics Training) INQ 17-172

It was a pleasure Maggie. I saw the email you sent Joe-

From: Olano, Margarita (HT)
Sent: Tuesday, July 11, 2017 12:40 PM
To: Diaz-Greco, Gilma M. (COE) <Gilma.Diaz-Greco@miamidade.gov>
Subject: RE: Maggie Olano, Administrative Board Officer, Miami-Dade Homeless Trust (Ethics Training) INQ 17-172

Hello Mimi:

Thank you and I appreciate the time you took to explain the issue to me. I copied you in the e-mail to Joe Centorino.
Cordially,

*Maggie Olano, Administrative Board Officer
Department Personnel Representative
Miami-Dade County Homeless Trust
Stephen P. Clark Center
111 N.W. 1st St., 27th Floor, Suite 310
Miami, Florida 33128
Ofc.: 305.375.1490/4035
Fax: 305.375.2722*

[Miami-Dade County - Homeless Trust - What do we do?](#)

If you or someone you know is Homeless or about to become homeless, please call the Homeless Helpline at 1-877-994-HELP (4357). If you are seeking affordable housing, or additional information please visit us on the Web at www.miamidade.gov/homeless.

From: Diaz-Greco, Gilma M. (COE)

Sent: Tuesday, July 11, 2017 11:21 AM

To: Olano, Margarita (HT) <OLAN1@miamidade.gov>

Cc: Centorino, Joseph (COE) <Joseph.Centorino@miamidade.gov>; Murawski, Michael P. (COE)

<Michael.Murawski@miamidade.gov>; Perez, Martha D. (COE) <perezmd@miamidade.gov>; Turay, Radia (COE)

<Radia.Turay@miamidade.gov>

Subject: Maggie Olano, Administrative Board Officer, Miami-Dade Homeless Trust (Ethics Training) INQ 17-172

Dear Maggie:

It was a pleasure to speak with you over the phone. You inquired about requirements for ethics training for County board members and for County elected officials.

The County Ethics Code addresses ethics training for elected officials and employees in Section 2-11.1(bb) which states in relevant part:

“...Each elected official, as defined in subsection (b)(1) [Board of County Commissioners and Mayor], shall, within ninety (90) days after being sworn into office, submit to the Clerk of the Board a certificate of completion of an ethics course offered by the Miami-Dade County Commission on Ethics and Public Trust ("Ethics Course"). Each employee of the County, as defined in subsection (b)(5) and b(6), shall within one hundred and eighty (180) days of the effective date of this ordinance or within sixty (60) days after being hired by the County, submit to the Clerk of the Board a certificate of completion of an Ethics Course offered by the Miami-Dade County Commission on Ethics and Public Trust. Employees shall be required to complete a refresher Ethics Course every two years thereafter. Each employee who has completed a refresher Ethics Course shall submit to the Clerk of the Board a certificate of completion. The Ethics Course shall include, but not be limited to, a review of the following topics: the Conflict of Interest and Code of Ethics Ordinance; the Sunshine Law; the Public Records Law and the Citizens' Bill of Rights...”

The requirement for ethics training for County Board members is found in a separate resolution, RES 189-05(attached) which states:

“... the members of all County boards shall be required to complete an ethics training course which, at a minimum, shall include the following topics: the Conflict of Interest and Code of Ethics Ordinance; the Sunshine Law; and the Public Records Law. The ethics training course shall be developed by the Miami-Dade County Commission on Ethics and Public Trust ("Ethics Commission"). All current and future board members shall be required to complete the ethics training course pursuant to a schedule developed by the Ethics Commission...”

Please do not hesitate to contact us if we can be of further assistance.

Cordially,

Gilma (Mimi) Diaz-Greco
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust
19 W. Flagler Street, Suite 820
Miami, FL 33130
Tel: (305) 579-2594
Fax: (305) 579-0273
gdiazgr@miamidade.gov
www.facebook.com/MiamiDadeEthics