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INQ 16-57 Lopez

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**From:** Diaz-Greco, Gilma M. (COE)

**Sent:** Thursday, February 25, 2016 2:04 PM

**To:** Lopez, Carolina D. (Elections) <LOPEZC@miamidade.gov>

**Cc:** Murawski, Michael P. (COE) <MURAWSK@miamidade.gov>; Centorino, Joseph (COE) <CENTORI@miamidade.gov>;

Perez, Martha D. (COE) <perezmd@miamidade.gov>

**Subject:** Carolina Lopez, Deputy Supervisor of Elections, Government Affairs and Media Relations Division (Outside Employment Statement) INQ 16-57

Dear Carolina:

You have inquired whether an employee that only reports a per hour wage on the Outside Employment Statement instead of the total amount of compensation received in his or her outside employment for a particular reporting year has met the outside employment reporting requirement set out in the County Ethics Code at Section 2-11.1(k)(2).

The County Ethics Code at Section 2-11.1(k)(2) requires **annual reporting on the income received** from outside employment.

It states:

“ All full-time County and municipal employees engaged in any outside employment for any person, firm, corporation or entity other than Miami-Dade County, or the respective municipality, or any of their agencies or instrumentalities, shall file, under oath, **an annual** report indicating the source of the outside employment, the nature of the work being done pursuant to same and **any amount or types of money or other consideration** received by the employee from said outside employment. Said County employee's reports shall be filed with the supervisor of elections no later than 12:00 noon on July 1st of each year, including the July 1st following the last year that person held such employment. Municipal employee reports shall be filed with the Clerk of their respective municipalities. Said reports shall be available at a reasonable time and place for inspection by the public. The County Manager or any city manager may require monthly reports from individual employees or groups of employees for good cause. (Emphasis added).”

Consequently, reporting only an hourly wage would not accurately reflect the annual income earned by that employee in his or her outside employment. The employee should report the total income he or she earned the outside employment by totaling the number of hours times the hourly wage. This would accurately report the income received for the year for which he or she is reporting.

Please contact us if you have any further questions.

Best regards,

Gilma (Mimi) Diaz-Greco  
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust

19 W. Flagler Street, Suite 820

Miami, FL 33130

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[gdiazgr@miamidade.gov](mailto:gdiazgr@miamidade.gov)

[www.facebook.com/MiamiDadeEthics](http://www.facebook.com/MiamiDadeEthics)

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**From:** Lopez, Carolina D. (Elections)

**Sent:** Tuesday, February 23, 2016 10:26 PM

**To:** Diaz-Greco, Gilma M. (COE) <[GDIAZGR@miamidade.gov](mailto:GDIAZGR@miamidade.gov)>

**Cc:** Castellanos, Ramon (Elections) <[RamonC@miamidade.gov](mailto:RamonC@miamidade.gov)>; Financial Disclosures (Elections) <[FINDISCELEC@miamidade.gov](mailto:FINDISCELEC@miamidade.gov)>

**Subject:** Fwd: outside Employment

Should we be accepting forms that list the compensation per hour/week instead of total compensation?

Regards,

**Carolina D. Lopez**

**Deputy Supervisor of Elections**

**Government Affairs and Media Relations Division**

**Miami-Dade County Elections Department**

[2700 NW 87<sup>th</sup> Avenue](#)

[Miami, Florida 33172](#)

[305-499-8409](#) Office

[305-495-7557](#) Mobile

<http://www.miamidade.gov/elections>

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Begin forwarded message:

**From:** "De La Acena, Roberto (MDFR)" <[roberto.delaacena@miamidade.gov](mailto:roberto.delaacena@miamidade.gov)>

**Date:** February 23, 2016 at 10:11:20 PM EST

**To:** "Financial Disclosures (Elections)" <[FINDISCELEC@miamidade.gov](mailto:FINDISCELEC@miamidade.gov)>

**Subject:** outside Employment



# OUTSIDE EMPLOYMENT STATEMENT

For Full-time County and Municipal Employees

Full-time County (including Public Health Trust) and municipal employees engaging in outside employment must file an annual disclosure report by July 1st of each year, in accordance with Section 2-11.1(k)(2) of the Miami-Dade County Code.

<b>Disclosure for Tax Year Ending</b> 2015	<b>Last Name</b> De La Acena	<b>First Name</b> Roberto	<b>Middle Name/Initial</b>
<b>Mailing Address – Street Number, Street Name, or P.O. Box</b> 6051 nw 40 st			
<b>City, State, Zip</b> Virginia Gardens fl 33166			

If your home address is exempt from public records pursuant to Florida Statutes §119.07, please see note on the following page and check here.

**Filing as an Employee (check one)**

<input checked="" type="checkbox"/> <b>County</b> <input type="checkbox"/> <b>Public Health Trust</b> <input type="checkbox"/> <b>Municipal:</b> _____ <div style="text-align: center; font-size: small;">(Municipality)</div>		
<b>Department</b> Fire Dept	<b>Division</b> Central Devision	
<b>Position or Title</b> Firefighter	<b>Employee ID Number</b> 48850	<b>Work telephone</b> (786) 331-5000

Please list the sources of outside employment (including self-employment), the nature of the work, and the amounts of money or other compensation you received. If no income or compensation was received from a particular outside employment, enter zero (0) for that organization in the section below. If continued on a separate sheet, check here.

Name and Address of the Source of Outside Income	Nature of the Work Performed	Amount of Money or Compensation Received
Miami Beach Patrol 1001 ocean dr Miami Beach FL 33141	lifeguard	\$21 hr

I hereby swear (or affirm) that the information above is a true and correct statement.

Signature of Person Disclosing

2-23-16

Date signed

**RECEIVED BY ELECTIONS DEPARTMENT:**

**Hardcopy**

**Electronic Copy**