
From: Diaz-Greco, Gilma M. (COE)
Sent: Wednesday, February 24, 2016 3:54 PM
To: Sanchez, Rodzandra (COE)
Subject: FW: Samuel E. Wilson, IV, Legislative Assistant, Office of Commissioner Dennis Moss (Dist. 9) INQ 16-55 and INQ 16-56

[INQ 16-55 Wilson](#)

From: Diaz-Greco, Gilma M. (COE)
Sent: Wednesday, February 24, 2016 3:52 PM
To: Wilson IV, Samuel (DIST9) <Wilsone@miamidade.gov>
Cc: Centorino, Joseph (COE) <CENTORI@miamidade.gov>; Murawski, Michael P. (COE) <MURAWSK@miamidade.gov>; Perez, Martha D. (COE) <perezmd@miamidade.gov>
Subject: Samuel E. Wilson, IV, Legislative Assistant, Office of Commissioner Dennis Moss (Dist. 9) INQ 15-55 and 16-56

Mr. Wilson:

[INQ 16-55](#)

You have inquired whether Mr. James Lamar Brown can be appointed to a County advisory board if he was previously removed from another board for failure to file financial disclosure.

A review of this matter shows that Mr. Brown was appointed to the Small Business Advisory Board on September 18, 2012. Section 2-11.1(i) of the County Ethics Code requires board members to file a financial disclosure by 12 noon of July 1st of each year. Records show that Mr. Brown did not file financial disclosures for 2012 or for 2013. Pursuant to Miami-Dade Code section 2-11.38, the Commission on Ethics sent Mr. Brown a letter on January 9, 2015 advising him that he had not filed the required financial disclosure and that he would be removed from the board on the 31st day from the date of that notice. He did not file financial disclosure by that timeframe, and on February 24, 2015, he was advised by the Miami-Dade County Clerk of the Board that he was removed as a member of the Small Business advisory board.

Neither the County Ethics Code, nor the Miami-Dade Code at Section 2-11.38 specifically address the issue of re-appointment to a board after removal for failure to file financial disclosure. Nevertheless, under the facts presented here, where the board member has not complied for several years with the Ethics Code financial disclosure requirements and was removed for failing to comply with those requirements, we would not recommend that he be re-appointment to any County board.

Please contact us if you have any further questions.

Best regards,

Gilma (Mimi) Diaz-Greco
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust

19 W. Flagler Street, Suite 820

Miami, FL 33130

Tel: (305) 579-2594

Fax: (305) 579-0273

gdiazgr@miamidade.gov

www.facebook.com/MiamiDadeEthics

From: Wilson IV, Samuel (DIST9)

Sent: Monday, February 22, 2016 11:53 AM

To: Diaz-Greco, Gilma M. (COE) <GDIAZGR@miamidade.gov>

Cc: Murawski, Michael P. (COE) <MURAWSK@miamidade.gov>; Bannerman, Wayman G. (DIST9) <WGB@miamidade.gov>

Subject: RE: Advisory Board Appointment Inquiry

Good morning Mrs. Diaz-Greco,

It was a pleasure speaking with you over the phone. The individual being considered for appointment is James L Brown. He was removed from the Small Business Advisory Board for failure to file financial disclosure. (see attached). I hope this helps and look forward to your advisement.

Regards,

Samuel E. Wilson IV

Legislative Assistant

Office of Commissioner Dennis C. Moss

Downtown Office: 305-375-4832 | 111 NW 1st Street, Suite 320, Miami, FL 33128

District North Office: 305-234-4938 | 10710 SW 211th Street, Suite 206, Miami, FL 33189

District South Office: 305-245-4420 | 1634 NW 6th Ave, Florida City, FL 33034

[Website](#) | [BCC online calendar](#)



MIAMI-DADE COUNTY

BOARD OF COUNTY COMMISSIONERS

DENNIS C. MOSS, DISTRICT 9

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be heard"

Direct input from the people is
critical for me to best serve the people



"Delivering excellence everyday"



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Cc: Murawski, Michael P. (COE) <MURAWSK@miamidade.gov>

Subject: RE: Advisory Board Appointment Inquiry

Dear Mr. Wilson:

It was a pleasure speaking with you over the phone today. As a follow up to our conversation, we requested that you provide additional information so that we may have all of the relevant facts necessary to provide an opinion on the issue of appointing a board member to a County board after he or she has been removed from a County board because of failure to file financial disclosure. Please provide information about the board member including his or her name, the board on which he or she served, how many years the board member served on that board and any other relevant information.

