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**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Thursday, May 28, 2015 3:40 PM  
**To:** Sanchez, Rodzandra (COE)  
**Subject:** FW: Louis A. Noriega, Automated Port Solutions, former CIO Port Miami (lobbying) INQ 15-93  
**Attachments:** INQ 15-91 Campos.pdf

[INQ 15-93 Noriega](#)

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**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Thursday, May 28, 2015 3:39 PM  
**To:** 'louis.noriega@portsolutions.com'  
**Cc:** Centorino, Joseph (COE)  
**Subject:** Louis A. Noriega, Automated Port Solutions, former CIO Port Miami (lobbying) INQ 15-93

Dear Mr. Noriega:

It was a pleasure speaking with you recently and discussing the lobbyist ordinance of the Miami-Dade Ethics Code.

This email will serve to memorialize our conversation. You are a former County employee who separated from the County on June 8, 2012. You advise that you would like to schedule meetings with County Staff to discuss the services of your privately owned company Automated Port Solutions. You would like to know under what circumstances you would be required to register as a lobbyist.

Pursuant to Section 2-11.1(s) of the County Ethics Code a lobbyist is any person, firm or corporation that seeks to encourage the passage defeat, or modification of any ordinance, resolution, action, decision of the County Commission; any action, decision recommendation of the County Mayor or any County board or committee; any action, decision or recommendation of county personnel during the time period of the entire decision-making process on such action, decision or recommendation, which foreseeably will be reviewed by the County Commission or a County board or committee.

Examples of lobbying activities are:

- Meetings or communications with elected officials or staff to influence the decision on a particular solicitation.
- Meetings or communications with elected officials or staff to discuss issues regarding a prior or ongoing solicitation or contract when a resolution of the matter may require approval of the Board of County Commissioners, Mayor and his designee or a County Board or Committee.
- Meetings or communications with elected officials or staff regarding any matter where the lobbyist is seeking to influence a decision or recommendation of staff on any matter that will require action or decision by the Board of County Commissioners, Mayor and his designee, or any County board or committee.
- Meetings or communications with elected officials or staff regarding policy matters that may foreseeably be reviewed by the Board of County Commissioners, Mayor and his designee, or a County board or Committee.

Conversely, the following are examples of activities that do not constitute lobbying:

- Requests for information about procedures, forms budgets or other requirements on behalf of another (ministerial duties).
- Appearances at meetings or communications with staff or an elected official at the department or elected official's request or a description of materials or services available in response to a departmental request.
- Advice or services communicated to a department or an elected official which arise out of an existing contractual obligation to the County or municipality.
- Meetings or communications to provide staff or elected officials with general information regarding a firm's background or expertise.

I am also attaching a recent INQ 15-91 which provides additional guidance on this issue.

Please contact us if you have any further questions.

Best regards,

Gilma (Mimi) Diaz-Greco  
Staff Attorney



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**From:** Ethics (COE)  
**Sent:** Monday, May 04, 2015 5:37 PM  
**To:** Diaz-Greco, Gilma M. (COE)  
**Subject:** FW: Opinion

Please handle.

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**From:** Louis Noriega [<mailto:louis.noriega@aportsolutions.com>]  
**Sent:** Monday, May 04, 2015 5:10 PM  
**To:** Ethics (COE)  
**Subject:** Opinion

Good afternoon,

I am the President of a Technology Design and Consulting Firm that has expertise in the installation and configuration of several specialized physical security products (Access Control, Video Management Systems, Video Analytics,...). As a subject matter expert, I would like to schedule meetings with County Employees that may have use for my services if they already have these products. I may ask those product manufacture salespersons to attend the meetings with me.

As a subject matter expert in their products, Manufactures may also ask me to attend meetings with them that may result in a sale of their product and my installation and configuration services.

As I am representing my Firm's services, would I be correct in assuming that I would not be considered a lobbyist. Thank you for your interpretation, as I want to be clear on the subject matter.

Thank you and very Best Regards,  
Louis

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