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**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Monday, March 02, 2015 10:27 AM  
**To:** Sanchez, Rodzandra (COE)  
**Subject:** FW: Carolina Lopez, Deputy Supervisor of Elections (Financial Disclosure) INQ 15-33  
**Attachments:** Financial Disclosure.pdf; ATT00001.htm

INQ 15-33 Lopez

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**From:** Diaz-Greco, Gilma M. (COE)  
**Sent:** Monday, March 02, 2015 10:27 AM  
**To:** Lopez, Carolina D. (Elections)  
**Cc:** Murawski, Michael P. (COE); Centorino, Joseph (COE)  
**Subject:** Carolina Lopez, Deputy Supervisor of Elections (Financial Disclosure) INQ 15-33

Dear Carolina:

You asked whether an employee who submits a Source of Income Form with the source of income section blank, meets the requirements of financial disclosure under the County Ethics Code.

In order to satisfy the financial disclosure requirement of the County Ethics Code at Sec. 2-11.1(i) a County employee must submit one of the following documents:

- A copy of that person's income tax return; or
- A current certified financial statement on a form of the type approved for use by State or national banks in Florida listing all assets or liabilities having a value in excess of one thousand dollars, and a short description of each; or
- An **itemized** (emphasis added) source of income statement, under oath and on a form approved by the County for said purpose.

The Source of Income Form clearly indicates that employees must list every source of income received along with the address and the principal business activity of each source; the public salary must be included; sources of income must be placed in descending order, with the largest source first. Consequently, an employee who submits a Source of Income Form **without itemizing** his or her source or sources of income does not meet the requirements set out in Section 2-11.1(i). The incomplete form must be returned to the employee in order for them to provide the required information.

Please contact us if you have any further questions.

Best regards,

Gilma (Mimi) Diaz-Greco  
Staff Attorney



Miami-Dade Commission on Ethics and Public Trust  
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Miami, FL 33130  
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**From:** Lopez, Carolina D. (Elections)  
**Sent:** Monday, March 02, 2015 7:50 AM  
**To:** Diaz-Greco, Gilma M. (COE)  
**Cc:** Financial Disclosures (Elections)  
**Subject:** Fwd: Financial Disclosure

Good morning Mimi,

Quick question, if someone submits a source of income form with the source of income section blank, is it considered complete? If no, is this something we are required to follow up on since the instructions say to include public salary?  
Thanks

Regards,

**Carolina D. Lopez**  
**Deputy Supervisor of Elections**  
**Government Affairs Division**  
**Miami-Dade County Elections Department**  
[2700 NW 87<sup>th</sup> Avenue](http://www.miamidade.gov/elections)  
[Miami, Florida 33172](http://www.miamidade.gov/elections)  
[305-499-8409](tel:305-499-8409) Office  
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Begin forwarded message:

**From:** "Maldonado, Israel (RER)" <[IMX@miamidade.gov](mailto:IMX@miamidade.gov)>  
**Date:** March 2, 2015 at 7:32:42 AM EST  
**To:** "Financial Disclosures (Elections)" <[financial.disclosures@miamidade.gov](mailto:financial.disclosures@miamidade.gov)>  
**Subject:** Financial Disclosure

Good Morning,

Please find document attached, have a good day!

Israel Maldonado  
Neighborhood Compliance Officer

**Department of Regulatory Economic Resources**

11805 S.W. 26 Street (Coral Way)

Miami, Florida 33175

Office 786-315-2552

[www.miamidade.gov/building/home.asp](http://www.miamidade.gov/building/home.asp)

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