Thanks and best regards,

Gilma (Mimi) Diaz-Greco
Staff Attorney



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19 W. Flagler Street, Suite 820

Miami, FL 33130

Tel: (305) 579-2594

Fax: (305) 579-0273

gdiazgr@miamidade.gov

www.facebook.com/MiamiDadeEthics

From: Sanchez, Rodzandra (COE)

Sent: Monday, February 22, 2016 10:44 AM

To: Wilson IV, Samuel (DIST9) <Wilson@miamidade.gov>

Cc: Bannerman, Wayman G. (DIST9) <WGB@miamidade.gov>; Diaz-Greco, Gilma M. (COE) <GDIAZGR@miamidade.gov>

Subject: RE: Advisory Board Appointment Inquiry

You are most welcome Ms. Wilson

From: Wilson IV, Samuel (DIST9)

Sent: Monday, February 22, 2016 10:36 AM

To: Sanchez, Rodzandra (COE)

Cc: Bannerman, Wayman G. (DIST9); Diaz-Greco, Gilma M. (COE)

Subject: RE: Advisory Board Appointment Inquiry

Rodzandra,

Thank you for your prompt attention to this inquiry.

Regards,

Samuel E. Wilson IV

Legislative Assistant

Office of Commissioner Dennis C. Moss

Downtown Office: 305-375-4832 | 111 NW 1st Street, Suite 320, Miami, FL 33128

District North Office: 305-234-4938 | 10710 SW 211th Street, Suite 206, Miami, FL 33189



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Cc: Bannerman, Wayman G. (DIST9) <WGB@miamidade.gov>; Diaz-Greco, Gilma M. (COE) <GDIAZGR@miamidade.gov>
Subject: RE: Advisory Board Appointment Inquiry

I will confirm your question with our Staff Attorney – Ms. Diaz-Greco

Thank YOU!

*Rodzandra Sanchez, MP/A
Administrative Officer
Miami Dade Commission on Ethics and Public Trust
19 West Flagler Street
Suite 820
Miami, Florida 33130
(305) 350-0655*

From: Wilson IV, Samuel (DIST9)
Sent: Monday, February 22, 2016 10:07 AM
To: Sanchez, Rodzandra (COE)
Cc: Bannerman, Wayman G. (DIST9)
Subject: Advisory Board Appointment Inquiry

Good morning Rodzandra,

I was advised by the Clerk of the Board office to forward my inquiry to your attention.

1. Can an individual be appointed to a county advisory board if that person was previously removed from another board for failure to file financial disclosure?
2. Can an individual serve on two county advisory boards? IN this case it would be the Small Business Advisory Board and the Planning Advisory Board.

I thank you in advance for your attention to this matter and any advisement you are able to provide. Please feel free to contact me at 305-234-4938.

Regards,

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INQ 16-55 Wilson

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Subject: FW: Samuel E. Wilson, IV, Legislative Assistant, Office of Commissioner Dennis Moss (Dist. 9) INQ 15-55 and 16-56

Mr. Wilson:

Please note the correction to the following. The inquiry number on the subject line above should read 16-55 rather than 15-55.

Best regards,

Gilma (Mimi) Diaz-Greco
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust
19 W. Flagler Street, Suite 820
Miami, FL 33130
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COMMUNITY DEVELOPMENT
COUNCIL OF MIAMI-DADE COUNTY



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*Rodzandra Sanchez, MP/A
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Miami Dade Commission on Ethics and Public Trust*

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Our mission is to ensure that
every voice is heard and every
citizen can live the best quality of life possible.





Clerk of the Board
111 NW First Street, Suite #17-202 | Miami, Florida 33128
Telephone: 305-375-5127
Fax: 305-375-2494
E-mail: clerkbcc@miamidade.gov

COUNTY ADVISORY BOARD NOMINATION/APPOINTMENT FORM

Please Type or Print

PART I - NOMINATION	
Place complete and seal Partial Ballot form and nomination card in the Board's Submission Box for Ballot in the Florida criminal history check of the nominee is required by Ord. 10-23.	
NAME OF BOARD:	Small Business Advisory Board
NOMINEE INFORMATION:	Check (✓) One: New appointment <input checked="" type="checkbox"/> Re-appointment <input type="checkbox"/>
DATE OF NOMINATION:	June 27 th 2012
NOMINEE'S FULL NAME:	James Lamar Brown
ADDRESS: (City, State, Zip)	
HOME PHONE:	BUSINESS PHONE:
305 253-9101	
FAX:	CELLULAR PHONE: 786-586-6931
E-MAIL ADDRESS:	
RESUME ATTACHED:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> To Be Submitted <input type="checkbox"/>
COMMISSIONER SIGNATURE:	DISTRICT NUMBER: 9
<i>Dem C. Mon</i>	
APPOINTMENT PROCESS	
Individual Appointment: _____ Individual Appointment by the BCC: _____	
PART II - APPOINTMENT	
Place complete and seal Partial Ballot form and nomination card in the Board's Submission Box for Ballot in the Florida criminal history check of the nominee is required by Ord. 10-23.	
I have reviewed the Florida criminal history check performed by the Office of Inspector General on the above noted nominee and request that the following action be taken:	
Check (✓) One:	PROCEED WITH APPOINTMENT* <input checked="" type="checkbox"/> WITHDRAW NOMINATION <input type="checkbox"/>
COMMISSIONER SIGNATURE:	<i>Dem C. Mon</i>
DATE OF APPOINTMENT:	9/18/2012

*Note: Appointments that require ratification by the BCC will be placed on the next available BCC agenda under County Advisory Board Appointments.

WHITE COPY TO THE CLERK OF THE BOARD / YELLOW COPY FOR YOUR RECORDS



JAMES L. BROWN SR

Professional Experience

Richmond Heights Townhouse Development Corporation
J.L. Brown Development Corporation

Real Estate Developer / Chief Executive Officer

Job Description

- Responsible for organizing, planning and managing multiple affordable housing development projects, directed the Administrative and Sales Operations, the in house Homebuyer's Counseling Center.
- Managed new construction and rehab projects; maintained and reviews construction records, change orders, construction schedules, construction documents and reports, inspects and monitors construction progress
- Maintain project cost, prepares construction draws for banking institutions, obtain at least three bids for construction cost line items, approve all sub contracts, leases, purchases of materials, equipment and supplies.
- Responsible for the negotiation and acquisitions of vacant land, infill lots, existing residential units and apartment buildings, Responds to RFP applications, identify sources of financial assistance for first time homebuyers, obtain construction and mortgage financing, identify new business opportunities to increase housing units
- Responsible for determine project feasibility by preparing a complete a business plan with financial schedules, cost estimates and projections, site data
- Prepared Construction Budgets, Pro-Forma Income & Expense Statements, Marketing Plans, site evaluation, site layout design, architectural plans and renderings, zoning and land use, environmental review, and availability of water, sewer, paving and drainage, electrical, etc.
- Coordinate meetings and maintain close relationships with business professionals, general and sub contractors, government agencies, political leaders, community leaders, vendors, suppliers, etc.
- Maintained complete financial records; prepared weekly, monthly, quarterly and annual financial statements to include budgets, construction cost estimates, income and expense statements comparing actual vs. budgets, financial schedules and analysis for banks, governmental agencies and other stake holders

JAMES L. BROWN SR

Professional Experience Continued

**Richmond Heights Townhouse Development Corporation
J.L. Brown Development Corporation**

**Real Estate Developer / Chief Executive Officer
Job Description Continued**

- Implemented and directs in house Homebuyer's Counseling Center to pre-qualify each applicants; provided counseling, credit repair, personal budgets, educational workshops, monitors buyers progress, coordinate the closing function with homebuyers, MDHA, Banks, and Title Companies
- Direct and Supervise staff in providing excellence customer service to include personal homebuyers walk thru, generating customer punch out list of repairs and concerns, schedule appointments with sub contractors and vendors to respond to punch out list, respond to each customer call the same day

**Bethel Baptist Church (Non Profit Organization)
Chief Operating Officer and Construction Manager**

- Assisted the Pastor in all areas of the Pastor's work, as assigned
- Developed tools and systems to provide critical financial and operational information to the Pastor and make actionable recommendations on both strategy and operations
- Provided general directions to the daily operation of the church office, supervised administrative and clerical staff.
- Established and maintained membership and financial record system
- Provided complete accounting services to include G/L, A/P, A/R, Payroll Budgets, Expense Reports, Ministry Reports, Member Contributions
- Provided weekly cash management, approve weekly payables and ensure availability of funds as needed
- Managed cash investments, asset management, financial strategies and activities, as well as banking relationships
- Developed and utilized forward-looking, predictive models and activity-based financial analysis to provide insight into the organization's operational and business plan
- Prepared annual church budgets, gather data from ministry leaders and church staff and compiled the information for Budget Planning Committee
- Prepared financial statements and reports(wkly, mthly, qrtly, & annually)
- Prepared special reports and analysis for Board and Church Meetings
- Managed the church real estate, insurance, leases, purchases, fleet, etc.
- Provided Construction Management Services for new construction projects, renovations and general building maintenance.

**DWG Corporation (Victor Posner Companies)
Manager of Accounting**

Duties involved planning, organizing and managing the DWG Common Cost Center which provided management services to DWG subsidiaries

- Directed the Accounting Department to ensure proper maintenance of all accounting systems and functions; Supervised Accounts Payable, Accounts Receivables, and General Ledger staff
- Supervised the preparation of month-end, quarter-end and year-end financial statements, reviewed all month-end closing activities including G/L maintenance, balance sheet reconciliation and corporate overhead cost allocations
- Managed weekly cash management; approved weekly payables
- Reviewed and prepared financial information for external auditors quarterly and annually

**Blazer Financial Services, Inc (Great Western Company)
Financial Analyst and Loan processor**

Duties involved assisting management in preparing and processing loans for 500 financial offices to include residential loans, auto loans, personal loans, etc
Maintain budgets, allocations, financial reports by loan center, district and region.
Perform a variety of financial analysis and reports for upper management
Act as liaison between accounting and the computer programming department.

Education:

BS Degree in Accounting (Barry University)
Masters Degree of Business Administration (Nova University)

Diaz-Greco, Gilma M. (COE)

From: Castellanos, Ramon (Elections) on behalf of Financial Disclosures (Elections)
Sent: Tuesday, February 23, 2016 11:11 AM
To: Diaz-Greco, Gilma M. (COE)
Cc: Financial Disclosures (Elections)
Subject: RE: Advisory Board Appointment Inquiry

Good morning Mimi,

After searching our records, our office does not have any financial disclosure statement forms for Mr. Brown at this time. Also, our records show that Mr. Brown was a member of the Small Business-Advisory Board for 2012 and 2013 tax years, in which no forms were ever filed with our office.

FD008335	2012	B	SMALL BUSINESS ADVISORY BOARD	J
FD008335	2013	B	SMALL BUSINESS ADVISORY BOARD	J

Should you require additional information, do not hesitate to contact our office.

Regards,
Financial Disclosure Section
Government Affairs Division
Miami-Dade County Elections Department
2700 NW 87th Avenue, Miami, Florida 33172
Office (305) 499-8541
financial.disclosures@miamidade.gov

From: Bofill, Carmen (Elections)
Sent: Tuesday, February 23, 2016 7:55 AM
To: Lopez, Carolina D. (Elections) <LOPEZC@miamidade.gov>
Cc: Financial Disclosures (Elections) <FINDISCELEC@miamidade.gov>
Subject: RE: Advisory Board Appointment Inquiry

Good morning Carolina,

I checked in EDMS and no record was found of Mr. Brown filing any type of Financial Disclosure.

From: Diaz-Greco, Gilma M. (COE)
Sent: Monday, February 22, 2016 1:13 PM
To: Lopez, Carolina D. (Elections) <LOPEZC@miamidade.gov>
Cc: Bofill, Carmen (Elections) <CBOFILL@miamidade.gov>
Subject: FW: Advisory Board Appointment Inquiry

Good afternoon Carolina:

With respect to the above referenced board member, would you please advise for which year(s) he file financial disclosure?

Thanks and best-

From: Wilson IV, Samuel (DIST9)
Sent: Monday, February 22, 2016 11:53 AM
To: Diaz-Greco, Gilma M. (COE) <GDIAZGR@miamidade.gov>
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Disseminate from the people to
reconnect for the best interests of growth



"Delivering excellence everyday"



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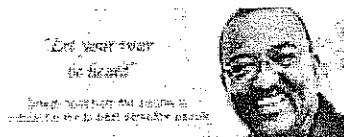
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Legislative Assistant
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Downtown Office: 305-375-4832 | 111 NW 1st Street, Suite 320, Miami, FL 33128
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District South Office: 305-245-4420 | 1634 NW 6th Ave, Florida City, FL 33034
[Website](#) | [BCC online calendar](#)



MIAMI-DADE COUNTY
BOARD OF COUNTY COMMISSIONERS
DENNIS C. MOSS, DISTRICT 9

"Delivering excellence everyday"





From: Sanchez, Rodzandra (COE)
Sent: Monday, February 22, 2016 10:08 AM
To: Wilson IV, Samuel (DIST9) <Wilson@miamidade.gov>
Cc: Bannerman, Wayman G. (DIST9) <WGB@miamidade.gov>; Diaz-Greco, Gilma M. (COE) <GDIAZGR@miamidade.gov>
Subject: RE: Advisory Board Appointment Inquiry

I will confirm your question with our Staff Attorney – Ms. Diaz-Greco

Thank YOU!

Rodzandra Sanchez, MP/
Administrative Officer
Miami Dade Commission on Ethics and Public Trust
19 West Flagler Street
Suite 820
Miami, Florida 33130
(305) 350-0655

From: Wilson IV, Samuel (DIST9)
Sent: Monday, February 22, 2016 10:07 AM
To: Sanchez, Rodzandra (COE)
Cc: Bannerman, Wayman G. (DIST9)
Subject: Advisory Board Appointment Inquiry

Good morning Rodzandra,

I was advised by the Clerk of the Board office to forward my inquiry to your attention.

1. Can an individual be appointed to a county advisory board if that person was previously removed from another board for failure to file financial disclosure?
2. Can an individual serve on two county advisory boards? IN this case it would be the Small Business Advisory Board and the Planning Advisory Board.

I thank you in advance for your attention to this matter and any advisement you are able to provide. Please feel free to contact me at 305-234-4938.

Regards,

Samuel E. Wilson IV

Legislative Assistant

Office of Commissioner Dennis C. Moss

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MIAMI-DADE COMMISSION ON ETHICS AND PUBLIC TRUST

COMMISSIONERS

Nelson Bellido, CHAIRMAN
Judge Lawrence Schwartz, VICE CHAIR
Juan Carlos Bermudez
Judith Bernier
Marcia Narine

January 9, 2015



EXECUTIVE STAFF

Joseph M. Centorino
EXECUTIVE DIRECTOR
GENERAL COUNSEL
Michael P. Murawski
ADVOCATE
Miriam S. Ramos
DEPUTY GENERAL COUNSEL

JAMES LAMAR BROWN
13645 OLD CUTLER ROAD
PALMETTO BAY, FL 33158

Re: 2013 Financial Disclosure

Dear Mr. Brown:

Your name has been provided to our office because you have failed to file the financial disclosure form for calendar year 2013, which is required of all Miami-Dade County Advisory Board members. The form was due on July 1, 2014.

Pursuant to Sec. 2-11.38, Miami-Dade County Code, "board members will be removed from the membership roster of the board on the thirty-first (31st) day from the date of the notice."

Please file the enclosed form immediately, as provided in the instructions. Pursuant to the above-noted section, failure to file the form by February 9th will result in your removal from the board on which you serve.

If you have already filed or feel that this information is in error, please call Rodzandra Sanchez at (305) 579-2594.

Sincerely,


Joseph M. Centorino
Executive Director

Enclosures

Diaz-Greco, Gilma M. (COE)

From: Knowles, Keith (COC)
Sent: Monday, February 22, 2016 1:23 PM
To: Diaz-Greco, Gilma M. (COE)
Subject: RE: Advisory Board Appointment Inquiry
Attachments: Brd Member Removal James Lamar Brown.pdf

The removal letter was sent on or about February 24, 2015.

Keith A. Knowles
Senior County Commission Clerk
Miami-Dade County Clerk of Courts
Clerk of the Board Division
111 N.W. 1st Street, Suite 17-202
Miami FL 33128
(305) 375-3841
(305) 375-2484 fax
<http://www.miamidade.gov/cob>

From: Diaz-Greco, Gilma M. (COE)
Sent: Monday, February 22, 2016 1:10 PM
To: Knowles, Keith (COC)
Subject: FW: Advisory Board Appointment Inquiry

Keith:

Would you be able to advise in what year(s) Mr. Brown was removed from the Small Business Advisory Board for failure to file financial disclosure documents?

Thanks and best regards,

Gilma (Mimi) Diaz-Greco
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust
19 W. Flagler Street, Suite 820
Miami, FL 33130
Tel: (305) 579-2594
Fax: (305) 579-0273
gdiazgr@miamidade.gov
www.facebook.com/MiamiDadeEthics

From: Wilson IV, Samuel (DIST9)
Sent: Monday, February 22, 2016 11:53 AM
To: Diaz-Greco, Gilma M. (COE) <GDIAZGR@miamidade.gov>
Cc: Murawski, Michael P. (COE) <MURAWSK@miamidade.gov>; Bannerman, Wayman G. (DIST9) <WGB@miamidade.gov>
Subject: RE: Advisory Board Appointment Inquiry

Good morning Mrs. Diaz-Greco,

It was a pleasure speaking with you over the phone. The individual being considered for appointment is James L Brown. He was removed from the Small Business Advisory Board for failure to file financial disclosure. (see attached). I hope this helps and look forward to your advisement.

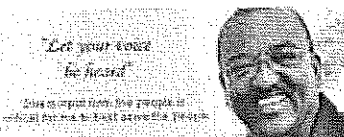
Regards,

Samuel E. Wilson IV

Legislative Assistant
Office of Commissioner Dennis C. Moss
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BOARD OF COUNTY COMMISSIONERS
DENNIS C. MOSS, DISTRICT 9



"Delivering excellence everyday"



From: Diaz-Greco, Gilma M. (COE)
Sent: Monday, February 22, 2016 11:49 AM
To: Wilson IV, Samuel (DIST9) <WilsonE@miamidade.gov>
Cc: Murawski, Michael P. (COE) <MURAWSK@miamidade.gov>
Subject: RE: Advisory Board Appointment Inquiry

Dear Mr. Wilson:

It was a pleasure speaking with you over the phone today. As a follow up to our conversation, we requested that you provide additional information so that we may have all of the relevant facts necessary to provide an opinion on the issue of appointing a board member to a County board after he or she has been removed from a County board because of failure to file financial disclosure. Please provide information about the board member including his or her name, the board on which he or she served, how many years the board member served on that board and any other relevant information.

Thanks and best regards,

Gilma (Mimi) Diaz-Greco
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust
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Miami, FL 33130
Tel: (305) 579-2594
Fax: (305) 579-0273
gdiazgr@miamidade.gov
www.facebook.com/MiamiDadeEthics

From: Sanchez, Rodzandra (COE)
Sent: Monday, February 22, 2016 10:44 AM
To: Wilson IV, Samuel (DIST9) <Wilsone@miamidade.gov>
Cc: Bannerman, Wayman G. (DIST9) <WGB@miamidade.gov>; Diaz-Greco, Gilma M. (COE) <GDIAZGR@miamidade.gov>
Subject: RE: Advisory Board Appointment Inquiry

You are most welcome Ms. Wilson

From: Wilson IV, Samuel (DIST9)
Sent: Monday, February 22, 2016 10:36 AM
To: Sanchez, Rodzandra (COE)
Cc: Bannerman, Wayman G. (DIST9); Diaz-Greco, Gilma M. (COE)
Subject: RE: Advisory Board Appointment Inquiry

Rodzandra,

Thank you for your prompt attention to this inquiry.

Regards,

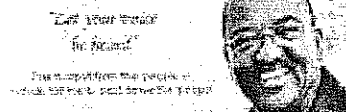
Samuel E. Wilson IV

Legislative Assistant
Office of Commissioner Dennis C. Moss
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Cc: Bannerman, Wayman G. (DIST9) <WGB@miamidade.gov>; Diaz-Greco, Gilma M. (COE) <GDIAZGR@miamidade.gov>

Subject: RE: Advisory Board Appointment Inquiry

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Thank YOU!

Rodzandra Sanchez, MP/A
Administrative Officer
Miami Dade Commission on Ethics and Public Trust
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Miami, Florida 33130
(305) 350-0655

From: Wilson IV, Samuel (DIST9)

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To: Sanchez, Rodzandra (COE)

Cc: Bannerman, Wayman G. (DIST9)

Subject: Advisory Board Appointment Inquiry

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